|  |  |
| --- | --- |
| NAME: |  |
| DATE: |  |
| CONTACT INFORMATION: |  |
| BEST TIME/WAY TO REACH YOU: |  |
| EXPLANATION OF YOUR CONCERN/GRIEVANCE: |  |
| WHAT ACTION YOU BELIEVE WOULD SOLVE THE PROBLEM: |  |

CEA will respond to your grievance in writing within 14 days.

**Signature Date**

**Return your signed form to**

King County Coordinated Entry for All

401 Fifth Avenue, Suite 500

Seattle, WA 98104-2391

Questions? Contact CEA at 206-328-5796,   
or e-mail CEA at CEA@kingcounty.gov.