



*Members/ Designees:* Adrienne Quinn, Ann McGettigan, Barbara Miner, Leesa Manion (designee for Dan Satterberg), Brigitte Folz (designee for Darcy Jaffe), Dave Asher, Ketu Shah (designee for Donna Tucker), Alistair Blake (designee for Doug Crandall), Jeanette Blankenship, Jeanne Kohl-Welles, Lauren Davis, Lea Ennis, Anita Khandelwal (designee for Lorinda Youngcourt), Lynne Robinson, Mark Putnam, Mary Ellen Stone, Merrill Cousin, Mike Heinisch, William Hayes

*Other Attendees:* Alex O'Reilly, Brenda Fincher (phone), Cathy Callahan-Clem, Chris Verschuyl, Dan Story, Ellie Wilson-Jones, Jeff Sakuma, Josephine Wong, Joshua Wallace, June Lee, Kelli Carroll, Kimberly Cisson, Lan Nguyen, Laurie Sylla, Lisa Kimmerly, Mary Taylor, Steve Andryszewski, Susan Schoeld, Terra Rose, Titus Chembukha, Trish Blanchard, Wendy Soo Hoo

*Notes by:* Haley Raspet

Item	Discussion	Action Items:
<b>Call to Order – Welcome and Introductions</b>	Co-Chair Merrill Cousin led the meeting in introductions and welcomed all attendees to the meeting.	
<b>Review and Approve Meeting Notes</b>	No revisions were requested and there was consensus approval of the notes for February.	
<b>Executive Steering Committee Report</b>	<p>The Executive Steering Committee met on Monday.</p> <p>The majority of the time was spent discussing the evaluation of MIDD in preparation for today's briefing. There was good feedback that staff will be carrying forward as they prepare the upcoming MIDD 2 Evaluation Plan that is due to Council later this summer.</p>	
<b>MIDD Staff Report</b>	<p>Kelli reminded the group to check their MIDD-designated emails; this is the primary email for MIDD communications.</p> <p>This year, King County is only accepting financial disclosure forms electronically. If you have not submitted your form, Kimberly will be touching base with you. There are hard copy forms available to fill out that BHRD staff can then scan and send for you in the case you are not able to submit it online. King County employees who have already filled out a form this year do not need to fill out a second one.</p> <p>The MIDD Project Program Manager III position has been filled by Kimberly Cisson. Jim Vollendroff will begin to attend the MIDD AC meetings again this summer; he is currently involved in a time-limited workgroup with Executive and Council staff that takes place the same day/time as AC meetings.</p> <p>The Fund Balance Work Group is on hold, as the current fund balance does not warrant a planning effort.</p> <p>The most significant change to the financial plan (see handout) is the undesignated fund balance in the '2017-2018 Estimated' column; this has decreased from \$2 million to \$380,000. This is due in part to the 2015-2016 revenue projection (\$120 million) coming in at \$119 million. This is less than a 1% variance from the projection. The MIDD Financial Plan relies on the Office of Economic and Financial Analysis (OEFA), which has a good track record of being within a 1-2% variance of the projected revenues.</p>	If you have trouble accessing your MIDD email, please contact BHRD staff.

Item	Discussion	Action Items:
	<p>There is a new Medicaid reconciliation reserve. Assumptions were made for the 2017-2018 budget on some of the MIDD initiatives that use Medicaid funding. Those estimates may have been high, so this reserve was made for those initiatives to maintain service level. Further reserve may be needed, depending on what the Federal government decides regarding the Affordable Care Act (ACA).</p> <p>OEFA updates their forecast three times a year. Kelli has designed the Fund Balance Workgroup to be active during the periods of the OEFA updates.</p> <p>Finally, the invoices reserve (\$208,000) is due to some invoices for 2016 coming in after the books for the year closed and were not included in the carryover encumbrance figures. As a result, BHRD has created a new budget-monitoring tool for all the MIDD Leads. There is also monthly reporting in the MIDD Leads meeting, identifying areas needing attention.</p>	
<p><b>Briefing: Evaluations</b></p>	<p>DCHS staff gave a briefing on evaluations to help the AC better understand MIDD evaluations, the AC's role, and how MIDD is linking with Best Starts for Kids (BSK) and the Veterans and Human Services Levy (VHSL).</p> <ul style="list-style-type: none"> <li>• Purpose of the MIDD Evaluation <ul style="list-style-type: none"> <li>○ Surface-level evaluation over a broad period of time.</li> <li>○ Determine the effectiveness of the initiatives towards meeting policy goals of Ordinance 18407 (see handout).</li> <li>○ Measures progress towards meeting those goals.</li> <li>○ Learn what works, and where potential improvements are.</li> </ul> </li> <li>• Role of the MIDD AC in Evaluation <ul style="list-style-type: none"> <li>○ Develop an evaluation subcommittee to promote a more involved, direct AC relationship with the evaluation.</li> <li>○ Review the Evaluation Report with the help of a newly developed Evaluation Review Guide.</li> <li>○ Provide feedback on the Evaluation Report</li> <li>○ Approve the report before it is sent to the Executive and Council.</li> </ul> </li> <li>• Approach to MIDD 2 Evaluation <ul style="list-style-type: none"> <li>○ Based the approach on the MIDD Service Improvement Plan (SIP) guiding principles.</li> <li>○ "Living" document going forward, to adapt as the environmental changes.</li> <li>○ Informed by stakeholders and the AC.</li> <li>○ Grounding the plan in the County's Equity and Social Justice work.</li> <li>○ Streamline and reduce the data reporting burden.</li> <li>○ The symptom reduction outcome was reframed into the outcome of "improve the health and wellness of individuals living with behavioral health conditions."</li> <li>○ Aligning the evaluation with BSK and VHSL efforts</li> </ul> </li> </ul> <p>There are three drivers for the retool of the MIDD Evaluation: our experience, the Performance Strategy and Budget report, and the shared evaluation approach with BSK and VHSL.</p>	<p>Kimberly will send out a document showing MIDD 1 and MIDD 2 Policy Goals.</p>

Item	Discussion	Action Items:
	<p>June Lee, the Chief of Performance Measurement and Evaluation for the King County Department of Community and Human Services provided an orientation to Results-Based Accountability (RBA) (see handout). The MIDD Evaluation will be informed and guided by RBA.</p> <p>RBA is a disciplined way of thinking and acting to improve the conditions of the people served. Coming together to form a collective effort that is organized, focused, and committed to a data-driven, decision-making process. One emphasis of RBA is to use words the same way with all partners; a common and plain language instead of jargon. Three concepts will be used in the MIDD Evaluation are:</p> <ul style="list-style-type: none"> <li>➤ <u>Result</u> – A condition of well-being for children, adults, families or communities.</li> <li>➤ <u>Indicator</u> – A measure which helps quantify the achievement of a result.</li> <li>➤ <u>Performance Measure</u> – A measure of how well a program, agency, or service system is working.</li> </ul> <p>It is important to distinguish indicators from performance measures. Indicators are about all of King County, while performance measures are specific to groups directly served by a MIDD program. Performance measures will include quantity, quality, and impact.</p> <p>Government cannot do the work alone, partners are needed; leading to systems change with system partners.</p>	
<b>Member Announcements</b>	<p>Co-Chair Cousin is taking a three-month sabbatical, beginning May 1. Alicia Glenwell will be here as her designee, but not as co-chair.</p> <p>Seattle Counseling Services is having their 13th Annual Icon fundraiser April 23 at the Seattle Marriot Waterfront Hotel.</p>	
<b>Public Comment</b>	<p>Catherine Callahan-Clem works for Sound Mental Health, as a Parent Partner and Kinship Coordinator, and has raised several children that were system-involved. In June 2007, the peer leadership team and parent partners got 350 people to attend the town hall meeting on mental health in Shoreline, when MIDD was “born.” With the three new MIDD members opening for MIDD 2, Catherine stated that she hoped, as a Kinship Caregiver, she can be considered for the grassroots organization spot. In King County, there are over 10,000 known kinship families. She said she would like to join the MIDD AC.</p>	
<b>Adjourned</b>	1:45 p.m.	
<b>Next meeting</b>	Thursday, April 27, 2017, 12:15-1:45 p.m., Chinook Room 123	