Superior Court of the State of Washington

for the County of King

Office of Interpreter Services

King County Courthouse – C-701

**INTERPRETER INFORMATION RECORD**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | Date | | | |  | |
| Name: |  | | | | | | | |
| (last) | | | | | (first) | | | (middle) |
| Address: |  | | | | | | | |
|  |  | | | | | | | |
| Phone: | Please check at which of these #’s you prefer to be contacted: | | | | | | | |
|  | Day: |  | | | | | | |
|  | Evening: |  | | | | | | |
|  | Pager/Voice Mail: | | |  | | | | |
|  | Cellular: |  | | | | | | |
| Email Address: | |  | | | | | | |
| Date of Birth: | |  | | | | | | |
| Languages in Order of Proficiency: | | | | | |  | | |
|  | | | | | |  | | |
| Dominant Language: | |  | | | | | | |

Check the interpreting modes in which you are proficient:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Simultaneous | Consecutive | Sight | From: | (language) | To: | (language) |
|  |  |  | From: |  | To: |  |
|  |  |  | From: |  | To: |  |
|  |  |  | From: |  | To: |  |
|  |  |  | From: |  | To: |  |

Number of trials you have interpreted for:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Civil |  | Criminal |
| Bench |  |  |  |
| Jury |  |  |  |

List interpreting experience with dates, including length of experience in years or months, name of court, and type of trials or hearings. *Please list only types of cases, not specific names of litigants.* (For more space, please attach additional sheet.)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Courts |  | - Municipal |  | |
|  |  | - District |  | |
|  |  | - Superior |  | |
|  |  | - Federal |  | |
|  |  | - Juvenile |  | |
|  |  | - Administrative Hearings | |  |
|  |  | - Military Hearings | |  |
|  |  | - Other |  | |

Other Interpreting Experience:

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Written Translation Experience (include dates):

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| --- | --- | --- | --- | --- | --- |
| Education: | NAME |  | CITY/COUNTY/COUNTRY |  | DEGREE  & YEAR |
| High School |  |  |  |  |  |
| University |  |  |  |  |  |
| Post Graduate |  |  |  |  |  |
| Other |  |  |  |  |  |

List all qualification certificates, language certification, and interpreting awards:

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List training seminars, schools, study, etc.:

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List professional affiliations:

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List names and telephone numbers of **three (3) references who have worked with you directly and who are familiar with your *interpretation work***, focusing on attorneys or judges.

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I have read the Washington State Code of Conduct for Court Interpreters and I agree to abide by it.

|  |  |  |
| --- | --- | --- |
| Signed: |  |  |

Please indicate your availability:

|  |  |  |
| --- | --- | --- |
| Days of the week |  |  |
| Times of day |  |  |
| Evenings |  |  |
| Weekends |  |  |

I am willing to work at the Maleng Regional Justice Center in Kent. YES  NO

Please attach resumé and curriculum vitae or other information you think will be of assistance.

Mail or return to:

|  |
| --- |
| Interpreter Services |
| King County Superior Court |
| King County Courthouse, C-701 |
| 516 3rd Avenue |
| Seattle, WA 98104 |

Phone 206-296-9358