

Chapter 2.28
MEMBERSHIP ON BOARDS, COMMISSIONS
AND COMMITTEES

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2.28.001 Applicability. All members of county boards and commissions shall be appointed, hold office, be confirmed or rejected according to the provisions of this chapter; provided, however, that this chapter shall not affect boards and commissions to the extent that they are expressly dealt with under state law, county charter or ordinance in a manner different than that set forth herein. (Ord. 11319 § 1, 1994).

2.28.0015 Nomination and appointment - procedures, considerations.

A. Each councilmember must provide the executive with a nomination to represent the councilmember's council district. If the executive does not appoint the person nominated by the councilmember, the executive shall request that the councilmember nominate another person.

B. At-large positions designated for the council shall be appointed by the executive after receiving nominations from the council. When notified of a vacancy in one of these four at-large positions, the council chair shall inform the council at an open public meeting of the vacancy and seek nominations from councilmembers. At a subsequent council meeting, the chair shall inform the council of the names of all nominees received from councilmembers and that all nominations have been forwarded to the executive. If the executive does not appoint a person who has been nominated by the council, the executive must request that the council nominate other candidates for appointment.

C. When appointing and confirming members to boards, commissions and committees it shall be the goal to have geographical diversity and balance. The women's advisory board created under K.C.C. 2.30.010, the conservation futures citizen oversight committee established under K.C.C. 2.36.070, the Harborview medical center board of trustees established under K.C.C. 2.42.030 and the civil rights commission created under K.C.C. 3.10.010, should not have more than two members from a single council district. This subsection does not apply to a board, commission or committee until the board, commission or committee attains the council district and at-large membership as specified in Ordinance 15548, Section 7. (Ord. 15548 § 1, 2006).

2.28.002 Appointment and confirmation. The executive shall appoint members of boards and commissions by executing a letter of appointment when a vacancy exists. The letter shall be filed with the clerk of the council and the board of ethics. The executive shall transmit with the letter of appointment a draft motion confirming the appointment together with such supporting and background information regarding the appointee as the executive deems would assist the council in considering confirmation. The letter shall specify the position to which the member is being appointed and the length of the term being filled. Confirmation or rejection shall be by council motion. (Ord. 11319 § 2, 1994).

2.28.003 Powers of appointees.

A. An appointment shall be deemed to have been made on the date the letter of appointment is filed with the clerk of the council as required by section 2.28.002. All appointments are subject to confirmation or rejection by the council.

B. An appointee may exercise the powers of office beginning thirty (30) days after appointment or such earlier time as he or she is confirmed by the council. Appointees remain subject to later confirmation or rejection by the council.

C. Any member whose term has expired shall continue to serve until his or her successor is appointed and either is confirmed or is authorized to exercise official power under the provisions of paragraph B. of this section; provided, however, that the office of a holdover who has been reappointed and rejected by the council shall be deemed vacant and such holdover shall not exercise the powers of such office; and provided further that no member who has vacated an office as provided by law shall serve as a holdover in that office. (Ord. 11319 § 3, 1994).

2.28.004 Vacancy.

A. Grounds for vacancy. A position shall be deemed vacant upon the occurrence of any of the events specified in RCW 42.12.010 or the following events:

1. Withdrawal by an appointee who has not yet been confirmed;
2. Failure to continue to meet qualifications for appointment during the term of office.
3. Voluntary resignation prior to the expiration of an appointed term.

B. Notice of vacancy. Any board or commission receiving notice of events constituting a vacancy shall immediately give written notice of such vacancy to the executive and the clerk of the council.

C. Effect of vacancy. Until a successor is appointed and either confirmed or is authorized to exercise official power under the provisions of section 2.28.003 B., the board or commission shall be deemed temporarily reduced in number for all official purposes except as otherwise provided by law; provided, however, that no board or commission shall be temporarily reduced hereby to less than two members.

D. Appointment to fill vacancy, an unexpired term. A person appointed to fill an unexpired term shall be appointed to serve only to the completion of the original term of office. (Ord. 11319 § 4, 1994).

2.28.005 Qualifications. The council by ordinance may specify qualifications for appointment to any or all boards and commissions; provided, however that such qualifications shall not reduce or eliminate qualifications otherwise required by law. (Ord. 11319 § 5, 1994).

2.28.006 Per diem. The council by ordinance may provide for per diem compensation for members of specific boards and commissions. (Ord 11319 § 6, 1994).

2.28.010 Terms of members of boards, commissions and committees. Whenever the county council creates or recreates boards, commissions and committees, original terms of members will be as follows except where otherwise stated in this code:

A. Boards, commissions or committees of three to nine members: one-third to one-year terms, one-third to two-year terms, one-third to full terms as defined by this code;

B. Boards, commissions or committees with terms of two years or less: one-half for half of a full term, one-half for a full term;

C. Boards, commissions or committees of more than nine members: one-fourth for one year, one-fourth for two years, one-fourth for three years or the full term if the full term is three years, and one-fourth for full terms. (Ord. 138 § 1, 1969).

2.28.020 Annual executive report required. The executive shall prepare an annual status report to the council regarding boards and commissions. Such report shall contain, at a minimum, an inventory of boards and commissions; a description of activities; a list of members; a list showing the terms of office, including the terms to expire during the following year; and the department or agency providing staff support, including a contact address and phone number. (Ord. 11319 § 7, 1994).

2.28.030 Annual gathering and reception for county board and commission members.

A. The chair of the King County council may annually convene a gathering and reception between King County's elected officials and county board and commission members. The intent of convening the gathering and reception shall be to:

1. Increase communication between King County elected officials and county board and commission members;
2. Provide for informal discussion between King County elected officials, county board and commission members and staff; and
3. Foster a spirit of cooperation in serving the public.

B. Costs of meals or refreshments for King County elected officials, county board and commission members and staff attending the meeting and reception are hereby authorized, subject to availability of funds in the council's budget and to the dollar limits specified in K.C.C. 3.24.080. (Ord. 15314 § 1, 2005).