

Memo

To: King County Affordable Housing Committee Members
From: Carson Hartmann, Regional Affordable Housing Planner
cc: Housing Interjurisdictional Team
Date: April 21, 2023
Re: Countywide Planning Policies Housing Chapter Technical Assistance Scope of Work

Purpose of the May 1 AHC Meeting

At the May 1 meeting, Affordable Housing Committee (AHC) staff will brief the AHC on a scope of work to provide technical assistance and guidance to assist jurisdictions in aligning the housing-related elements of their comprehensive plans with the King County Countywide Planning Policies (CPPs). AHC members will have an opportunity to ask questions about scope of work components.

Background

The CPPs create a shared framework for growth management planning for all jurisdictions in King County. In December 2021, King County Council approved amended CPPs to provide guidance in advance of the 2024 statutory update of comprehensive plans that incorporated changes to the regional policy framework and to reflect new priorities addressing equity and social justice in King County jurisdictions.

As part of the legislation, the Growth Management Planning Council (GMPC) and King County Council directed the AHC to respond to GMPC Motion 21-1. After receiving recommendations from the AHC in response to GMPC Motion 21-1 in December 2022, The GMPC approved AHC-recommended CPP amendments and approved rules and procedures for accountability framework implementation on March 22, 2023.¹ The GMPC Chair will transmit recommended CPP amendments to King County Council in May 2023.

For further information on the CPP update and AHC recommendations, see the May 1, 2023 AHC “Growth Management Planning Council Motion 21-1 Update” staff report available on the AHC webpage.²

As part of the recommended amendments, AHC staff will provide early technical assistance and guidance to assist jurisdictions in aligning the housing-related elements of their comprehensive plans with the CPPs. The draft work plan for this technical assistance is below.

¹ AHC-recommended CPP amendments can be found in draft [GMPC Motion 23-1](#). Recommended Comprehensive Plan Review Standards and Accountability Framework can be found in draft [GMPC Motion 23-2](#).

² May 1, 2023 “Growth Management Planning Council Motion 21-1 Update” staff report available on AHC webpage [\[link\]](#)

Technical Assistance Work Plan

1. Provide guidance to jurisdictional staff (Q1 2023 – Q4 2024)

AHC staff will offer to meet with jurisdictional staff to clarify CPP Housing Chapter requirements and the comprehensive plan review program both prior to and after potential ratification of CPP amendments.

2. Publish guidance on documenting historic racially exclusive and discriminatory land use and housing practices (Q2 2023)

Consistent with CPP H-6, AHC staff prepared a resource guide to assist local jurisdictions in documenting the local history of racially exclusive and discriminatory land use and housing practices.

3. Publish guidance on achieving consistency with CPP Housing Chapter and how to align with AHC comprehensive plan review standards (Q2 2023 – Q4 2023)

AHC staff will publish a housing-focused comprehensive plan review manual that will outline the plan review process and include materials to assist jurisdictions in preparing comprehensive plans aligned with the housing-related elements of comprehensive plans.

4. Disseminate guidance through technical assistance webinars (Q2 2023 – Q1 2024)

AHC staff will design and execute webinars that provide:

- a. **Guidance on documenting racially exclusive and discriminatory land use and housing practices**
- b. **An overview of the CPPs and plan review process**
- c. **Technical input from the development community on:**³
 - i. Densities that improve the feasibility of affordable housing development
 - ii. Existing barriers to the development of affordable housing
 - iii. How to apply existing housing toolkits in comprehensive plan updates

5. Create a digital resource library (Q2 2023 – Q2 2024)

AHC staff will post all relevant materials on the [AHC website](#).

³ This work plan item is contingent on developer interest and AHC hiring additional staff.