



**Mental Illness and Drug Dependency (MIDD)
Oversight Committee (OC)
August 27, 2015
11:45 a.m.-12:15 p.m. networking lunch
12:15 p.m. – 1:45 p.m.
King County Chinook Building Rooms 121 & 123
Meeting Notes**

Members:

Dave Asher, Jeanette Blankenship, Merrill Cousin, Judge Susan Craighead, Claudia D'Allegri, Jennifer DeYoung, designee for Patty Hayes, Lea Ennis, Ashley Fontaine, Jaime Garcia, designee for Norman Johnson, Pat Godfrey, William Hayes, Mike Heinisch, Darcy Jaffe, Betsy Jones, designee for Rhonda Berry, Barb Miner, Adrienne Quinn, Councilmember Lynne Robinson, Dan Satterberg, Wendy Soo Hoo, designee for Councilmember Upthegrove, Mary Ellen Stone, Sheriff John Urquhart, Chelene Whiteaker, Lorinda Youngcourt

Other Attendees:

Scarlett Aldebot-Green, Graydon Andrus, Bryan Baird, Trish Blanchard, Kelli Carroll, Kimberly Cisson, Jaime Fajardo, Lisa Floyd, Brigitte Folz, Andrea LaFazia-Geraghty, Bob Graham, Truong Hoang, Lisa Kimmerly, Miranda Leskinen, Emily Leslie, Leesa Manion, Emmy McConnell, Geoff Miller, Karen Murray, Susan Schoeld, Kathleen Southwick, David Stone, Laurie Sylla, Mary Taylor, Chris Verschuyll, Callista Welbaum, Ellie Wilson-Jones, Mark Wirschem, Rachelle Wright

1. Welcome and Introductions, Co-Chair Cousin ~

Co-Chair Cousin called the meeting to order, welcoming the committee; introductions were made by each person in attendance. She reminded members MIDD meetings will now end at 2 p.m., for the foreseeable future, to maximize time for MIDD Review and Renewal work and activities.

Co-Chair Merrill acknowledged Claudia D'Allegri attending, who is the new Community Health Council representative to the MIDD OC.

2. Approval of the June 25 and July 23, 2015 Minutes, Co-Chair Cousin ~

Minutes were approved by consensus, no revisions.

3. MIDD Project Staff Report, Andrea LaFazia-Geraghty, MIDD Project Manager ~

Action Item: MIDD Semi Annual Progress Report – review and approval. This report was approved by consensus, no revisions. Andrea reminded members that minor clerical, grammar, and graphic edits may occur in the Department's routing process. Members will be updated of any content changes.

4. MIDD Finance and Budget Update, Kelli Carroll, MHCADSD Strategic Advisor ~

• Financial Plan

- This plan, dated July 27, includes updated Office of Economic Forecasting and Analysis (OEFA) revenue projections showing an anticipated ending undesignated fund balance (purple column F, last box) of \$2.2 million. This financial plan can be found here: <http://www.kingcounty.gov/healthservices/MHSA/MIDDPlan/MIDDCommittees/ArchivedMinutesandMeetingMaterials.aspx>
- The OEFA forecast was provided to us on July 22.
- Projected revenues are up \$1.5 million compared to the last financial plan released.

- Footnotes nine and 10 detail items that were included in the supplemental budget request sent to the Council in June 2015.

The difference in this financial plan and previous plans is an increase of \$1.5 million (Column F).

- Supplemental Update

On August 26, 2015, the Council's Budget and Fiscal Management Committee moved the budget supplemental out to full Council for final action. The supplemental request was passed out of committee with no fiscal changes, although a proviso was added asking for a report on the Domestic Violence diversion "FIRS Light" program. The Council is expected to take it up at its Tuesday, September 8th Council meeting.

- Survey Results

- On August 14, OC members received a memo outlining the situation involving the OEFA projection, its effect on the fund balance, and the potential programming of those funds in the 2016 mid biennial budget update.
- The OEFA projection offers an opportunity for MIDD programs and services to be expanded and also to potentially fund other MIDD appropriate things--decisions that will be made by the Executive and Council.
- Given the high priority OC members have voiced for transparency, and the commitment Executive staff has to fulfill that request, along with the short timeline, the decision was made to seek feedback from the MIDD Committee electronically.
- Staff compiled survey rankings for OC information and provided members with a summary document showing rankings along with the narrative comments included. Individual rankings and comments are available for those who would like to see them. This information will be shared with the Executive and Council to inform their budget deliberations.
- On August 26, 2015, OC members received an email from Committee member, Dave Asher, with another option for consideration: establishing a reserve for the undesignated fund balance and developing in-depth recommendations from the MIDD OC for consideration by policymakers. This option will be shared with the Executive and Council as well.

Members discussed their fund balance survey comments further, but did not reach a consensus on recommendations. For the full text of comments made directly to the survey, visit: <http://www.kingcounty.gov/healthservices/MHSA/MIDDPlan/MIDDCommittees/ArchivedMinutesandMeetingMaterials.aspx>

Co-Chair Cousin made a recommendation from the OC, that funds be set aside for future allocation. If this decision is not chosen by the Executive or Council, this aforementioned information can be provided individually, not collectively.

- Standing Fund Balance Work Group

- It is clear that a planned approach to future revenue adjustments is needed.
- The Co-Chairs have agreed it is wise to create a standing subcommittee to meet regularly to review MIDD financial projections, and assist with developing and consistently updating potential recommendations on the use of fund balance when it appears funds may be available.

Members were encouraged to email Kelli and the Co-Chairs if interested in participating in this workgroup. In terms of a timeline, this group may come together in the fall.

5. MIDD Review and Renewal Discussion, Kelli Carroll MHCADSD Strategic Advisor ~

- Final Review

The OC will be using the Values and Guiding Principles and MIDD II Framework documents to inform and guide all aspects of MIDD work moving forward. Updates and language changes (see all underlined text throughout) were made based on OC and Strategy Team feedback to both documents. The updated documents are found here:

<http://www.kingcounty.gov/healthservices/MHSA/MIDDPlan/MIDDCommittees/ArchivedMinutesandMeetingMaterials.aspx>

- Updates

- MIDD Review and Renewal Progress Report Feedback Process

Drafting is underway and a draft will be distributed to the OC on or before Monday, September 14. Feedback and comments will be due by Friday, September 18. This feedback will be compiled and distributed in time for discussion at the September 24 OC meeting. This report is due to Department of Community and Human Services Director's office on Friday, September 25.

- September 22nd Community Conversation

A postcard invitation was distributed and later sent electronically. This is a joint effort to gather information about MIDD-related issues and services along with information about services for families, children, and youth. This event takes place in Councilmember Upthegrove's district, and he will be there to greet and welcome participants. OC member, Mike Heinisch, will also be in attendance to frame the work at this event. Eventbrite registration is available at:

<https://kingcountymiddcommunitymeeting.eventbrite.com>.

A World/Community Café model will be used. This is a structured conversational process intended to facilitate open and intimate discussion, and link those ideas within a larger group to access the collective intelligence, wisdom, and experience in the room. Participants move between a series of tables where they continue discussions in response to a set of predetermined questions. The overarching goal is to gather information, synthesize, and identify themes that will inform the MIDD work. Results will be electronically shared with attendees and available on the MIDD website. OC members are encouraged to attend. Facilitator and note-takers are sought.

- Focus Group Input

At a strategy team meeting, it was suggested that staff check in with OC members about types of specific issue focus groups to hold. This suggestion resulted in a short, two question survey about focus groups to reach marginalized populations.

- Website Launch

The link to the new MIDD renewal web page will be sent out when it is live.

- Council Communication Strategy

The Mental Health, Chemical Abuse and Dependency Services Division (MHCADSD) is in the process of setting up individual briefings with each King County councilmember to start in late September. The purpose of these meetings will be to hear what is of interest or concern to members, and what they would like to see happen with MIDD II.

Staff are also starting monthly meetings with Council policy and personal staff to keep them up to date on all MIDD planning and outreach matters. The purpose of these meetings is to share information and to collaboratively identify and address matters so there are no surprises in the Service Improvement Plan (SIP), retrospective reports, or any other aspect of MIDD.

- MIDD II New Concept and Existing Programs Process Overview

This one-pager document outlines the phased approach we'll be using to review existing MIDD programs and suggested new concepts. It is intended to give the OC, other stakeholders or interested parties, a sense of what will be happening when and by whom as we approach MIDD SIP deadlines next spring and summer. This document is to be paired with the MIDD II Framework document, as the process flow is built on concepts of the MIDD II.

A couple of important caveats:

- 1) This is a living document. Staff will continually tweak elements for clarity and understandability, (e.g., changing the term "prioritizing" to "sorting" in the last Phase II box).
- 2) This is a HIGH LEVEL OVERVIEW. It would not be possible to capture every element of the process and analytical questions in one document.
- 3) After a great deal of discussion with the Strategy Team and others, we are using the term "MIDD programs" instead of "MIDD strategies". The two terms have been used interchangeably for the last seven years leading to confusion, particularly when sub strategies are discussed.
 - In the MIDD II Framework, we have identified the four overarching MIDD strategy areas (yellow boxes on the left), representing the continuum of MIDD services: prevention/early intervention, crisis diversion, recovery and reentry, and system improvements, so we want to maintain that clear distinction and call MIDD programs what they are: programs.

Kelli read through the four phases of the process overview document:

Phase I: The call for new concepts and review of existing programs/strategies: September 15 to a FIRM deadline of October 31

- Existing programs analysis box: the questions in the box are not necessarily the only questions that will be addressed/reviewed, however they give a sense of the depth and breadth of the analysis
- New concepts box: the type of information needed to inform analysis

- MHCADSD staff will coordinate and conduct the analysis of existing programs and new concepts for Phase I; reaching out as needed to others (new concept nominators, subject matter experts, providers, etc.)
- **IMPORTANT: composite analysis approach: looking at existing programs as a whole, not individual providers; looking at WHOLE programs**
- **IMPORTANT: MHCADSD staff will do a high level screening** to ensure each concept meets state law requirements, is feasible, and in line with the existing goals and values; **not all new concepts will be moved forward**; if a concept has merit and needs additional information, staff will follow up
- **IMPORTANT: new concepts submitted electronically**; template will be available on the website (initial draft reviewed and under revision)

Phase II: Analysis and Collective Review: Through December / Team Reviews: January & February (estimated)

- During Phase II, MHCADSD staff will draft briefing papers that detail either the existing program analysis or the analysis of the new concept and answering key questions identified in the big yellow box
- The briefing papers will be drafted in consultation with partners, providers, subject matter experts, and others
- The existing programs and new concepts outlined in the briefing papers will be reviewed by teams and sorted by the teams into categories
- There will likely be four teams that roughly correspond to the MIDD II Framework strategy areas, reviewing existing programs and new concepts according to strategy area
- Teams will be made up of OC members, and potentially others
- Teams will meet over several days to review information and sort existing programs and new concepts
- **IMPORTANT: No price tags or funding allocation will be discussed or considered at this phase; the focus is solely on the content and analysis of a WHOLE program or concept**
- **IMPORTANT: Not everything about every program or concept will get into the briefing papers we will focus on the information that corresponds to key questions**

Phase III: MIDD II Service Improvement Plan Recommendation Development: March & April (estimated)

- During Phase III MHCADSD will align programs and new concepts with available budget
- **IMPORTANT: MHCADSD determines programming and funding level recommendations**

FINAL PHASE: Drafting and Review of MIDD II Service Improvement Plan Recommendations: May & June (estimated)

- **IMPORTANT: Recommendations reviewed by MIDD OC and Public**
- **IMPORTANT: Final decisions on MIDD II programs and services and funding levels are made by the Executive and Council**

Member comments / concerns:

The document should make mention of measureable outcomes.

In Phase II, not going to prioritize by number, but have high, medium, and low ratings.

At what point do we line up what MIDD is doing compared to other County initiatives?

Utilize emerging / promising practices

If we move forward with MIDD II, with the set number of programs funded, that there be a place, if something emerging happens in MIDD II, and a process to apply for those funds. Establish a way to fund the best marginal lead, but also developing funding from MIDD's least marginal return. Top programs doing well that need additional funding; other programs reassessed when they have run their course.

Please send additional comments to Kelli.

This process will be shared with the OC prior to September 15.

6. MIDD OC member check-in and New Business

No updates.

ADJOURNED at 1:50 p.m.

Next Meeting: September 24, 2015

King County Chinook Building, Rooms 121 & 123

401 5th Avenue, Seattle, WA 98104

11:45 a.m.– 12:15 p.m. ~ Networking Lunch

12:15 p.m.– 1:45 p.m. ~ Meeting

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