



KING COUNTY AUDITOR'S OFFICE

December 21, 2017

Second Follow Up on Capital Project Data Reliability Audit

TO:

Metropolitan
King County
Councilmembers

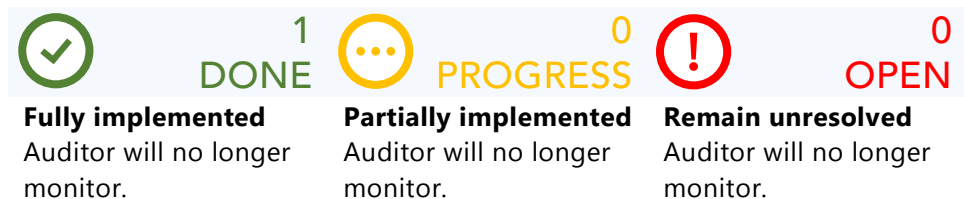
The Executive Branch has completed implementation of the recommendations from our 2015 report.

By implementing our recommendations, King County has improved clarity and transparency of business processes and provided departments with tools to identify and correct erroneous charges to capital projects.

FROM:

Kymber Waltmunson,
County Auditor

This is our second follow up on these recommendations. The original report made five recommendations, four have been implemented.¹ The status of the one remaining recommendation is "Done."



Please see below for details on the implementation status of these recommendations.



King County

¹ March 10, 2017 Follow-up on Capital Project Data Reliability Audit

Recommendation 4

DONE 

The Finance and Business Operations Division should develop business processes and tools to assist agencies in identifying and correcting erroneous charges to capital projects.

STATUS UPDATE: The Finance and Business Operations Division (FBOD) produced training videos and step-by-step user guides to help agencies review transactions. FBOD also created report templates that are available to employees after they receive the appropriate training. FBOD has also enhanced Smart Spreadsheets to decrease errors in uploading information and ensuring a secondary review. Implementation of this recommendation decreases the likelihood that erroneous charges to capital projects will go undetected, and if a project manager identifies an incorrect charge they can correct it.

Lynn Dewald, Capital Projects Oversight Analyst, conducted this review. Please contact Lynn at 206-263-6843 if you have any questions about the issues discussed in this letter.

cc: Dow Constantine, King County Executive
Caroline Whalen, Interim Chief Operating Officer, Department of Executive Services
Rachel Smith, Chief of Staff, King County Executive's Office
Dwight Dively, Director, Office of Performance, Strategy & Budget
Ken Guy, Division Director, Department of Executive Services, Finance & Business Operations Division
Julie Long, Executive Assistant, Department of Executive Services
Melani Pedroza, Clerk of the Council
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