

Memo

To: King County Affordable Housing Committee Members
From: McCaela Daffern, Regional Affordable Housing Implementation Manager
cc: Housing Interjurisdictional Team
Date: March 10, 2023
Re: Recommended 2023 Affordable Housing Committee Work Plan

Purpose of March 16 AHC Meeting

At the March 16 Affordable Housing Committee (AHC or Committee) meeting, members will be briefed on, discuss, and possibly vote to adopt the recommended 2023 work plan shown in Exhibit A. AHC staff developed the work plan in consultation with the AHC Chair and Housing Interjurisdictional Team. Reference Exhibit B for a schedule of AHC meeting topics to implement the recommended work plan.

Background

The Affordable Housing Committee of the Growth Management Planning Council (GMPC) serves as a regional advisory body with the goal of recommending action and assessing progress toward implementation of the [Regional Affordable Housing Task Force Five Year Action Plan](#). The Committee functions as a point of coordination and accountability for affordable housing efforts across King County.

According to the [AHC Charter](#), the Committee:

- adopts an annual work plan;
- releases an annual report to measure progress to implement the Regional Affordable Housing Five Year Action Plan and the countywide need (executed through the dashboard);
- reviews and makes recommendations to other governing bodies or organizations regarding actions to implement the Action Plan, including but not limited to revising land use policies, alignment of comprehensive plans with the Action Plan, and amendments to the Countywide Planning Policies;
- coordinates support for increased federal funding for affordable housing;
- coordinates with subregional collaborations;
- meets at least through the end of 2024, at which time the Committee will consider recommendations to the GMPC to continue the work of the Affordable Housing Committee, including development of a new Five Year Action Plan; and
- periodically reviews and evaluates the effectiveness of the GMPC Affordable Housing Committee in furthering the Five-Year Action Plan and, based on this evaluation, recommends alternative governance structures and/or Charter revisions needed to better accomplish the Action Plan and Committee goals.

Since its founding in 2019, the AHC has issued several recommendations¹ to increase alignment with Action Plan goals and built new data systems to measure regional progress to fund and create

¹ Recommendations are available under the “Statements Issued by the Committee” section of the AHC website [\[link\]](#)

more affordable homes. Notably, it just concluded a multi-year effort to recommend amendments to the Countywide Planning Policies that:

- align the Housing Chapter policies with existing regulations, plans, and guidance, including the Regional Affordable Housing Task Force Five Year Action Plan and the Growth Management Act;
- encourage the use of an equity frame when planning for housing needs;
- strengthen housing planning monitoring and reporting requirements;
- establish countywide and jurisdictional housing needs, and
- establish an accountability framework for equitably planning for and accommodating those housing needs throughout King County.

The recommended 2023 AHC work plan shown in Exhibit A builds off this momentum and includes necessary activities to implement the AHC recommended accountability framework and the Countywide Planning Policies and satisfy a chartered responsibility of the AHC. Exhibit B demonstrates the AHC and staff's capacity to carry out the plan this year.

Exhibit A: Recommended 2023 Affordable Housing Committee Work Plan

- 1. Support adoption of the 2022 Affordable Housing Committee recommended response to GMPC Motion 21-1**
 - AHC staff will support GMPC and King County Council review and possible approval of [AHC recommendations](#) and report back to the Committee on progress.
 - AHC staff will coordinate with the Washington State Department of Commerce as they finalize their countywide need projections and House Bill 1220 implementation guidance and disseminate this information to local jurisdictions.
- 2. Design and test housing-focused comprehensive plan review**
 - AHC staff will offer technical assistance to jurisdictions on how to craft comprehensive plan updates that are responsive to the CPP Housing Chapter policies and meet the AHC's recommended housing-related comprehensive plan review standards. Technical assistance will include a resource for documenting the history of racially discriminatory and exclusive housing and land use practices in jurisdictions.
 - The AHC will pilot the comprehensive plan review process on jurisdictions that opt in to early comprehensive plan review, improve the process, and then review other plans publicly released prior to the potential ratification of the CPPs in early 2024.
- 3. Develop a process to collect data, report on, and compare jurisdictional progress to plan for and accommodate housing needs**
 - AHC staff will update the current Regional Affordable Housing Dashboard with limited new information to inform ongoing comprehensive planning.
 - The AHC will establish metrics to measure progress toward planning for and accommodating jurisdictional housing needs consistent with the CPPs and Regional Affordable Housing Task Force recommendations and compare jurisdictional efforts.
 - AHC staff, in consultation with the HIJT, will develop a survey to collect jurisdictional data.
 - AHC staff will scope revisions to transform the dashboard into a tool for monitoring jurisdictional housing planning efforts.
- 4. Partner with the Community Partners Table to advance housing priorities of communities most disproportionately impacted by housing cost burden (*contingent on funding*)**
 - The Community Partners Table will continue to meet and offer recommendations to the AHC that reflect the housing priorities of their communities. The Table will begin implementing their final December recommendations report to determine how to maximize their impact.
- 5. Scope AHC charter amendments**
 - Since 2019, the Charter directed the AHC to advance actions within the Regional Affordable Housing Task Force Action Plan. The AHC must update the charter to reflect the Committee's role in housing comprehensive plan review and monitoring and increasing accountability to plan for and accommodate housing needs. Charter amendments could include an updated purpose, structure, emphasis on equity, details on the future implementation of the Regional Affordable Housing Task Force Action Plan, and a Community Partners Table role.
- 6. Support state and federal affordable housing solutions**
 - The Committee will review the status of their 2023 state and 2021 federal legislative priorities, determine whether work plan adjustments are needed based on this review, and potentially adopt 2024 state and federal legislative priorities.

Exhibit B: Recommended 2023 Affordable Housing Committee Meeting Schedule

Date	Topics
March 16 (2 hours)	<ul style="list-style-type: none"> • Input on GMPC amendments to GMPC Motion 21-1 recommendations, <i>action item</i> • Elect AHC leadership, <i>action item</i> • Adopt 2023 AHC work plan, <i>action item</i> • Update on 2023 AHC state legislative priorities, <i>briefing</i>
May 1 (2 hours)	<ul style="list-style-type: none"> • TBD: Input on GMPC amendments to GMPC Motion 21-1 recommendations, <i>action item (if GMPC doesn't approve recommendations in March)</i> • Input on jurisdictional CPP Housing Chapter technical assistance, <i>briefing and discussion</i> • Input on draft charter amendments, <i>briefing and discussion</i> • Findings from Regional Affordable Housing Dashboard updates, <i>briefing</i> • Update on 2023 AHC state legislative priorities, <i>briefing</i>
June 15 (2.5 hours)	<ul style="list-style-type: none"> • TBD: Approve comprehensive plan review comment letter(s) for jurisdictions that opt-in to early plan review, <i>action item</i> • Input on metrics, comparative standards, and annual reporting procedures, <i>briefing and discussion</i> • TBD: Update on Community Partners Table, <i>briefing</i> • Input on draft charter amendments, <i>briefing and discussion</i> • Update on 2023 AHC state legislative priorities and 2021 AHC federal legislative priorities, <i>briefing</i>
September 21 (2.5 hours)	<ul style="list-style-type: none"> • TBD: Approve comprehensive plan review comment letter for jurisdictions that opt-in to early plan review, <i>action item</i> • TBD: Update on Community Partners Table, <i>briefing</i> • Update on GMPC Motion 21-1 recommendations transmittal, <i>briefing</i> • Adopt charter amendments, <i>action item</i> • Input on 2024 AHC work plan, <i>briefing and discussion</i> • Input on comprehensive plan review lessons learned, <i>briefing and discussion</i> • Input on 2024 state and federal legislative priorities, <i>briefing and discussion</i>
November 16 (2 hours)	<ul style="list-style-type: none"> • TBD: Approve comprehensive plan review comment letter for jurisdictions that opt-in to early plan review, <i>action item</i> • TBD: Update on Community Partners Table, <i>briefing</i> • Update on GMPC Motion 21-1 recommendations transmittal, <i>briefing</i> • Adopt 2024 state and federal legislative priorities, <i>action item</i> • Adopt 2024 AHC work plan, <i>action item</i>