

Trial Date: <<trial date>>

<<Plaintiffs name>>

PLAINTIFFS

VS.

<<Defendants name>>

DEFENDANTS

NO. <<case nbr>> <<case designation>>

JOINT CONFIRMATION REGARDING TRIAL READINESS

[CLERK'S ACTION REQUIRED]

DUE DATE: <<due date>>

A. All parties ☐are ☐are not represented by counsel. If any party is not represented by counsel, state that party's name, current mailing address, and telephone number.

NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: ()

EMAIL: _____

B. This trial is a ☐jury ☒non-jury trial.

C. It is estimated, based upon a maximum of **5** trial hours per day that this trial will last _____ days.

ORIGINAL: CLERK'S OFFICE
BENCH COPY: ASSIGNED JUDGE

D. Settlement/Mediation/ADR with a neutral third party **WAS** accomplished: ☐ YES ☒ NO

If settlement/mediation/ADR with a neutral third party **WAS NOT** accomplished, you must provide a detailed explanation and identify what arrangements have been made to complete the same before trial. Counsel/party(ies) may be sanctioned for failure to comply with this requirement.

E. OTHER REQUIREMENTS:

1. CR 16 CONFERENCE:

Any party may file a motion for a CR 16 Conference with the assigned Judge.

2. TRIAL WEEK AVAILABILITY : If counsel has another trial scheduled at the same time, identify name, cause number, venue of case, and dates of trial. Unusual problems scheduling witnesses should be noted.

NOTICE: Cases otherwise ready may be held on standby status during the week trial is scheduled to start . Counsel must be within two hours of the designated courthouse while on standby.

3. OTHER REQUIREMENTS SPECIAL TO THIS CASE:

It is the responsibility of litigants to arrange for interpreters or necessary trial equipment.

_____ Attorney for Plaintiff/Petitioner	_____ WSBA#	_____ DATE
--	----------------	---------------

_____ Attorney for Defendant/Respondent	_____ WSBA#	_____ DATE
--	----------------	---------------

_____ Attorney for Defendant/Respondent	_____ WSBA#	_____ DATE
--	----------------	---------------

ORIGINAL: CLERK'S OFFICE
BENCH COPY: ASSIGNED JUDGE