

**REQUEST FOR A PRELIMINARY PRETRIAL CONFERENCE**

SCHOOL DISTRICT/DISTRICT REP: \_\_\_\_\_

DATE REQUEST SUBMITTED: \_\_\_\_\_

.....  
**NAME OF STUDENT:** \_\_\_\_\_

CASE NUMBER: \_\_\_\_\_ **Specific date requested?** \_\_\_\_\_

STUDENT WAS INVITED TO A WORKSHOP OR CTB (Please specify): \_\_\_\_\_

STUDENT ATTENDED A WORKSHOP/CTB: Date/notes: \_\_\_\_\_

Will this be your first time meeting with this student/family?  Yes  No

GAIN Requested  DPA/ Third Party Facilitator Requested, specifically because: \_\_\_\_\_

CONFIRMED INTERPRETER NEEDED FOR  STUDENT  PARENT IN (LANGUAGE): \_\_\_\_\_

UPDATED ADDRESS: \_\_\_\_\_

UPDATED E-MAIL ADDRESS: \_\_\_\_\_

**NOTES:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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CASE NUMBER: \_\_\_\_\_ **Specific date requested?** \_\_\_\_\_

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UPDATED E-MAIL ADDRESS: \_\_\_\_\_

**NOTES:** \_\_\_\_\_

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UPDATED E-MAIL ADDRESS: \_\_\_\_\_

**NOTES:** \_\_\_\_\_

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