

## **Early Care and Education Consultant**

## **Purpose**

Implement an Early Care and Education Consultation Program by providing outreach, training and consultation/technical assistance to –

- Center-based early care and education providers
- Family-home child care and preschool providers
- Family, Friend, and Neighbor (FFN) Caregivers
- Age range focus Infant through 6 years old

## **Principal Duties & Responsibilities**

Duties and responsibilities may include, but are not limited to the following:

- Provide outreach, training and consultation/technical assistance. Examples may
  include on-site observation of children; assessment of early care and education
  environments; development of strategies and caregiver/teacher support; and
  training presentations on topics related to child development, behavior, and special
  needs.
- Perform developmental assessments and screenings for children and make appropriate recommendations to families and providers, as well as referrals to community resources and services.
- Develop and implement new outreach projects designed to support children, families and providers/caregivers.
- Track outcome and demographic data for children, programs, and providers/caregivers according to current grant requirements.
- Assist in grant development to support the Early Care and Education Consultation Program.
- Provide or support outreach, intensive informing, care planning, coordination, anticipatory guidance for complex health needs, assistance to access services, consultation, resource development, interagency coordination, training, program planning, quality management, and administration to support Medicaid programs

## **Required Education & Experience**

- B.A./B.S. degree in Early Childhood/Special Education or related field; Master's degree preferred.
- Practical experience working with families and children aged 0-6 years in community-based settings. Examples may include child care and preschool programs, early intervention programs, Public Health, hospitals, therapeutic and clinical settings.
- Bilingual applicants are encouraged to apply.
- Pass Washington State DSHS criminal history and background check and FBI fingerprint check

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