

## Public Records Act

The business of the Affordable Housing Committee is subject to the Public Records Act, which means communications regarding Committee matters are subject to public disclosure. Non-public officials have been assigned King County email addresses (see chart below). When communicating with non-public officials about Committee business, **always copy their King County email address.** In addition, if you are a non-public official, **be sure to copy your assigned King County email address** on communications about Committee business. This will assist our public records officer in searching and locating any pertinent emails requested by the public.

<b>Name</b>	<b>Email Address</b>
Patricia Akiyama	AHC1@kingcounty.gov
Susan Boyd	AHC3@kingcounty.gov
Jane Broom	AHC4@kingcounty.gov
Kelly Coughlin	AHC5@kingcounty.gov
Chelsea Hicks	AHC6@kingcounty.gov
Nicole Valletero Keenan-Lai	AHC8@kingcounty.gov
Brett Waller	AHC9@kingcounty.gov
Bryce Yadon	AHC10@kingcounty.gov

Please review the attached training material to learn about the Public Records Act. Feel free to reach out to Kelli Williams at [Kelli.Williams@kingcounty.gov](mailto:Kelli.Williams@kingcounty.gov) if you require additional assistance in understanding the materials.