



King County

Public Defense Advisory Board Meeting

Thursday, January 5, 2017
9:30 am - noon

King County Courthouse
516 3rd Ave, Seattle, WA
12th Floor, Southwest Conference Room

MINUTES

Board Members Present: Matt Adams, Kim Ambrose, Sharon Armstrong, Marc Boman (Chair), Tom Hillier, Paul Holland, Jeffery Robinson, John Strait (Co-Chair)

Board Members Attending By Phone: Safia Ahmed and Sophia Byrd-McSherry

1. Welcome

The Chair called the meeting to order at 9:35 am and welcomed those present.

2. Approval Minutes

The minutes of the Board's November 3, 2016 meeting were unanimously approved.

3. Chair's Report

The chair informed the members that the King County Executive Office is continuing to search for a replacement for the position Leo Flor vacated. He also noted one of the four statutory responsibilities of the Board is to meet with the prosecutor, courts, department director and council. He will be scheduling those meetings in the coming months. He also covered administrative matters including the annual financial disclosure requirement and a reminder to use the county email system in communications between Board members.

The board members agreed to meetings every other month beginning the first Thursday in March from 9:30 am to noon. There will also be a special meeting Thursday, February 2nd, 9:30 am to noon to discuss the annual report.

There was discussion about the Seattle Times commentary regarding the Children and Family Justice Center (CFJC) by Kim Ambrose and Paul Holland. Discussion followed about the Board taking a position on the CFJC.

4. Public Defender's Report

Lorinda Youngcourt discussed the following topics:

- Summer 2017 Intern Program (Status of Recruitment and Content)
- Space consolidation
- Senior promotion status update
- Supervisor promotion status update

- Budget topics including the reconciliation of the departments' budget, finance and human resource systems; quarterly finance reviews with the department and PSB; and opportunities for additional TLT support.
- Training including a summary of 2016 and plans for 2017.
- Request for data the PDAB would like to see in 2017.

5. 2016 Annual Report

Marc Boman agreed to act as the coordinator for the 2016 annual report; other board members will write sections of the report. The members discussed content ideas and options for including DPD employee input. A survey was suggested and the discussion led to a proposal to use outside expertise to develop and refine the data collection process. The chair will follow up and report back at the next meeting.

6. Executive Session

The Board sent into executive session at approximately 11:25 a.m.

7. Adjourn

The meeting was adjourned at approximately 11:50 a.m.