



King County

Urban Consortium Joint Recommendations Committee

Meeting Materials for Thursday, October 27th 2016

Click on a link below or use the Acrobat bookmarks to access documents

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Agenda	Agenda for October 2016 Meeting
Attachment A	Approved September 2016 JRC Meeting Minutes
Attachment B	State Legislative Priorities
Attachment C	JRC Consortium Funds Homeless Housing 2016 RFP Recommendations
Attachment D	Housing Finance Program 2016 Capital Round RFP Overview
Attachment E.1	Housing Stability Program 2014 Report CDBG Only
Attachment E.2	Housing Stability Program 2015 Report
Attachment E.3	Housing Stability Program 2013-15 CDBG Assistance spreadsheet
Attachment E.4	Housing Stability Program Cost/Benefit Analysis
Attachment E.5	KC CDBG Consortium Program Admin. Expenditures
Attachment E.6	KC CDBG ICA Meeting. # Notes
Attachment E.7	March 2014 JRC Mtg. Minutes
Attachment F.1	2nd Quarter Area Summary of HRP Activity Units HOME & CDBG
Attachment F.2	2nd Quarter Area Summary of HRP Activity: HOME & CDBG
Attachment F.3	3rd Quarter Area Summary of HRP Activity 2016 Units HOME & CDBG
Attachment F.4	3rd Quarter Area Summary of HRP Activity 2016: HOME & CDBG

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King County
JRC Members

Ken Hearing
Mayor North Bend
Sound Cities
Association, Chair

De'Sean Quinn
Tukwila,
Councilmember
Sound Cities
Association,
Vice Chair

Dan Grausz
Mercer Island
Councilmember
Sound Cities
Association

Pam Fernald
SeaTac,
Councilmember
Sound Cities
Association

Terry Mark
King County,
DCHS Deputy
Director

Gary Prince
King County,
DOT, TOD Program
Manager

John Starbard
King County, DPER
Director

Leslie Miller
Kirkland
Human Services
Coordinator

Carol Ann Witschi
Councilmember,
City of Renton

Erica Azcueta
Auburn
Human Services
Manager

Jeff Watson
Federal Way
Community
Services Manager

Steve Walker
Seattle, Director of
Office of Housing

Agenda

JOINT RECOMMENDATIONS COMMITTEE (JRC) MEETING

Thursday, October 27, 2016

9:30 AM - 11:30 AM

**South Renton Treatment Plant Admin Building
1200 Monster Road S.W., Renton, WA 98057**

[Directions and map](#)

<http://www.kingcounty.gov/environment/wtd/About/System/South.aspx>

- I. Welcome and Introductions**
- II. September 29, 2016 Meeting Minutes** 5 Min
Attachment A – Action Item All
- III. JRC State Legislative Priorities for 2016** 10 Min
Attachment B – Action Item All
Al DAlessandro, HFP Section Staff, HCD
- IV. Homeless Housing 2017-2018 Funding Round – Recommendations and Decisions** 20 Min
Attachment C – Action Item
Kate Speltz, HDC, Homeless Housing Coordinator
- V. Info/Briefing: Review and Discussion of All Affordable Housing Capital Applications Received in the 2016 Funding Round for 2017 Funds** 20 Min
Attachment D– Info Item
Jackie Moynahan, HCD, Housing Finance Program Coordinator
- VI. Round Table Discussion / Other Items**
 - ICA Discussion Update - Attachment E.1-E.7
 - Info Item: Housing Repair Program – 2016 Update – Attachment F.1- F4

ADJOURN

Next Meeting:

Date December 1, 2016 9:30 AM - 11:30 AM

Location: South Renton Treatment Plant, Renton WA

<http://www.kingcounty.gov/depts/community-human-services/housing/consortium.aspx>

JOINT RECOMMENDATIONS COMMITTEE MEETING

Thursday, September 29, 2016

9:30 a.m. – 11:30 a.m.

Renton Treatment Center

Members Present:

Ken Hearing, Mayor, City of North Bend, JRC Chair (Sound Cities Association)
De'Sean Quinn, Councilmember, City of Tukwila, JRC Vice-Chair (Sound Cities Association)
Dan Grausz, Councilmember, City of Mercer Island (Sound Cities Association)
Pam Fernald, Councilmember, City of SeaTac (Sound Cities Association)
Leslie Miller, Human Services Coordinator, City of Kirkland
Jeff Watson, Community Services Manager, City of Federal Way
Carol Ann Witscht, Councilmember, City of Renton
John Starbard, Director, King County Department of Permitting and Environmental Review
Terry Mark, Deputy Director, King County Department of Community and Human Services (DCHS)
Laurie Olsen, for Steve Walker, Director of Housing, City of Seattle
Erica Azcueta, Human Services Manager, City of Auburn

Members Not Present:

Gary Prince, Transit Oriented Development Manager, King County Department of Transportation

King County Staff:

Kathy Tremper, Coordinator, Housing and Community Development (HCD), DCHS
David Mecklenburg, Project Manager, HCD, DCHS
Mark Ellerbrook, Regional Housing and Community Development Manager, HCD, DCHS
Al D'Alessandro, Project Manager, HCD, DCHS
Elaine Goddard, Administrative Staff Assistant, DCHS

Guests:

Evie Boykan, City of Tukwila
Dianne Utecht, City of Renton
Lori Fleming, City of Burien
Doreen Booth, Sound Cities Association
Helena Benedict, Tenant Education Coordinator, Tenants Union of Washington State
Ana Brito
Isidora Mejion
Martha Bravo
Leticia Vidales
Maria Lopez
Crisanto Medina

I. Welcome and Introductions

Mayor Ken Hearing, Committee Chair, opened the meeting at 9:37 a.m. He welcomed guests and asked for introductions.

**II. Review May 26, 2016 Meeting Minutes
Attachment A – Action Item - All**

MOTION: Councilmember De’Sean Quinn made a motion to accept the May 26, 2016 meeting minutes. Councilmember Pam Fernald seconded the motion. The motion was approved unanimously.

III. Public Hearing:

As part of the CDBG requirements the JRC is required to hold a Public Hearing twice each year to allow the public to comment on community development and housing activities funded through the County with federal CDBG funds and to stay in touch with citizens and get feedback.

Helena Benedict from the Tenants Union of Washington along with several residents of the Firs Mobile Home Park in SeaTac came before the JRC to speak about a difficult situation they are facing. The Firs Mobile Home Park houses 72 families and over 300 people, including many children and elderly. The property owner has indicated that he intends to sell the property to a hotel developer and close the mobile home park. This will displace the entire community. The residents are very concerned because they feel they will not be fairly compensated for their homes, and they are unable to relocate the homes due to their age. They would like to stay where they are because they are a close knit community and this location is close to their children’s’ school and other amenities. The situation arose when light rail was brought into the area. At first the community was happy to see light rail come, and thought it would help them, but now they feel they are casualties of development. They are asking for help to stay in their homes and maintain their community. They appreciate any help the County can provide.

Mayor Ken Hearing and the JRC were interested to learn more about this situation. Mark Ellerbrook said that the County first learned about this situation at the Angle Lake Station dedication ceremony. Since then he has attended meetings and has been in dialogue with community members to determine ways the County could assist. This is a regional issue. Mark has brought in the local housing authority and the City of SeaTac to help work on solutions. The law requires that tenants have one year to exit the park once they have received a letter of intent. The letter has not been sent yet so there is still time to resolve this before it becomes critical. The current residents would like to stay together where they are. The property owner has not offered residents an option to purchase the property themselves, they were just told they have to move out. The County will continue to work with this community to try to assist.

Councilmember De'Sean Quinn remarked that the issue of how to handle mobile home parks is not new. It is a growing issue that needs to be addressed. Mobile home communities are being squeezed out by other developments. Pockets of self-contained communities need help to transition. Fees paid to the owners do not cover the costs of moving the homes and many are not fit to be moved even if a site were available. This issue needs to be addressed not just for this situation, but more broadly.

The guests were thanked for bringing this situation to the committee's attention and were assured the County and others will continue to work with them to address this issue.

IV. JRC State Legislative Priorities for 2017 Attachment B – Information Item

Al D'Alessandro shared a draft of priorities for State Legislation.

1. Increase the Document Recording Fee and Remove the Sunset. Some of the fees are permanent, but \$30 will sunset in June 2019. A fee increase is also needed to keep up with inflation.
2. Allow Youth age 13-18 to participate in HMIS in order to track and ensure the youth system is working. A Court decision removed youth consent and now it needs to be addressed in legislation.
3. Provide \$200 million for the Housing Trust Fund. This fund has been underfunded since 2008. This has been on the agenda for several years.
4. Outlaw Source of Income Discrimination: There has been Incremental progress made, but there is still work to be done to ensure landlords do not make the source of income an issue to discriminate against tenants.
5. Support Local Tools for Affordable Housing Preservation: This would provide a property tax exemption to help get the private sector more involved in the affordable housing solution. This was a new issue last year and the legislature needs to be educated. Councilmember Dan Grausz asked whether there were any requirements to ensure landowners stick with the program. There is concern that developers will try it then say it doesn't work and walk away. Tenants could suddenly lose their housing if a developer drops out of the program. The JRC would like some type of disincentive to stop developers from dropping out. Al D'Alessandro explained that this item is a tax break, so it would apply only as long as the developer participates. Once stopped the break stops. Al will bring the JRC concerns to the bill sponsor.
6. Preserve Housing and Essential Needs Program. This is a very beneficial program, and it is important to keep it in place at the current level.
7. Stabilize Essential Public Health services. This is a new priority due to State legislation weakening public health funding.
8. Medicaid Waiver for Permanent Supportive Housing. Ensure full Operating Budget authority for the Medicaid Waiver for Permanent Supportive Housing.

Mayor Ken Hearing commented that JRC members are encouraged to speak to their legislators about these issues. Sharing priorities helps to maintain a consistent message. Several issues on previous agendas have been addressed as a result of JRC members' involvement. Last year committee members got briefing papers and talking points from staff to help them discuss these issues with legislators and build support. Al agreed that he would continue to send information out to members.

There is no update for the Federal Agenda at this time. Congress has not passed a 2017 budget, but has agreed to continue funding at 2016 levels through December. So far the 2017 proposed budget has a low impact on housing. HOME and CDBG have no cuts, and there may be a small increase for McKinney-Vento and Section 8. There will be more concrete information after the November 8 election.

**V. King County 2017-2018 Homeless Housing funding:
Handout C – Information Item**

Mark Ellerbrook gave a briefing on the Homeless Housing Program Request for Proposal (RFP). Total funding allocated for this RFP is around \$4 million. The County received 78 applications requesting approximately \$10 million. This year the County added enhancements to the shelter program. Current emergency shelters are provided to keep people alive and safe, but do not lessen the rates of homelessness. The County is now intending to enhance shelters to push toward more positive outcomes. There will be an increased expectation to move people out of homelessness rather than maintaining them in a homeless situation. This might include longer hours and more outreach to connect clients to services and longer-term shelter solutions. It is not determined how many beds will be available, but it could result in a reduction.

Jeff Watson asked how fewer shelter beds would affect the One Night Count. Mark responded that it has not been determined how many shelter beds will be available, nor how this change would affect the street count. There are shelters operated by churches and others who will continue to provide emergency shelter beds. The County is not completely eliminating emergency shelter, but is trying to shift the emphasis from immediate need to long term solutions. It is not known what the impact will be, but it is hoped that the prevalence of street homelessness will be reduced by making the expectation higher to get people back on their feet. Councilmember Pam Fernald acknowledged the new philosophy and asked whether the County has talked to agencies so that they understand the new requirements. Mark Ellerbrook responded that the expectation is clearly stated in the RFP. In addition, this philosophy has been discussed with providers for some time, and they should understand the implications.

No action is required at this time. Applications are being reviewed. More information and a list of recommendations will be sent out ahead of the October JRC meeting.

**VI. King County 2017 Community Development Block Grant (CDBG)
Non-Housing Capital Fund Awards
Attachment D – Action Item - Consortium Representatives only**

Kathy Tremper presented the Sub-Region Consortium recommendations for the CDBG Community Development Non-Housing Project awards. Summaries were included in the meeting packet. There were 17 eligible applications submitted. Of these, 11 moved forward for consideration. Some applicants dropped out for their own reasons and some did not meet the requirements. Kathy explained how the CDBG money is allocated and that the award money is split between the Northeast and South Sub-Regions. Each sub-region determined their own priorities, and review committees were formed to determine recommendations. Kathy gave an overview of the projects, and some of the considerations taken into account in the decision process.

Northeast Region: The North/East SubRegion pre-allocates 40% of their funding to ARCH. The remaining funds are allocated for community development projects. The funding recommendations were as follows:

2016 CDBG Capital Applications for 2017 Funds						
North/East Sub-Region - Estimated Funds Available \$373,122						
ARCH Housing Set-Aside (40% of \$373,122)						\$149,249
Proposal Title	Performance Measures	Request	Minimum Request	Recommended Award	Ranking	JRC Award
Duvall ADA Ramp Replacement *, **	1,150 people	\$200,000	\$100,000	\$70,438	1	\$70,438
Carnation Hockert Park ADA Improvements	800 people	\$100,000	\$75,000	\$75,000	2	\$75,000
Snoqualmie Koinonia Park Improvements	130 people	\$110,000	\$75,000	\$75,000	3	\$75,000
Sub-Region Total				\$373,122		\$373,122
* If available funds are higher than projected this project will receive additional funding.						
** If available funds are lower than projected, this project will be reduced.						

Activity #1

City of Duvall, WA

Duvall ADA Ramp Replacement 2017

Category: Infrastructure Improvements

HCD Staff Determination: HCD Staff have made the following determinations for the scope of the project presented. Eligibility: 24 CFR 570.201(c); HUD Matrix Code 03L Sidewalks. The scope of the activity is to address ADA accessibility for disabled residents who have difficulty moving from their homes or vehicles to post office, stores and health care businesses in the area identified for the improvements.

National Objective: 24 CFR 570.208(a)(2)(ii)(A) Low/Mod clientele, Presumed Benefit – Disabled

Removal of architectural barriers (i.e. curb cuts for sidewalk access) for residents to access human and health facilities and the local post office, meets HUD's presumed benefit and is allowed under this citation when the reconstruction of a public facility or improvement that does not qualify under paragraph 24 CFR 570.208(a)(1).

Fund \$70,438. Project is identified as the 'Contingency' project to receive any additional funds made available or to have reduced by any amount decreased from the 2017 preliminary estimates. Fund with available capital funds and any additional amount up to the maximum request of \$200,000 if funds were to be made available. There are no additional conditions being recommended beyond the standard conditions associated with the CDBG funded projects listed in Sub-region Recommendation Packet.

Activity #2

City of Carnation, WA
Category: Parks

Hockert Park ADA Improvements 2017

HCD Staff Determination:

Eligibility: 24 CFR 570.201(c); HUD Matrix Code 03F, Parks, Recreational Facilities. The scope of the activity, improvements to a park, is a CDBG eligible activity as it relates to ADA accessibility in a park.

National Objective: 24 CFR 570.208(a)(2)(D)(2)(A) Low/Mod Clientele, Presumed Benefit – Disabled

This citation is used when the reconstruction of a public facility or improvement does not qualify under paragraph (a)(1) of 570.208 - Low/Mod Area and the beneficiaries are considered a ‘presumed’ category per HUD adopted regulations.

Fund \$75,000. Due to the small amount of anticipated funds to be available, fund at the reduced request. There are no additional conditions being recommended beyond the standard ones associated with CDBG awards apply.

Activity #3

City of Snoqualmie, WA
Category: Parks

Koinonia Park Improvements - 2017

HCD Staff Determination:

Eligibility: 24 CFR 570.201(c); HUD Matrix Code 03F, Parks, Recreational Facilities. The scope of the activity, improvements to a park, is a CDBG eligible activity.

National Objective: 24 CFR 570.208(1)(2)(i)(D) Nature Location

Participants of the park are residents (mainly children) of Habitat for Humanity 50 unit housing complex wherein homeowners must meet income eligibility in order to purchase a home. Receipt of a letter from Habitat supports the continued eligibility of homeowners of the park. There is a covenant on the land that restricts sale of properties to HUD income eligible requirements.

Fund: \$75,000 with the condition that CDBG funds are for the replacement and expansion, only, of existing play structure and needed retaining wall for said expansion. Other standard conditions associated with CDBG awards also apply.

South Region: The South region does not pre-allocate any funds. The funding recommendations were as follows:

2016 CDBG Capital Applications for 2017 Funds						
South Sub-Region - Estimated Funds Available \$803,919						
Proposal Title	Performance Measures	Request	Minimum Request	Recommended Award	Ranking	JRC Approved
Diocese of Olympia – New Roots	60 People	\$ 60,000	\$ 32,000	\$ 60,000	1	\$60,000
Tukwila Minor Home Repair***	65 Households	\$125,000	\$100,000	\$125,000	2	\$125,000
Valley View Sewer District Special Assessments*, **	20 Households	\$301,080	\$ 0	\$280,919	3	\$280,919
Highline StartZone Microenterprise	92 Persons	\$110,000	\$92,000	\$110,000	4	\$110,000
Burien Lakeview Park Playground & ADA accessibility	2,116 Persons	\$228,195	\$208,195	\$228,000	5	\$228,000
Sub-Region Total		\$824,275		\$803,919		\$803,919
<p>*If available funds are higher than projected this project will receive additional funding up to the maximum request.</p> <p>** If available funds are lower than projected, this project will be reduced.</p> <p>*** Any remaining additional funds will go to Tukwila Minor Home Repair.</p>						

Activity #4

Diocese of Olympia

“New Roots” Micro-enterprise Program

Category: Micro-enterprise

HCD Staff Determination:

Eligibility: 24 CFR 570.201(o); HUD Matrix 18C Microenterprise. The scope of the activity fits within the requirements of assistance for microenterprise development in helping low income residents either start or expand their small business.

National Objective: 24 CFR 570.208(a)(2)(iii) LMC per activities carried out in accordance with provisions of 570.201(o). Agency follows established program policy and procedures in making the determinations of income eligibility by screening clients as they enter the program.

Fund \$60,000. There are no additional conditions being recommended beyond the standard.

Activity #5

City of Tukwila, WA Tukwila/SeaTac/Des Moines/Covington Minor Home Repair Program - 2017
Category: Minor Home Repair

HCD Staff Determination:

Eligibility: 24 CFR 570.202; HUD Matrix 14A Rehab; Single-Unit Residential. The scope of the program funds minor home repair activities to households that meet the HUD income eligibility requirements. National Objective: 24 CFR 570.208(a)(2)(i)(C) LMC have income eligibility requirements which limit the activity exclusively to low and moderate income households. Agency screens clients for income eligibility prior to initiating any contract work for maintenance or repair. It follows established program policy and procedures in making the determinations of eligibility.

Fund \$125,000. There are no additional conditions being recommended beyond the standard associated with CDBG Awards. Contingency #2; project to receive any additional funds remaining after Valley View Sewer District Special Assessment is fully funded at \$301,080.

Activity #6

Valley View Sewer District Valley View Sewer District Special Assessments for Connections - 2017
Category: Infrastructure

HCD Staff Determination:

Eligibility: 24 CFR 570.201(c), HUD Matrix 03J: Water/Sewer Improvements via payment of Special Assessments. Per guidance in Guide to National Objectives publication, under Special Assessments it notes, "because of the broad use of this technique for funding public improvements, the use of CDBG funds to pay special assessments on behalf of property owners for a public improvement has been considered to constitute a form of using CDBG funds to assist the public improvement and is thus authorized under this category. Therefore, all the rules applicable to a CDBG-assisted public improvement apply even if CDBG funds are only used to pay special assessments for that improvement, but do not assist in the construction. Assessments paid on behalf of L/M income property owners - must be appropriately qualified via HUD income guidelines.

National Objective: 24 CFR 570.208(a)(2)(i)(C) - LMA (.0625% Low/Mod) but payment of fees will be based on low/mod income eligibility. Priority will be for lowest income first in identified service delivery area.

FUND \$280,919 – or the balance of South Sub-region funds up to the maximum of \$301,080 if additional funds become available for the Special Assessments. Furthermore - Fund this as the contingency project for 2017 for any decrease in funds.

Conditions to be applied:

1. All NEPA environmental review mitigation measures shall be identified and incorporated into contracts;
2. Appropriate federal procurement processes are documented;
3. Davis Bacon Labor compliance rules are initiated, documented and maintained to demonstrate Program requirements have been met for Special Assessments; and
4. A repayment requirement shall be placed on the funds provided to the eligible homeowners in the form of security against the property. At the time of transfer of ownership, funds will be

collected and returned to the CDBG program for reallocation as program income. This shall be a zero interest, deferred payment loan. Applicants of the funds must be made aware of the requirement of repayment of funds at the time of application and legal documents executed at the time funding is provided.

5. The Agency shall track and report by city, the number of households that benefit from the assistance, to document geographic equity.
6. All other associated standard conditions associated with CDBG awards apply.

Activity #7

Highline College, Des Moines WA
Category: Microenterprise

Highline College StartZone Microenterprise - 2017

HCD Staff Determination:

Eligibility: 24 CFR 570.201(o) HUD Matrix Code: 18C Micro-Enterprise Assistance. The scope of the activity fits within the requirements of assistance for microenterprise development in helping low income residents either start or expand their small business.

National Objective: 24 CFR 570.208(a)(2)(iii) LMC per activities carried out in accordance with provisions of 570.201(o). Agency follows established program policy and procedures in making the determinations of income eligibility by screening clients as they enter the program.

Fund \$110,000. Continue to fund the program. There are no additional conditions being recommended beyond the standard ones that apply to CDBG Awards.

Activity #8

City of Burien, WA
Category: Parks

Burien Lakeview Park Playground and Pathway Improvements - 2017

HCD Staff Determination:

Eligibility: 24 CFR 570.201(c) HUD Matrix Code 03F Parks, Recreational Facilities. The scope of the activity, improvements to a park, is a CDBG eligible activity.

National Objective: 24 CFR 570.208(a)(1) Low/Mod Area Benefit based on HUD ACS Census Data

TRACT BLKGRP INFORMATION:

033 King County 027900 2 730 1,095

033 King County 027900 3 620 1,065

1,350 L/M OF 2,160 TOTAL POP = 0.625% L/M AREA BENEFIT

Fund \$228,000; Fund with the following conditions: The City will need to have the lease with the School District amended to extend the end date to fifteen years from the estimated payment of the final invoice. At a minimum the lease needs to be extended through the year 2032 with a condition that the use of the property remain as a park dedicated to serving the low to moderate income community. All other standard funding conditions associated with CDBG awards apply.

Standard CDBG Award Funding Conditions: 2017 CDBG Non-Housing Capital FUNDING

1. The project shall be completed within 17 months of the start of the program year of the funds you are conditionally awarded: January 1, 2017 – May 31, 2018 unless an exception has been granted due to the timing of the receipt of the HUD grant funds.
2. A NEPA environmental review must be completed by HCD prior to the execution of the contract.

3. An agency representative must attend a CDBG pre-project implementation meeting conducted by the Community Development Section Coordinator for a briefing on applicable policies and procedures that must be adhered to in implementing the project activities. Community Development Section staff will be available to discuss program requirements and specific conditions under which funds will be released.
4. Draft bid packages must be reviewed for comment before a final bid package is completed. In addition, the final bid package must be approved in writing by HCD staff before the bid process begins.
5. As a recipient of federal funds, your agency is required to maintain its registration in the System for Award Management (SAM) and maintain the currency of that information. Registration information can be found at <https://www.sam.gov>. The Data Universal Numbering System (DUNS) number registration information can be obtained at: <http://fedgov.dnb.com/webform>
6. Federal awards expended by sub-recipients are subject to 2 CFR 200 Uniform Administrative Rules. Please see Compliance Supplement, which states that a Schedule of Expenditures of Federal Awards (SEFA) must be completed if the agency expends over \$750,000 in federal awards in a year. This includes all federal funds received from all sources, not just from King County. Your agency must have a SEFA on file for our review during monitoring of your financial records.
7. The federal government requires that all federally funded expenditures be listed in a separate row in the SEFA. The CDBG Catalog of Federal Domestic Assistance (CFDA) number to use for this award is: CFDA 14.218. For your use in updating and/or registering this award, the King County Grant Federal Assistance Identification Number (FAIN) is: B-17-UC-53-0001 unless a different FAIN number is provided due to use of prior year funds for the award.

JRC Discussion:

Valley View Sewer District, Assessment Program: A question was raised whether the County would require a lien on households receiving this funding so they can't turn around and sell the property for profit. Kathy responded that when public money is used for private individuals to improve their property the funds could be recaptured if they sell. It would include the same rules as the Housing Repair Program. Councilmember Dan Grausz requested that this caveat be included in the recommendation. Kathy assured this would be a condition of the award.

Councilmember De'Sean Quinn asked whether Duvall will accept less than their requested minimum. Kathy Tremper responded that in this case Duvall understands that they could receive less than minimum. Their project can be addressed incrementally and this amount would still make progress toward their overall goal. Leslie Miller asked whether it would be more efficient to fund one complete project rather than three partial. What is the advantage? Kathy responded that there is some rationale for funding projects in parts. It allows flexibility to look at the eligibility for each part. Committee members present for the Northeast sub region wanted to give some money to the parks projects rather than all to one project.

Councilmember Dan Grausz asked about the priority for park improvements verses housing. Councilmember De'Sean Quinn also asked if housing is a priority then what lens is used when evaluating which project gets more money. Kathy responded that the regions determine their own priorities. There is already a large proportion of low income housing in the South region and they have identified community improvements as a priority for this funding. In addition, there is a separate capital funding round that focuses solely on housing.

Jeff Watson asked whether the County was the only funding source for the Diocese of Olympia Microenterprise program. Kathy indicated that they do have other funding, but that CDBG funds a particular part of the program.

MOTION: Councilmember De'Sean Quinn made a motion to approve the staff recommendations. He would like to continue the conversation on prioritization for the next RFP. Mark Ellerbrook explained that today's funding was specifically set aside for community development, not housing. There will be other RFP's to address housing development. This can be part of the Interlocal Cooperative Agreement (ICA) discussion on how funds are administered. However, at this point the committee cannot move money to another part of the consortium. Councilmember Pam Fernald seconded motion. There was no further discussion. A vote was taken and sub-region recommendations with funding conditions were approved unanimously.

VII. Round Table

Mark Ellerbrook reiterated that the Interlocal Cooperative Agreement (ICA) will need to be renewed at the end of 2017. The last process was in 2014. He asked members to continue to think about how the program is working and how it might change. In October he will lay out the schedule on how the review will take place and how recommendations will be brought up. He will reach out to Sound Cities as well. There are 33 cities in the current ICA. Any major changes to the agreement must be adopted by each city council. Leslie Miller request prior meeting minutes to help understand the current agreement and how 20 percent for Housing Repair was determined.

Mark Ellerbrook shared information regarding the ongoing level of support for the Housing Repair Program. He passed out a handout showing expenses and accomplishments. Expenses included direct service cost as well as administrative costs which include loan qualifying and other activities. Loan payoffs go back to the general CDBG fund for redistribution. Since this program generates dollars JRC members wondered whether the program could be self-sustaining. Mark answered that program income fluctuates dramatically based on the housing market and the ability to pay off loans. It would be hard to plan the program based on this.

Leslie Miller noted that prior meeting minutes reflected a request for old JRC meeting minutes that spoke to the change from 25% to 20% for the Housing Repair Program. It was noted that these were not sent out, but Mark Ellerbrook said the October packet will have notes and the full second quarter HRP report as well as the third quarter report.

Adjourn 11:19.

**King County CDBG/HOME Consortia
Joint Recommendations Committee
2017 State Legislative Priorities**

1. Increase the Document Recording Fee and Remove the Sunset

The One Night Count in King County tallied 4,505 people living unsheltered. In addition, another 3,200 individuals were in emergency shelter and 2,983 were in transitional housing. Increase the current fee assessment for homeless housing programs under RCW 36.22.179 from \$48 to \$90 while eliminating the June 2019 sunset placed on \$30 of the fees. Increasing the fee will add an estimated \$15.7 million for DCHS homeless housing each biennium while failing to eliminate the sunset would result in a cut to DCHS homeless housing programs by an estimated \$20 million per biennium.

2. Youth Consent

Re-allow minors over 13 to share their information in the Homeless Management Information System (HMIS) in order to secure a better understanding of the effectiveness of under 18 interventions on prevention of youth homelessness.

3. Housing Trust Fund

Provide \$200 million for the Housing Trust Fund. The 2016 National Low Income Housing Coalition's Out of Reach Report found full time workers in King County had to earn \$29.29 to afford the \$1,523 price of a two bedroom apartment and the number continues to rise as rents increase. In fact, in the last five years the average rent increased 48% in King County. The State Housing Trust Fund (HTF) is a primary state source of equity for developing affordable housing across Washington State and an important source of leverage for housing programs in King County. The HTF is funded out of the capital budget. When the HTF is increased, the result is additional permanent supportive homeless housing and affordable housing units built in King County.

4. Source of Income Discrimination (SOID)

Rent increases alone, (a near doubling in the last five years) have already priced out families using housing subsidies. Eliminate discrimination against prospective renters solely due to their source of income. Currently, families receiving local housing vouchers, Housing Choice (Section 8) vouchers, seniors relying on social security income and Veterans using housing subsidies are all subject to denial of housing due solely on a landlord's choice not to rent to people receiving housing or income subsidies. The legislation would prevent landlords from denying tenancy based solely on the grounds of the tenant relying on a subsidy or "public subsidy" (e.g. Housing Choice voucher, SSI, etc.) to pay all or a portion of their rent. Landlords could still reject tenants who do not have enough income/resources to meet the monthly rental payment and could still deny tenancy on legal grounds equally applied to all applicants.

5. Support Local Tools for Affordable Housing Preservation.

Support Preservation: Provide a property tax exemption for up to 15 years for affordable housing. To qualify at least 25% of the units on a property must be affordable to households earning 50% of the county median income (60% in high-cost areas); comparable in quality to market-rate units in the building and the property's occupancy rate must be at least 90%. Landowners receiving the exemption may not opt out of providing affordable housing for 15 years subject to the penalty of repaying all back taxes plus an additional 20 percent. The exemption may be implemented by cities

with counties able to implement in unincorporated areas. Cities must obtain county permission to exempt county portion.

6. Support New Local Housing Financing Options with Real Estate Excise Tax For Housing.

Allow jurisdictions to impose up to an additional .25 percent Real Estate Excise Tax by vote of a city or county council, for investments in affordable housing including capital and operations and maintenance funding for renters earning up to 60 percent of Area median Income and for homeownership assistance for households earning up to 80 percent of Area Median Income. Cities would regulate the housing for 50 years.

7. Preserve the Housing and Essential Needs Program

In 2011 the Disability Lifeline (DL) Program was dissolved. The Housing and Essential Needs (HEN) Program was created to provide a portion of the housing and essential needs assistance previously provided to people receiving cash assistance through DL. Since then, the program has provided rental and utility assistance statewide to over 13,000 disabled adults with incomes below \$339 per month. HEN is an extremely important investment in stability for these households and an important part of King County's efforts to end homelessness. Support efforts to protect funding the HEN program at its current level.

8. Stabilize Essential Public Health Services

Due to a cascade of funding changes and budget impacts over the past 16 years, the state and local public health system is now unable to meet its basic responsibility to provide essential public health services to all Washingtonians. Limited access to healthy housing and communities has resulted in individuals of color and those born into poorer neighborhoods having lower life expectancies than white, more affluent communities. Low-income children and their families are also more likely to suffer from asthma given poor housing conditions. These poor health outcomes are preventable, but not without increased resources. Given the state's restrictions on the county's general fund, Public Health – Seattle & King County faces a \$10 million reduction, further restricting our ability to safeguard local public health. We support \$50 million to stabilize local essential health services (of which \$14 million would be for Public Health in King County).

9. Medicaid Waiver for Permanent Supportive Housing

Ensure full Operating Budget authority for the Medicaid Waiver for Permanent Supportive Housing. The waiver would allow housing providers to bill Medicaid for supportive services provided to eligible residents. This would help individuals with severe and chronic health conditions get off the streets and into permanent supportive housing.

King County Consortium Funds
2016 Request for Proposals for Emergency Shelter, Transitional Housing, and Rapid Re-Housing

The King County Housing and Community Development Program (HCD) will be presenting a slate of funding recommendations at the October 27th meeting for the JRC to approve for the following consortium funds: Community Development Block Funds (CDBG) for emergency shelter projects; the Emergency Solutions Grant (ESG) funds for emergency shelter projects; and the Regional Affordable Housing Program Operating and Maintenance funds (RAHP O&M) for emergency shelter and transitional housing programs. Project recommendations will be provided in advance of the October 27th meeting. These funds were part of HCD's 2016 Request for Proposals (RFP) for Emergency Shelter, Transitional Housing, Diversion, and Rapid Re-Housing. Funding awards will be for the two year period of January 1, 2017 through December 31, 2018.

As part of the RFP, local non-profits submitted 78 applications for a total request of approximately \$10.2 million. Approximately \$4.6 million is available in all funds through this RFP. This leaves us oversubscribed by over \$5.6 million per year. Community representatives are serving on the RFP review panel to identify the proposals which most clearly met the established priorities as outlined in the RFP Guidelines. Below is the breakdown of applications received:

- 39 emergency shelter applications totaling \$3.9 million
- 15 rapid re-housing applications totaling \$4.7 million
- 24 transitional housing applications totaling \$1.5 million

Sub Regional Funds – ESG, CDBG, RAHP O&M

Sub regional allocation targets, based upon formulas established in the interlocal cooperation agreements, are being used to achieve geographic equity in the distribution of CDBG, ESG, and RAHP O&M funds. The sub-regional areas and actual calculated percentages of the funds are based as follows:

Total 2017 CDBG funds – Emergency Shelter:	\$180,000
Total 2017 ESG funds – Emergency Shelter:	\$187,844
Total 2017 RAHP O&M –Emergency Shelter / Transitional Housing:	\$700,000

CDBG and ESG

Sub Region	Priority Use	Percentage of funds	2017 CDBG	2017 ESG
South King County	Emergency Shelter	68.3 %	\$122,940	\$128,297
North/ East County	Emergency Shelter	31.7 %	\$57,060	\$59,547

RAHP O&M

Sub Region	Priority Use	Percentage of funds	2017 CDBG
South King County	Emergency Shelter / Transitional Housing	32.7 %	\$228,900
North/ East County	Emergency Shelter/ Transitional Housing	29.4 %	\$205,800
City of Seattle	Emergency Shelter/ Transitional Housing	37.9 %	\$265,300

Contingency Plan

If less CDBG funding is received, the reduction will be made from the Housing Stability Project. Any CDBG increase will go to the Housing Stability Project. Any ESG increase will go to Rapid Re-Housing.

2017 King County Joint Recommendations Committee Funding Recommendations

2017 CDBG Emergency Shelter Recommendations – South King County

Agency	Program	Population Served	Requested Amount	Recommended Award
DAWN	Domestic Violence Shelter	Families / Singles	\$40,000	\$30,000
Hospitality House	Shelter	Single Women	\$50,000	\$25,000
Multi Service Center	Family Shelter	Families	\$118,427	\$50,237*
YWCA	South King County Family Shelter	Families	\$51,489	\$17,703**
Total				\$122,940

*Multi-service Family Shelter total award is \$75,000

**South King County Family Shelter total award is \$41,000

2017 ESG Emergency Shelter Recommendations – South King County

Agency	Program	Population Served	Requested Amount	Recommended Award
Catholic Community Services	South King County Shelter System	Men’s Shelter, Winter Shelters	\$105,000	\$105,000
YWCA	South King County Family Shelter	Families	\$51,489	\$23,297*
Total				\$128,297

*South King County Family Shelter total award is \$41,000

2017 CDBG Emergency Shelter Recommendations –North / East King County

Agency	Program	Population Served	Requested Amount	Recommended Award
Catholic Community Services	Eastside Winter Shelter for Families	Families	\$57,750	\$40,607*
Congregations for the Homeless	Men’s Year Round Shelter	Single Men	\$80,000	\$16,453**
Total				\$57,060

*Catholic Community Services total award is \$50,000

**Congregations for the Homeless total award is \$50,000.

2017 ESG Emergency Shelter Recommendations – North / East King County

Agency	Program	Population Served	Requested Amount	Recommended Award
Congregations for the Homeless	Men’s Year Round Shelter	Single Men	\$80,000	\$33,547*
Congregations for the Homeless	Eastside Men’s Low Barrier Winter	Single Men	\$165,000	\$26,000
Total				\$59,547

*Congregations for the Homeless total award is \$50,000.

2017 RAHP Operating and Maintenance Award Recommendations

South King County RAHP O&M

Agency	Program	Population	Requested Amount	Recommended Award
Auburn Youth Resources	Severson House Transitional	Young Adult Families	\$78,477	\$25,000
Catholic Community Services	Katherine and Rita Transitional	Single Women	\$47,250	\$45,000
Kent Youth and Family Services	Watson Manor Transitional	Young Adult Families	\$30,000	\$30,000
Multi-Service Center	Family Shelter	Families	\$118,427	\$24,763*
Multi-Service Center	Family Transitional	Families	\$29,117	\$25,000
Multi-Service Center	Men's Transitional	Single Men	\$67,226	\$25,000
St. Stephen Housing	Transitional	Families	\$40,000	\$40,000
YWCA	Anita Vista	Domestic Violence Families	\$102,175	\$14,137**
Total				\$228,900

*Multi-Service Center Family Shelter total award is \$75,000

**YWCA Anita Vista total award is \$45,000

North / East King County RAHP O&M

Agency	Program	Population Served	Requested Amount	Recommended Award
Catholic Community Services	Eastside Winter Family Shelter	Families	\$57,750	\$9,393*
Congregations for the Homeless	Snoqualmie Valley Winter Shelter	All	\$90,000	\$25,000
Friends of Youth	The Landing Shelter	Young Adults	\$45,000	\$38,250
Friends of Youth	New Ground Bothell	Young Adults	\$35,000	\$35,000
Friends of Youth	Youth Haven Shelter	Youth	\$48,624	\$25,000
Lifewire	My Sister's Home	Domestic Violence Families	\$57,296	\$23,157**
Sophia Way	Sophia's Place Shelter	Single Women	\$60,000	\$25,000***
Sophia Way	Sophia's Place Transitional	Single Women	\$35,000	\$25,000
Total				\$205,800

*Catholic Community Services total award is \$50,000

**Liferwire My Sister's Home total award is \$50,000

***Sophia Way Sophia's Place Shelter total award is \$50,000

City of Seattle RAHP O&M

Agency	Program	Population	Requested Amount	Recommended Award
Catholic Community Services	Aloha Inn Transitional	Single Adults	\$31,500	\$31,000
Community Psychiatric Clinic	Cedar House Transitional	Young Adult	\$50,000	\$25,000
Salvation Army	Hickman House Transitional	Domestic Violence Families	\$46,725	\$40,000
Solid Ground	Broadview Transitional	Domestic Violence Families	\$108,801	\$29,300*
Youthcare	Adolescent Emergency Shelter	Youth	\$58,383	\$25,000
Youthcare	Catalyst at Straley Transitional	Young Adults	\$91,800	\$40,000
Youthcare	Passages Transitional	Young Adults	\$83,663	\$25,000
YWCA	Seattle Emergency Housing Shelter	Families	\$115,372	\$50,000
Total				\$265,300

*Solid Ground Broadview Transitional total award is \$35,000.

2016 Capital Funding Round



King County

Department of Community and Human Services
Housing and Community Development
Housing Finance Program
October 27, 2016

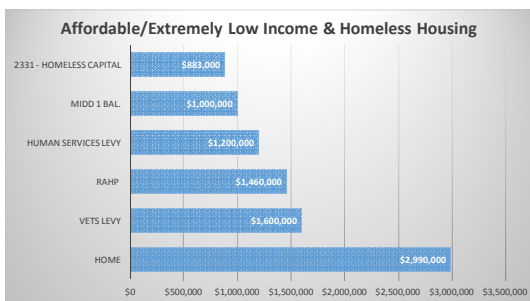
HFP RFP Process:

- Pre- Application Meetings - May thru June
- RFP Released - July 28th
- Application Due – Sept. 15th
- Application Review Period – Sept. thru Oct.
- Overview of Applications Received – Oct. 27th
- Final Recommendations Presented – Nov. 17th
- Awards Finalized with DCHS Director – by Dec. 1st

Evaluation Criteria

- Meets County's Priorities – Population Served
- Organizational Capacity
- Reasonable Financing Plan
- Leverage of Resources
- Project Readiness

Funding Available: Up to \$9.1MM*



*Additional \$5MM available for mental health projects specific to BHRD requirements.

2016 Applications Received

Summary of Applications Received

11 Applications	Types of Proposed Projects:
Total ask: \$12.77M	Permanent supportive housing (2) Homeless young adults (1) Affordable & homeless housing(5)
Total available: \$ 9.1M	DD group home (1) Homeownership (2)

AYR – SKYS Program: (Auburn)
10 units for Homeless Young Adults

Requested - \$1,163,899



Community House – 23rd & Jackson (Seattle):
52 units for Individuals w/Chronic Mental Illness

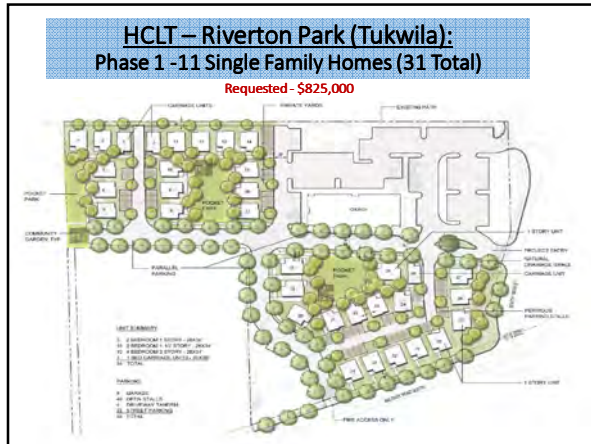
Requested - \$750,000

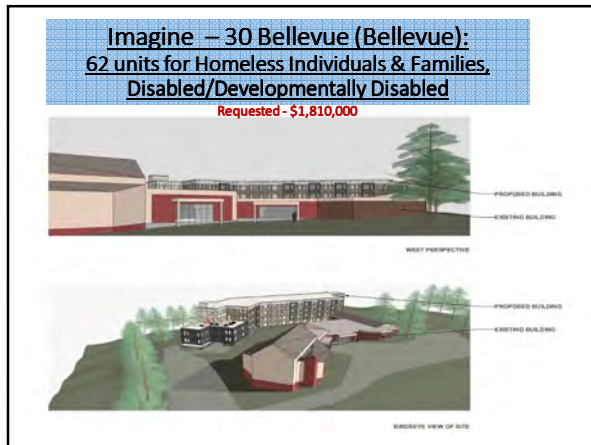


DESC - N. 96th Supportive (Seattle):
98 units for Individuals w/Chronic Mental Illness

Requested - \$500,000










LIHI – Renton Commons (Renton):
48 units for Low-Income Households, Homeless
Individuals & Families, and Veterans
Requested - \$3,400,000



VIEW FROM WHITWORTH AVE - SOUTH VIEW FROM WHITWORTH AVE - NORTH


SITE PLAN VICINITY PLAN

MHHF – Auburn Homestead (Auburn):
11 units for Individuals w/Chronic Mental Illness
and Homeless
Requested - \$1,995,865



Satellite image (101 D Street SW has red pin)

Parkview Services – Homes XIV Riverton Park (Tukwila):
2 homes- 8 Developmentally Disabled Individuals
Requested - \$200,500



Riverton Park
31 Homes for low-income ownership
Partnership with Riverton Park United Methodist Church
Low-impact development
Community oriented design
Net-Zero energy/Total Cost of Homeownership

**Solid Ground – Santos Place/Sandpoint
(Seattle):**

**77 units for Homeless Individuals & Families
w/Children and Disabled Households**

Requested - \$191,078



Sandpoint Family Housing



Santos Place

**Parkview Services – Homeownership 9:
Down Payment Assistance for 12 Households with a
Developmentally Disabled Family Member**

Requested - \$175,000

No photo available.
Location of homes are to be determined.

Thank you!

Housing Stability Program 2014 All Fund Sources

HSP served a total of **508 households** (1,285 individuals) with all funds source eviction prevention or move-in assistance.

Family make-up:

- Average family size: 2.5
- Household Income : 36% very low income (0-30% AMI)
 42% low income (31%-50% AMI)
 20% moderate income (51-80% AMI)
- 169 individuals served were a Veteran or dependents of a Veteran.

Type of assistance:

- 179 households received move-in assistance; 88 of these were homeless.
- 329 households were assisted with eviction prevention.

Trends:

- 39% were single parent households.
- 32% were single individuals.
- There remains a high percentage of households reporting more than one contributing factor to their need for assistance.
- 54% of the households served were interested in additional support services.

Family situation:

- 20% of households reported experiencing homelessness 4 or more times in the past 3 years or for one continuous year.
- 61% of households received food stamps.
- 15% of households relied on a payday loan in the past year.
- 12% of households reported at least one member having no health insurance.
- 3% of households reported their children have no health insurance.

Contributing factors:

- 40% of households reported at least 3 contributing factors related to their housing crisis.
- 67% reported at least 2 contributing factors.
- Most cited as the #1 contributing factor for the need of assistance:
 - 18% Loss/reduction in income or loss of benefits
 - 14% Mental or physical illness
 - 8% Family crisis/family relationship break-up
 - 14% Homelessness/found housing
 - 6% Poor financial management

Outcomes:

- At the six month follow-up, 96% reported still being housed and at 12 months, 95 % report still being housed

Housing Stability Program 2014 CDBG - only

HSP served **141 households** (390 individuals) with CDBG eviction prevention or move-in assistance.

Family make-up:

- Average family size: 2.7
- Household Income : 37% very low income (0-30% AMI)
 42% low income (31%-50% AMI)
 21% moderate income (51-80% AMI)
- 10 individuals were a Veteran or dependent of a Veteran.

Type of assistance:

- 48 households received move-in funds; 34 were homeless households.
- 59 households were assisted with eviction prevention.

Trends:

- 54% were single parent households.
- 63% of households reported being interested in additional support services.

Family situation:

- 20% of households reported experiencing homelessness 4 or more times in the past 3 years or for one continuous year.
- 66% of households received food stamps.
- 11% of households relied on a payday loan in the past year.
- 13% of households reported at least one member having no health insurance.
- 5% of households reported their children have no health insurance.

Contributing factors:

- 42% of households reported at least 3 contributing factors related to their housing crisis.
- 72% reported at least 2 contributing factors.
- Most cited as the #1 contributing factor for the need of assistance:
 - 21% Loss of income or reduction in income
 - 18% Mental or physical illness
 - 10 Family crisis/family relationship break-up
 - 13% Homelessness

Outcomes:

- At the six month follow-up, 96% reported still being housed and at 12 months, 95 % report still being housed.

2014 King County Housing Stability Program
Financial Assistance by Sub-Region and Joint Cities

North / East	Households	% of KC	Financial	Avg. Expense	Regional Pro-rata share	\$57,103
Sub-Region	Served	Low/Mod Income	Assistance	per HH \$	Assistance as Percentage of pro-rata share	103%
Beaux Arts Village	0	13%				
Bothell	4	400%	\$5,162	\$1,291		
Carnation	0	40%				
Clyde Hill	0	10%				
Duvall	0	19%				
Hunt's Point	0	16%				
Issaquah	5	31%	\$4,866	\$973		
Kenmore	1	34%	\$1,321	\$1,321		
Kirkland	13	31%	\$15,382	\$1,183		
Lake Forest Park	0	29%				
Mercer Island	2	22%	\$3,294			
Newcastle	0	25%				
North Bend	3	37%	\$3,888	\$1,296		
Sammamish	3	13%	\$3,855			
Skykomish	0	100%				
Snoqualmie	4	16%	\$6,110	\$1,528		
Woodinville	2	31%	\$1,005	\$502		
Yarrow Point	0	16%				
Unincorporated	9		\$13,687			
TOTAL	46		\$58,571	\$1,273		

South	Households		Financial	Avg. Expense	Regional Pro-rata share	\$75,695
Sub-Region	Served		Assistance	per HH \$	Assistance as Percentage of pro-rata share	109%
Algona	0	38%				
Black Diamond	0	27%				
Burien	14	55%	\$19,231	\$1,374		
Covington	2	24%	\$3,024	\$1,512		
Des Moines	9	44%	\$12,429	\$1,381		
Enumclaw	5	49%	\$8,504	\$1,701		
Maple Valley	1	23%	\$1,539			
Pacific	5	53%	\$5,131	\$1,026		
SeaTac	7	61%	\$7,500	\$1,071		
Tukwila	9	63%	\$12,893	\$1,433		
Vashon Island	9		\$12,380	\$1,376		
TOTAL	61		\$82,631	\$1,355		

Joint Cities	Households Served		Financial Assistance	Avg. Expense per HH \$	Pro Rata Share \$	Assistance as % of Pro rata Share
Redmond	5	28%	\$6,612	\$1,322	\$8,448	78%
Renton	24	45%	\$33,864	\$1,411	\$22,536	150%
Shoreline	6	39%	\$6,176	\$1,029	\$10,384	59%
TOTAL	35		46,653			

Housing Stability Program
January 1 - December 31, 2015
All Fund Sources

In 2015, HSP served 559 households with rental or move-in assistance consisting of 1,400 individuals. Of these, 139 were veteran households (168 individuals).

Average Family Size: 2.3

Household Income: 64%: 0-30% AMI
36%: 31%-50% AMI

Assistance Type:

- 432 households received prevention rental assistance
- 113 households were assisted with move-in funds (57 homeless)
- 7 households received mortgage assistance

Trends:

- 38% single parent households
- 58% of households were interested in additional support services
- 24% were in subsidized housing
- 11% were staying in motels or shelters
- Average assistance per household = \$1,400

Family Situation:

- 50% of households reported experiencing homelessness at least once in their lifetime
- 70% of households received food stamps
- 14% of households had to rely on a payday loan in the past year
- 7% of households reported at least one member having no health insurance
- 1% of households reported their children have no health insurance

Factors Contributing to Housing Crisis:

- 28% of households reported at least three contributing factors
- 59% reported at least two contributing factors
- Reported as the greatest contributing factor:
 - 35% loss of income or reduction in income
 - 14% mental or physical illness
 - 9% family crisis/family relationship break-up
 - 7% homelessness
 - 3% fleeing domestic violence

Housing Stability Program
January 1, 2015-December 31, 2015
CDBG - only

In 2015, HSP served **124 households** with rental or move-in assistance consisting of **330 individuals**.

Average Family Size: 2.5

Household Income: 60%: 0-30% AMI
40%: 31%-50% AMI

Assistance Type:

- 95 households received prevention rental assistance
- 27 households were assisted with move-in funds (9 homeless)
- 2 households received mortgage assistance

Trends:

- 52% single parent households
- 62% of households were interested in additional support services

Family Situation:

- 50% of households reported experiencing homelessness at least once in their lifetime
- 67% of households received food stamps
- 10% of households had to rely on a payday loan in the past year
- 10% of households reported at least one member having no health insurance
- 4% of households reported their children have no health insurance

Factors Contributing to Housing Crisis:

- 30% of households reported at least three contributing factors
- 35% reported at least two contributing factors
- Reported as the greatest contributing factor:
 - 45% loss of income or reduction in income
 - 15% mental or physical illness
 - 10% family crisis/family relationship break-up
 - 5% homelessness
 - 4% fleeing domestic violence

2015 King County Housing Stability Program

CDBG Financial Assistance by Sub-Region and Joint Cities

North / East	Households	Financial	Avg. Expense	Regional Pro-rata share	\$60,644
Sub-Region	Served	Assistance	per HH	Assistance as % of pro-rata share	76%
Beaux Arts Village	0				
Bothell	2	\$2,870	\$1,435		
Carnation	0				
Clyde Hill	0				
Duvall	0				
Hunt's Point	0				
Issaquah	3	\$5,303	\$1,768		
Kenmore	1	\$951	\$951		
Lake Forest Park	0				
Mercer Island	0				
Newcastle	0				
North Bend	3	\$5,175	\$1,725		
Sammamish	0				
Skykomish	0				
Snoqualmie	0				
Woodinville	1	\$1,615	\$1,615		
Yarrow Point	0				
Unincorporated	19	\$30,212			
TOTAL	29	\$46,127	\$1,591		

South	Households	Financial	Avg. Expense	Regional Pro-rata share	\$80,388
Sub-Region	Served	Assistance	per HH	Assistance as % of pro-rata share	88%
Algona	0				
Black Diamond	1	\$905	\$905		
Burien	11	\$18,178	\$1,653		
Covington	5	\$6,730	\$1,346		
Des Moines	9	\$12,692	\$1,410		
Enumclaw	0				
Maple Valley	3	\$3,884			
Pacific	2	\$2,352	\$1,176		
SeaTac	8	\$15,521	\$1,940		
Tukwila	3	\$4,160	\$1,387		
Vashon Island	5	\$6,507	\$1,301		
TOTAL	47	\$70,931	\$1,509		

Joint Cities	Households Served	Financial Assistance	Avg. Expense per HH	Pro Rata Share	Assistance as % of Pro-rata Share
Kirkland	5	\$5,350	\$1,070	\$8,020	67%
Redmond	4	\$5,549	\$1,387	\$8,381	66%
Renton	32	\$51,730	\$1,617	\$22,973	225%
Shoreline	7	\$11,048	\$1,578	\$10,331	107%
TOTAL	48	68,328			

TOTAL SERVED	124
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2013-15 King County Housing Stability Program
CDBG Financial Assistance by Sub-Region and Joint Cities

North / East Sub-Region	Households Served	Financial Assistance	Avg. Expense per HH	Regional Pro-rata share Assistance as % of pro-rata share	\$185,465 98%
Beaux Arts Village	0	\$0		2013-14 only	N/E Regional Share 32%
Bothell	8	\$11,638	\$1,455		
Carnation	2	\$2,920	\$1,460		
Clyde Hill	0	\$0			
Duvall	1	\$810	\$810		
Hunt's Point	0	\$0			
Issaquah	12	\$16,824	\$1,402		
Kenmore	5	\$7,638	\$1,528		
Kirkland	24	\$33,109	\$1,380		
Lake Forest Park	0	\$0			
Mercer Island	2	\$3,294	\$1,647		
Newcastle	2	\$2,900	\$1,450		
North Bend	9	\$13,483	\$1,498		
Sammamish	3	\$3,855	\$1,285		
Skykomish	0	\$0			
Snoqualmie	7	\$9,746	\$1,392		
Woodinville	7	\$5,853	\$836		
Yarrow Point	0	\$0			
Unincorporated	45	\$69,129	\$1,536		
TOTAL	127	\$181,199	\$1,427		

South Sub-Region	Households Served	Financial Assistance	Avg. Expense per HH	Regional Pro-rata share Assistance as % of pro-rata share	\$245,849 95%
Algona	1	\$1,409	\$1,409	40.05%	South Regional Share
Black Diamond	1	\$905	\$905		
Burien	38	\$55,968	\$1,473		
Covington	8	\$11,754	\$1,469		
Des Moines	28	\$40,485	\$1,446		
Enumclaw	6	\$9,852	\$1,642		
Maple Valley	4	\$5,423	\$1,356		
Pacific	11	\$15,261	\$1,387		
SeaTac	20	\$30,154	\$1,508		
Tukwila	21	\$31,475	\$1,499		
Vashon Island	21	\$30,091	\$1,433		
TOTAL	159	\$232,777	\$1,464		

Joint Cities	Households Served	Financial Assistance	Avg. Expense per HH	Pro Rata Share	Assistance as % of Pro-rata Share
Kirkland	5	\$5,350	\$1,070	\$8,020	67%
Redmond	18	\$26,913	\$1,495	\$25,661	105%
Renton	67	\$103,718	\$1,548	\$69,032	150%
Shoreline	21	\$30,211	\$1,439	\$32,455	93%
TOTAL	111	166,193		JAC Regional Share	28%

		2013	2014	2015			
1							
2		2013	2014	2015			
3	Project Expenses						
4	Capital Costs	\$377,586	\$549,253	\$200,429			
5	Program Direct Service	\$274,618	\$292,192	\$287,143			
6	TOTAL	\$652,204	\$841,445	\$487,572			
7							
8	General Admin Costs						
9		\$524,052	\$514,573	\$427,730			
10							
11	Program Income						
12	CDBG only	\$435,008	\$359,214	\$439,938			
13							
14	Program Benefits						
15	Project Expenses	\$652,204	\$841,445	\$487,572			
16	Program Income	\$435,008	\$359,214	\$439,938			
17	TOTAL	\$1,087,212	\$1,200,659	\$927,510			
18							
19							
20	Notes						

- **Capital Costs** include all direct expenses to address client and housing repair specialist identified repairs
- **Program Direct Service** represents the cost of the Housing Repair Specialists time to work with the client on the necessary repairs. This is a cost that would be born by the client whether the County or third party provided the service. This includes a portion of program staff salaries, transportation expenses and a portion of office supplies.
- **General Admin Costs** are the administrative costs for County staff, including including all overhead not included in Direct Service above and the non-Program Direct Service portion of salary and benefits.
- **Program Income** are from loan payoffs that return to the consortium and are redistributed following the Interlocal Cooperation Agreements. With rare exception, the Housing Repair Program is the sole generator of program income. The Program Income benefits the entire Consortium; only a portion is returned to the Housing Repair Program. This reflects only CDBG program income.
- **Program Benefits** is the sum of the capital improvements and direct service provided to the clients plus the program income that is returned to the entire consortium.

King County CDBG Consortium Program Administration Expenditures 2013-Present

	A	B	C	D	E	F
1	Expenditure Type	(All) ▾				
2						
3	Sum of Ptd Actual SUM	YEAR ▾				
4	Expenditure Category ▾	2013	2014	2015	2016	Grand Total
5	SALARIES AND WAGES	\$392,038.81	\$443,911.96	\$414,775.09	\$257,379.77	\$1,508,105.63
6	PERSONNEL BENEFITS	\$120,980.39	\$161,855.53	\$155,140.42	\$94,223.18	\$532,199.52
7	SUPPLIES	\$2,496.60	\$5,388.66	\$2,164.90	\$1,385.30	\$11,435.46
8	SERVICES AND OTHER CHARGES	\$11,850.67	\$45,129.21	\$23,787.77	\$8,571.15	\$89,338.80
9	MOTOR POOL	\$2,602.00	\$1,968.00	\$2,793.00	\$1,642.00	\$9,005.00
10	CENTRAL RATES	\$409,073.53	\$256,433.88	\$322,746.75	\$166,261.73	\$1,154,515.89
11	Grand Total	\$939,042.00	\$914,687.24	\$921,407.93	\$529,463.13	\$3,304,600.30
12						



King County

Department of Community and Human Services

Adrienne Quinn, Director

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King County CDBG Interlocal Agreement (ICA) Meeting #3

Date: November 7, 2013

Participants: Klaas Nijhuis, ARCH/Clyde Hill, Lori Fleming, City of Burien, Ken Carter, City of Carnation, Victoria Throm, City of Covington, Clark H. Close, City of Enumclaw, Laurie Anderson, City of Kenmore, Michael Cogle, City of Kirkland, Mary Jane Goss, City of Lake Forest Park, Alaric Bien, City of Redmond, Dianne Utecht, City of Renton, Bethany Wolbrecht-Dunn, City of Shoreline, Colleen Brandt-Schluter, City of SeaTac, Doreen Booth, Sound Cities Association, Harvey Sellers, Town of Skykomish, Evie Boykan, City of Tukwila, Alexandra Sheeks, City of Woodinville, Greg Ferland, King County, Cheryl Markham, King County, Clark Fulmer, King County, Kathy Tremper, King County, and Valerie Kendall, King County

Facilitator: Rebecca Laszlo, Laszlo Consulting

Meeting Objectives

Come to agreement on recommendations for proposed changes and additions to the CDBG Consortium Interlocal Cooperation Agreement 2015-2017, which will be reviewed by the Joint Recommendations Committee (JRC) in early 2014.

Meeting Summary

The work group used a consensus process for agreement on changes to the CDBG/HOME Interlocal Cooperation Agreement (ICA). The subject matter of the changes in the "General Distribution of Funds" section of the ICA was agreed to by the work group. Final language will be drafted and presented to the city representatives for review in early 2014 before the language is presented to the JRC.

Meeting Narrative

Cheryl Markham began the meeting by introducing Rebecca Laszlo, the meeting facilitator, and stated that the purpose of today's meeting was to vet and refine ideas brought forward from the previous two ICA planning meetings for recommended changes to update the ICA.

General Discussion

King County staff presented summarized reports demonstrating the geographic distribution of CDBG, RAHP, and HOME funds over the past five years. They noted that RAHP funds are a local source

frequently paired with federal HOME funds for match requirements and leverage opportunities with other funds such as low income housing tax credits.

Evie Boykan asked what the actual percentage of the CDBG award is for King County to administer the CDBG program. Cheryl Markham responded that we are using the 20% allowed for administration and planning and this doesn't fully cover all of the administrative and planning requirements of HUD. We are tracking potential changes in the percentage at the federal level.

Cheryl Markham presented draft discussion items from the outcome of the September 17 meeting.

A summary of the proposed changes to the ICA are summarized below. The full text of the proposed changes are included as Attachment A.

ICA Section II. GENERAL DISTRIBUTION OF FUNDS

- Section A. Language is proposed to provide for the Administrative and Planning Set-asides for the CDBG and HOME Program to be at the maximum allowable by HUD (currently 20% of the CDBG funds available and 10% of the HOME Program funds available from the entitlements); to be reviewed by the IAG and JRC prior to implementation.
- Section B. Change the amount referenced for human services to fifteen percent or the maximum allowed by HUD.
- Section C. Reduce Housing Repair to 20%; continue to provide for the ability of the Consortium/JRC to periodically review and recommend increases or decreases in the set-aside for the Housing Repair Program if there has been a substantial change in the Consortium's overall funding.
- Section D Remaining Capital Funding. Add clarifying language regarding the flow of entitlement, program income and recaptured funds (per CDBG Waterfall), culminating in the two sub-regional buckets and allowance for priority-setting by the two sub-regions.
- Section E King County Consortium Guidelines. Propose a new sub-section to address King County Consortium CDBG Guidelines to guide the details of program implementation in the Consortium. Goal for geographic areas to benefit equitably over time.

ICA Section IV. JOINT RECOMMENDATIONS COMMITTEE

- Section A. 4. Make a clarification on what constitutes a quorum for general Regular CDBG Consortium business.
- Section B. Replace the word Suburban with Sound in reference to the Cities Association.
- Section C.3. Specify goal that geographic areas and participating jurisdictions shall benefit equitably over time per percentage representation of population.

ICA Section VII. RESPONSIBILITIES OF THE PARTICIPATING CITIES

- Section D. Make spelling of "sub-recipients" consistent.

ICA Section VIII. GENERAL TERMS

- Section A. The general term of the ICA shall be 2015, 2016, and 2017;
- Section C. Include the word “strategies” in reference to the Consolidated Plan.

Additionally the members of the group recommended a change in the KC Consortium CDBG Guidelines for a five year period for “look back” regarding geographic benefit, and to recognize the benefit of ARCH investments to all ARCH cities in the geographic benefit analysis.

HOUSING REPAIR SET-ASIDE DISCUSSION

Clark Fulmer introduced a discussion of the Housing Repair Program with a five year review of clients served (from client applications) in each city, in unincorporated King County, and in the North/East and South Sub-regions.

Two of the city representatives asked about beginning and ending fund balances. Clark explained that because of the blended fund years for the housing repair loans, due to timing issues around the HUD grant, the summary by loans closed is how funds invested are tracked. There are typically not beginning and ending fund balances each year.

Staffing expenses for housing repair are charged directly to the program because the staff provides direct services implementing the program (as opposed to administration). The HCD Housing Repair staff are the backbone of the program

After the background information presentation for the Housing Repair Program, Rebecca Laszlo introduced three potential models that HCD staff prepared for the discussion of distribution of CDBG funds. The attendees divided into four groups for discussion of the three scenarios. All groups actively participated in the process. After the discussions, Rebecca led the group through the consensus-building process using the colored cards with green signifying agreement/can live with it; pink signifying disagreement/can’t live with it; yellow, signifying may be able to live with it but have some reservations. There was also an option to abstain from voting (but not to be taken lightly). Each of the funding scenarios was discussed and voted on repeatedly per the consensus model.

Scenario #1: Keep the current status quo with the Housing Repair Program receiving 25% of the CDBG funding.

Discussion: It was noted that the HRP preserves aging housing stock and the need/demand is met at the current funding level.

<u>Vote 1</u>		<u>Vote 2</u>		<u>Vote 3</u>	
8	Yes	7	Yes	9	Yes
1	No	1	No	0	No
4	Maybe	3	Maybe	2	Maybe

The two people voting maybe cards expressed concern about the lack of capital dollars for the sub-regions with the current scenario.

Scenario #2: Housing Repair Program receives 20% of CDBG funds with Program Income benefitting all CDBG program areas as currently status quo in the CDBG waterfall.

<u>Vote 1</u>		<u>Vote 2</u>		<u>Vote 3</u>	
4	Yes	6	Yes	13	Yes
0	No	0	No	0	No
8	Maybe	7	Maybe	1	Maybe

The person voting a maybe card in the third round expressed concern about the administrative difficulty for King County and pondered splitting the difference between 20% and 25% (22.5%), but this idea did not gain traction with the larger work group.

Scenario #3: Housing Repair Program receives 20% and all Program Income is directed to the Housing Repair Program.

The discussion touched on a variety of issues including:

- The benefits of directing more CDBG funds to capital;
- How HRP projects with smaller grants/loans make a big impact on households;
- The HRP program reduces the risk of homelessness by preserving the housing stock;
- While capital projects require larger investments, they also benefit needy people;
- Sub regions could reallocate some of their capital to the HRP in flexible set-asides to offset any potential reductions.

<u>Vote 1</u>		<u>Vote 2</u>		<u>Vote 3</u>	
0	Yes	Topic closed		Topic closed	
13	No				
0	Maybe				

The group decided to close this option.

Scenario #4: Housing Repair Program receives 20% of CDBG funds and a portion of Program Income (65%) goes to Housing Repair Program.

<u>Vote 1</u>		<u>Vote 2</u>		<u>Vote 3</u>	
0	Yes	0	Yes	0	Yes
13	No	13	No	13	No
0	Maybe	0	Maybe	0	Maybe

The group decided to close this option.

Parking Lot

- Develop a full picture of affordable housing funding with HOME, RAHP, match activities and leveraging. How are RAHP funds applied in context of other fund sources?
- Provide a review of operating/services funding.
- North/East ARCH housing versus other needs; pipeline planning and multi-year award cycle.

Meeting notes prepared by Valerie Kendall, HCD Program Planner, and Cheryl Markham, HCD Program Manager

JOINT RECOMMENDATIONS COMMITTEE MEETING

Thursday, March 27, 2014

9:30 a.m. – 11:30 p.m.

King County Airport Main Terminal Building

Members Present:

Ken Hearing - Mayor, City of North Bend, JRC Chair (Sound Cities Association)
Gerald (Jerry) Robison - Councilmember, City of Burien, JRC Vice-Chair (Sound Cities Association)
Paul Winterstein - Councilmember, City of Issaquah (Sound Cities Association)
Terry Mark for Adrienne Quinn - Director, King County, Department of Community and Human Services
John Starbard - Director, King County Department of Permitting and Environmental Review
Rob Beem - Community Services Division Manager, City of Shoreline
Gary Prince - Transit Oriented Development Program Manager, King County Department of Transportation
Terry Higashiyama - Community Services Administrator, City of Renton
Dee Dee (Denise) Catalano - CDBG/Human Services Coordinator, City of Federal Way (Interim-Representative)

Members Not Present:

Pam Fernald - Councilmember, City of Seatac (Sound Cities Association)
Michael Hursh - Director of Administration, City of Auburn

King County Staff:

Cheryl Markham - Housing and Community Development (HCD) Program Manager
Kathy Tremper - Coordinator, Community Development Section, HCD
Valerie Kendall - Lead Planner, HCD
Candra McCartney - Administrative Specialist, Community Service Division

Guests:

Ken Carter - City Manager, Carnation
Evie Boykan - HS Manager, Tukwila
Doreen Booth - Sound Cities Association
Diane Utecht - HS Coordinator, Renton
Lori Fleming - Management Analyst, City of Burien
Colleen Kelly - Assistant Director, Community Planning, City of Redmond
Colleen Brandt-Schluter - HS Manager, City of SeaTac

I. Welcome and Introductions

II. Quick overview of JRC In a Nutshell
Cheryl Markham, HCD Program Manager

Cheryl reviewed the JRC in a Nutshell document in detail with the JRC members. The document presented in this section is included in the JRC Notes Attachments.

The JRC in a Nutshell document is updated yearly and outlines the specific funding recommendations made by the JRC annually, as well as the JRC procedures and other priorities addressed by the JRC. A quorum of five members of the 11 is necessary to conduct business requiring a vote. The Chair and Vice-Chair are elected at the first meeting of the calendar year.

Q: Are we subject to OPMA (Open Public Meetings Act)?

A: It is a bit of a gray area, however, we have come to consensus in the past that we should operate as though the JRC is subject to it – for that reason, the meetings are posted on our website, are open to the public, and we are not able to take electronic votes via e-mail.

III. JRC members elect Chair and Vice-Chair

Paul Winterstein nominated Ken Hearing as Chair and Gerald (Jerry) Robison as Vice Chair. Terry Higashiyama seconded the nomination.

Vote passed unanimously.

Meeting proceeded with Ken Hearing as Chair and Jerry Robison as Vice Chair.

IV. Approval of JRC Notes from 11/21/2013

Attachment A

Vote: November meeting minutes approved with the following correction: Please note that Dan Stroh was in attendance, but he did not sign in at the November 2013 meeting.

V. Briefing: Consolidated Housing and Community Development Plan

PowerPoint & Handouts

Valerie Kendall, Lead Planner, HCD

Cheryl Markham, HCD Program Manager

Valerie Kendall briefed the JRC on the framework for work that will be done in 2014 for the 2015-2019 Housing and Community Development Consolidated Plan (the Consolidated Plan). This work will update a number of the Consolidated Plan sections, including some of the strategies for investment of affordable housing, homeless and community development fund sources. The documents presented in this section are included in the JRC Notes Attachments.

Q: Is that Shoreline and Lake Forest Park in the North Urban Area? Does it mirror the Health Department's Regional map? Is it considered North Urban?

A: For the Consortium business Shoreline and Lake Forest Park are in the North/East Sub-region. We will be updating a number of these maps.

Q: Is the home ownership program opportunity, a loan or a grant?

A: It is structured in the form of a lending program and we use different mechanisms for how the funds are repaid. We can talk offline in greater detail, if desired, as it is quite complicated.

Analysis of Impediments to Fair Housing Element (AI Fair Housing) of the Consolidated Plan - HUD published a new rule for the AI Fair Housing planning requirement. The rule is making pretty substantial changes and they have received more comments on the interim rule than they have ever received. HUD has mentioned that it may take them up to a couple of years to review all comments received and develop the final rule.

In the interim, we are using an analysis from our work with other jurisdictions in King County and other counties through the HUD-funded Growing Transit Communities

Initiative with the Puget Sound Regional Council (PSRC). Through that initiative we developed a Fair Housing and Equity Assessment (FHEA) for the region. The FHEA has served as the model for HUD's new AI Fair Housing rule, therefore, our use of the FHEA is a good interim plan. King County HCD staff worked with PSRC to develop much of the data for the FHEA; we will only need to supplement a few pieces of more locally based information to complete the AI Fair Housing and incorporate the AI findings into the Consolidated Plan. More details on the FHEA will be forthcoming at an upcoming meeting.

A series of meetings will be held this spring regarding the ending homelessness goal of the Consolidated Plan and the related Regional Affordable Housing Program (RAHP) Guidelines. Meetings will be coordinated with the Committee to End Homelessness (CEH) in King County. We will be distributing a schedule soon.

**VI. Action Item: Background and discussion regarding two affordable housing rehabilitation projects and their requests for match funding.
Vote on approval of awards.**

***Attachments B, B1 and B2
Cheryl Markham, HCD Program Manager***

The documents presented in this section are included in the JRC Notes Attachments.

The two agencies, Community Psychiatric Clinic (CPC) and Foundation for the Challenged (FFC), began discussions with HCD Housing Finance Section staff last year regarding funds for both of these small rehabilitation projects. Unfortunately, the Housing Finance Section staff did not follow the rehabilitation program section of the HCD Housing Guidelines appropriately, and told the agencies that they needed to wait and see if funding was left over after the 2013 Fall Funding Round had taken place. After appropriate review of the guidelines, it was apparent that the two funding requests should have been included in that 2013 funding round. Since it was our error, we ask the JRC to approve the inclusion of these two projects for awards of rehabilitation funds.

The HCD Housing Guidelines require the contractor to provide private match funds for an award of rehabilitation funds; both of these projects have produced the required match funds of approximately half the cost of the rehabilitation work.

The addition of these two small requests would not have affected any other project that we did not approve for funding. The funding level requested for these two small projects together is significantly less than any of the other projects we declined to award funds in the last round.

Q: Are other agencies aware that we have this procedure to apply for funds?

A: It is on our website and staff will be informing all projects of this information when making monitoring visits.

Q: Did these two agencies apply for funding in time for the funding round?

A: They did submit application materials but due to the staff error they were not included in the funding round.

Q: Were there any other requests for rehabilitation funding?

A: No, there were no other requests for this type of funding.

Q: Is there a legal risk of taking these projects on at this time?

A: No, there is no legal risk; we are just correcting a mistake.

Q: Would these projects be eligible for the HOF Developmental Disabilities (DD) money?

A: No, the HOF DD money is for creating new housing stock. While there is HOF DD funding left over, there is a project in the pipeline in which King County Disabilities Division would like to invest these funds.

Vote: Motion was made to approve rehabilitation funding to the two housing projects. All votes were in favor. Approved

VII. Action Item: Review and discuss CDBG Interlocal Cooperative Agreement (ICA) process and amendments. Vote on adoption of amendments.

Attachments C1, C2, C3 and C4
Cheryl Markham, HCD Program Manager

A list of King County Consortia Interlocal Agreements, and which consortium cities sign them, was distributed and reviewed.

Cheryl reviewed the changes that were negotiated and agreed to between all of the CDBG Consortium jurisdictions. Due to the amendments, all cities in the CDBG Consortium will have to sign the new CDBG Interlocal Agreement, including the CDBG Joint Agreement cities.

All eligible CDBG Consortium cities will be receiving formal invitations to participate in the Consortium via mail with a copy of the new amended agreement for approval of the council and signature by the executive. In addition, ten cities did not submit a Regional Affordable Housing Program (RAHP) Agreement last time and will be eligible to join the RAHP Consortium for 2015-2017. RAHP funds cannot be spent in a jurisdiction that has not signed a RAHP Agreement. If your (city) no longer wants to participate in the Consortium, a formal letter must be sent to HCD and to HUD. All of the signed agreements need to returned to HCD by July 14, 2014, in order to meet the HUD deadline. Refer to the Interlocal Agreement process calendar that was distributed.

Cheryl Markham presented a slide providing background and a comparison of the 2012-2014 CDBG Agreement to the proposed 2015-2017 CDBG Agreement.

Q: How does this split compare to other regions?

A: The distribution is fairly similar to the other counties (Cheryl is a member of a national organization of county housing and community development agencies.) It is very common for consortiums like ours to run a housing repair program with CDBG funds, and to focus the CDBG public services funds on homelessness.

A motion was made to adopt the CDBG ICA amendments in substantially the form as presented. Seconded and approved.

VIII. Announcements/Information to Share – JRC 2014 Meeting Calendar was reviewed and discussed.

IX. Adjourn

Meeting adjourned at 10:50 am.

Area Summary of HRP Activity

2016

Location	New Apps					Pending Apps					Approved Apps					Completed Apps					Cancelled Apps					
	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	
ALGONA	2				2																					
AUBURN		1			1						1			1		1				1	1					1
BLACK DIAMOND	1				1		1			1					1					1						
BOTHELL	2	4			6	1	1			2		1		1	1					1		1				1
BURIEN	6	4			10						1			1	1	1				2	2	4				6
COVINGTON	2	1			3	2	1			3										2						2
DES MOINES	2	3			5	1				1	3			3	2	2				4		2				2
DUVALL	1				1																1					1
ENUMCLAW	6	4			10	2	2			4	1	1		2	1	3				4	3					3
KENMORE	5				5	1				1	3	2		5	2	4				6	1					1
KENT															1					1						
KIRKLAND	1	1			2							1		1		1				1	2	3				5
LK FOREST PARK		2			2										1					1						
MAPLE VALLEY																1				1						
MERCER ISLAND	2				2																					
NEWCASTLE																										
NORTH BEND												2		2		1				1	1					1
PACIFIC		1			1							1		1												
REDMOND	5	4			9	3	2			5	1	1		2	2	4				6	1					1
RENTON	12	9			21	3	6			9	2	1		3	9	3				12	1	4				5
SAMMAMISH	1				1										1	1				2	1					1
SEATAC	5	4			9		3			3		1		1	1					1	3	1				4
SHORELINE	2	1			3	2				2		1		1	1					1	3	2				5

Location	New Apps					Pending Apps					Approved Apps					Completed Apps					Cancelled Apps				
	Ist Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	Ist Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	Ist Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	Ist Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	Ist Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD
SNOQUALMIE	1				1																				
TUKWILA	4	3			7	1				1	1	2		3		1				1	3	2			5
UNINCORPORATED	22	14			36	3	7			10	9	7		16	13	7				20	4	10			14
Consortium Total	82	56			138	19	23			42	21	22		43	37	30				67	29	29			58

Area Summary of HRP Activity - Amt

2016

Location	Funded				Total for Year	Spent				Total for Year
	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
ALGONA										
AUBURN		\$5,875			\$5,875	\$2,000	\$3,116			\$5,116
BLACK DIAMOND						\$7,467	\$1,299			\$8,766
BOTHELL		\$8,000			\$8,000	\$9,103				\$9,103
BURIEN	\$10,031				\$10,031	\$6,126	\$10,031			\$16,158
COVINGTON										
DES MOINES	\$39,390				\$39,390	\$41,505	\$29,856			\$71,361
DUVALL										
ENUMCLAW	\$14,737	\$1,628			\$16,365	\$9,712	\$16,698			\$26,409
KENMORE	\$14,878	\$11,185			\$26,063	\$18,819	\$20,063			\$38,881
KENT										
KIRKLAND	\$4,320	\$548			\$4,868	\$22,283	\$548			\$22,831
LK FOREST PARK	\$32				\$32	\$16,271				\$16,271
MAPLE VALLEY						\$156	\$5,796			\$5,952
MERCER ISLAND										
NEWCASTLE										
NORTH BEND		\$30,030			\$30,030		\$8,030			\$8,030
PACIFIC		\$1,918			\$1,918		\$1,744			\$1,744
REDMOND	\$8,000	\$1,851			\$9,851	\$9,202	\$51,643			\$60,844
RENTON	\$9,122	\$6,335			\$15,457	\$53,103	\$6,335			\$59,437
SAMMAMISH						\$14,337	\$974			\$15,311
SEATAC		\$2,856			\$2,856	\$4,641	\$2,856			\$7,497
SHORELINE		\$2,246			\$2,246	\$1,334	\$219			\$1,554

<i>Location</i>	<i>Funded</i>				<i>Total for Year</i>	<i>Spent</i>				<i>Total for Year</i>
	<i>1st Qtr</i>	<i>2nd Qtr</i>	<i>3rd Qtr</i>	<i>4th Qtr</i>		<i>1st Qtr</i>	<i>2nd Qtr</i>	<i>3rd Qtr</i>	<i>4th Qtr</i>	
SNOQUALMIE										
TUKWILA	\$6,335	\$30,000			\$36,335	\$30	\$18,644			\$18,674
UNINCORPORATED	\$57,882	\$134,764			\$192,646	\$82,850	\$86,065			\$168,915
<i>Consortium Total</i>	<i>\$164,728</i>	<i>\$237,234</i>			<i>\$401,962</i>	<i>\$298,939</i>	<i>\$263,915</i>			<i>\$562,854</i>

Area Summary of HRP Activity

2016

Location	New Apps					Pending Apps					Approved Apps					Completed Apps					Cancelled Apps					
	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	
ALGONA	2				2																					
AUBURN		1	1		2						1			1		1	1		2	1						1
BLACK DIAMOND	1		2		3	1			1			1		1	1		1		2							
BOTHELL	2	4			6	3			3		1			1	1		1		2		1					1
BURIEN	6	4	6		16			1	1		1			1	1	1			2	2	4	1				7
COVINGTON	2	1	1		4	1	1		2								1		1	2		1				3
DES MOINES	2	3	2		7	1			1		3			3	2	2	1		5		2					2
DUVALL	1				1															1						1
ENUMCLAW	6	4	3		13		2	1	3		1	1	1	3	1	3	1		5	3		2				5
KENMORE	5				5	1			1		3	2		5	2	4			6	1						1
KENT															1				1							
KIRKLAND	1	1	2		4		1		1		1			1		1	1		2	3	3	2				8
LK FOREST PARK		2	1		3										1				1							
MAPLE VALLEY			1		1											1			1							
MERCER ISLAND	2		1		3		1		1													1				1
NEWCASTLE																										
NORTH BEND											2			2		1			1	1						1
PACIFIC		1			1						1			1			1		1							
REDMOND	5	4	1		10	3	2		5		1	1		2	2	4			6	1						1
RENTON	12	10	9		31	3	7	2	12		2	1		3	9	3			12	1	4	3				8
SAMMAMISH	1				1										1	1			2	1						1
SEATAC	5	4	4		13		2	1	3		1	1		2	1				1	3	1	1				5
SHORELINE	2	1	1		4	2	1		3		1			1	1				1	3	2					5

Location	New Apps					Pending Apps					Approved Apps					Completed Apps					Cancelled Apps				
	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD
SNOQUALMIE	1				1																				
TUKWILA	4	3	1		8						1	2	1		4		1	1		2	3	2			5
UNINCORPORATED	22	14	17		53	3	6	5		14	9	7	1		17	13	8	3		24	4	10	4		18
Consortium Total	82	57	53		192	14	25	12		51	21	22	5		48	37	31	12		80	30	29	15		74

Area Summary of HRP Activity - Amt

2016

Location	Funded				Total for Year	Spent			
	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
ALGONA									
AUBURN		\$5,875	\$10,284		\$16,159	\$2,000	\$3,116	\$15,986	
BLACK DIAMOND			\$8,000		\$8,000	\$7,467	\$1,299		\$8,766
BOTHELL		\$7,597			\$7,597	\$9,103		\$7,597	\$16,700
BURIEN	\$10,031				\$10,031	\$6,126	\$10,031		\$16,158
COVINGTON								\$2,504	\$2,504
DES MOINES	\$37,578		\$95,318		\$132,896	\$41,505	\$29,856	\$9,690	\$81,051
DUVALL									
ENUMCLAW	\$14,737	\$1,628	\$1,596		\$17,962	\$9,712	\$16,698	\$1,596	\$28,006
KENMORE	\$14,878	\$11,185			\$26,063	\$18,819	\$20,063	\$5,143	\$44,025
KENT									
KIRKLAND	\$4,315	\$548	\$8,000		\$12,863	\$22,283	\$548	\$75	\$22,906
LK FOREST PARK	\$32				\$32	\$16,271			\$16,271
MAPLE VALLEY						\$156	\$5,796		\$5,952
MERCER ISLAND									
NEWCASTLE									
NORTH BEND		\$30,030			\$30,030		\$8,030	\$10,979	\$19,009
PACIFIC		\$1,918			\$1,918		\$1,744	\$174	\$1,918
REDMOND	\$8,000	\$1,851			\$9,851	\$9,202	\$51,643		\$60,844
RENTON	\$9,122	\$6,335			\$15,457	\$53,103	\$6,335		\$59,437
SAMMAMISH						\$14,337	\$974		\$15,311
SEATAC		\$2,886	\$12,000		\$14,886	\$4,641	\$2,880	\$10,559	\$18,080
SHORELINE		\$2,246			\$2,246	\$1,334	\$219		\$1,554

<i>Location</i>	<i>1st Qtr</i>	<i>2nd Qtr</i>	<i>Funded 3rd Qtr</i>	<i>4th Qtr</i>	<i>Total for Year</i>	<i>1st Qtr</i>	<i>2nd Qtr</i>	<i>Spent 3rd Qtr</i>	<i>4th Qtr</i>	<i>Total for Year</i>
SNOQUALMIE										
TUKWILA	\$6,335	\$29,085	\$4,000		\$39,421	\$30	\$18,644	\$6,883		\$25,557
UNINCORPORATED	\$57,882	\$133,918	\$274		\$192,074	\$82,850	\$86,065	\$25,790		\$194,705
<i>Consortium Total</i>	<i>\$162,911</i>	<i>\$235,100</i>	<i>\$139,472</i>		<i>\$537,483</i>	<i>\$298,939</i>	<i>\$263,939</i>	<i>\$96,978</i>		<i>\$659,856</i>