

ADOPTION CONFIRMATION OF CONSENT CHECKLIST

- Cover letter requesting the assignment of the social worker for Confirmation of Consent process
- Must be signed and dated
- Client Financial Responsibility Statement
- Must be signed by both petitioners
- Adoption Service Notification Form, including complete addresses and telephone numbers for relinquishing party
- Copy of Petition for Adoption / Relinquishment
- Must be signed by petitioners; if Step-Parent/Second Parent Adoption, the joinder and verification of spouse must be signed
- Copies of Parent(s) Consents (per RCW 26.33.160(a))
- All consents must be witnessed and/or notarized; All witnesses must include identifying information (name, address and relationship to the party); All witnesses must be at least 18 years of age
- All consents must be current within one year; a written consent may be revoked for fraud/duress within one year after approval
- Copies of Current (one of the following may be submitted)
- Pre-Placement Report (for all adoptions except Step-Parent Adoptions – current within 2 years)
- Pre/Post Placement (for In-Home Adoptions – current within 60 days of appointment of the social worker, unless time is extended by the court)
- Post Placement Report (Step-parent/Second Parent Adoptions – current within 60 days of appointment of the social worker, unless time is extended by the court)
- Criminal History Clearances and Reports indicated in Pre and/or Post Placement Report
 - FBI Fingerprint Check (current within 2 years for all adoptions except Step Parent/Second Parent Adoptions)*
 - Child Abuse Neglect Check (current within 2 years except for Step Parent/Second Parent Adoptions)*
 - WATCH check (current within 6 months)*
 - Medical Report(s) of Petitioner(s)*
 - Financial Declaration of Petitioner(s)*
- Medical Clearance for Adoptee(s) *(Newborn infant only)*
- Documentation of compliance with Indian Child Welfare Act *(if applicable)*
- Declaration and Order authorizing Financial Assistance *(if applicable)*