

KING COUNTY SUPERIOR COURT CLERK'S OFFICE

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King County

CLERK'S ALERT

Update – Default Orders Now Accepted through Orders for Review to the Ex Parte and Probate Department

Effective immediately, certain [Family Law agreed and default proposed orders](#) (temporary & final) which previously would have been presented in person to Ex Parte or Family Law should be submitted via e-filing through Orders for Review for both Seattle and Kent locations. The e-filing process can be found on the Clerk's website at: <https://www.kingcounty.gov/courts/clerk/documents/efiling>.

IMPORTANT: To avoid duplication only one party should submit agreed Orders.

The Following Proposed Orders should be submitted via Orders for Review E-filing queue:

- Motion for Default and Order of Default for cases involving children
- Default/Agreed Temporary Family Law Order
- Default/Agreed Temporary Parenting Plan
- Default/Agreed Temporary Child Support Order
- Agreed Temporary Restraining Order
- Agreed Order Appointing GAL/Parenting Evaluator (Title 26)
- Default/Agreed or Default Final Divorce Order w/Children
- Default/Agreed Findings for Divorce w/Children
- Default/Agreed Parenting Plan
- Default/Agreed Child Support Order
- Agreed Restraining Order
- Default/Agreed Adequate Cause Order – Parenting Plan Modification
- Default/Agreed Adequate Cause Order – Nonparental Custody
- Agreed Reissuance of Temporary Restraining Order
- Agreed Order Continuing Hearing – FL Motions

NOTE: Motions for Default and the proposed Order of Default must be submitted with any proposed default Final Decree. If the Default is entered prior to submission of final documents, parties must attach a copy of the Order of Default with their submission.

Orders which are to be permitted/required to be submitted Ex Parte via the Clerk (e.g. Final Decree without Children) pursuant to LCR 40.1 **must** continue to use that mechanism. Please review the [Ex Parte via the Clerk Master List](#) for information about matters eligible for presentation to Ex Parte via the Clerk. The Court may, at its discretion, require a telephonic appearance for any submission. Parties may receive a Rejection Notice directing them to arrange such an appearance. All other provisions of LFLR 5 and Emergency Order 18 regarding submission of such orders remain in effect (specifically, the Court will continue to require an Attorney's Certificate of Compliance for all Final Decrees, including proposed modifications which will result in entry of a subsequent Final Parenting Plan).

Proposed final orders in cases involving pro se litigants shall be reviewed and processed by the Facilitator's Office according to the instructions on their website located at: <https://kingcounty.gov/courts/superior-court/family/facilitator>.

Please visit the Ex Parte Department website for additional information and instructions: <https://www.kingcounty.gov/courts/superior-court/ex-parte-probate.aspx>.



www.kingcounty.gov/courts/clerk