

**SUPERIOR COURT OF WASHINGTON FOR KING COUNTY  
JUVENILE DIVISION**

<p>_____ <b>SCHOOL DISTRICT,</b></p> <p>_____</p> <p>Name of School _____</p> <p style="text-align: right;">Petitioner,</p> <p><b>V.</b></p> <p>_____</p> <p><b>Student (D.O.B. _____) Respondent,</b></p> <p>_____</p> <p>Parent/Guardian(s) _____ Respondent.</p>	<p>Case No.: _____</p> <p><input type="checkbox"/> SEA    <input type="checkbox"/> KNT</p> <p><b>TRUANCY PRETRIAL CONFERENCE REPORT</b></p> <p><b>RPT</b></p> <p><b>CLERK'S ACTION REQUIRED</b></p>
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**I. FACTS**

A Truancy Pretrial Conference was scheduled on: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ (date).  
 at  YSC  MRJC  Other: \_\_\_\_\_

The following parties appeared:

- Student \_\_\_\_\_ Pronoun: \_\_\_\_\_
- Parent/Guardian/Supportive Adult(s) \_\_\_\_\_
- District Representative \_\_\_\_\_
- Other \_\_\_\_\_

Respondent did not appear.  By agreement of parties, because: \_\_\_\_\_

Student  Parent/Guardian was contacted via  Phone  Text  Email **and:**  
 A message was left.  Phone number did not work.  Other: \_\_\_\_\_

Respondent was served with notice of today's conference.

**II. CONFERENCE SUMMARY & NEXT STEPS**

A  WARNS  School Refusal Assessment  GAIN/SS  Other Assessment (name): \_\_\_\_\_  
 Was  Previously completed  Offered today and  Completed  Declined  
 Scheduled for (date, time, location): \_\_\_\_\_

A referral for services  was made **or**  will be made as follows: \_\_\_\_\_

Parties agree to continue working on interventions that are likely to reduce absences as follows:

Identified Goals and Strengths: \_\_\_\_\_

\_\_\_\_\_

Identified Barriers to Regular School Attendance: \_\_\_\_\_

\_\_\_\_\_

The Student is expected to attend school every day, and shall take the following steps to address barriers to his/her attendance (including dates): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The Parent/Guardian(s) is expected to cause the student to attend school and shall take the following steps to address barriers to the student's regular school attendance (including dates): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The School District is expected to monitor the student's attendance, notify the parent/guardian of any continued absences, and shall take the following steps to address barriers to the student's regular school attendance (including dates): \_\_\_\_\_

\_\_\_\_\_

Other: \_\_\_\_\_

\_\_\_\_\_

### III. CASE SCHEDULE

Petition is set to expire on \_\_\_\_/\_\_\_\_/\_\_\_\_.

Petitioner requests this matter be returned to a Status Conference schedule. The next Status Conference to be held in: \_\_\_\_/\_\_\_\_. Respondent does not need to appear for Status Conferences.  
Month Year

A follow up conference will be held in the community at: \_\_\_\_\_ (location)  
on \_\_\_\_/\_\_\_\_/\_\_\_\_ at \_\_\_\_\_ a.m./p.m

An additional Pretrial Conference is set for: \_\_\_\_/\_\_\_\_/\_\_\_\_ at \_\_\_\_\_ a.m./p.m. at:

**Kent:** Courtroom 1H, Maleng Regional Justice Center, 401 4<sup>th</sup> Ave N, Kent, WA 98032

**Seattle:** Courtroom 6, Youth Services Center, 1211 East Alder St, Seattle, WA 98122

**To:**  Review and/or address the following matters: \_\_\_\_\_

Provide Respondent(s) additional opportunity to appear. Respondent has been provided \_\_\_\_\_ previous opportunities to appear.

**Respondent failed to appear** and the District will take the following steps to notify the respondent of the new pretrial conference date:

Serve with notice  Phone call  Email a copy of the report/order  Other: \_\_\_\_\_

Petitioner will file a Motion for Court Action- Preliminary Hearing by \_\_\_\_/\_\_\_\_/\_\_\_\_ because:

- Parties are unable to agree on next steps and court intervention is necessary.
- Communication has not yet been established with the respondent/parent(s)/guardian(s).
- Respondent did not appear at pretrial conference, interventions currently available have been exhausted, and district believes that court intervention is necessary.
- Other: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Presented on** \_\_\_\_/\_\_\_\_/\_\_\_\_ **(today's date) by:**

\_\_\_\_\_  
School District Representative/Date

\_\_\_\_\_  
Student

\_\_\_\_\_  
Parent/Guardian/Supportive Adult

\_\_\_\_\_  
Parent/Guardian/Supportive Adult

\_\_\_\_\_  
PAO or Court Coordinator

As to form