

Joint MSWMAC/SWAC Advisory Committee Meeting

November 18, 2016 - 11:15 a.m. to 1:15 p.m.

King Street Center 8th Floor Conference Room

Meeting Minutes

MSWMAC Members	
Diana Quinn	<i>Algona</i>
Joan Nelson	<i>Auburn</i>
Susan Fife-Ferris	<i>Bellevue</i>
Alison Bennett	<i>Bellevue</i>
Anita DeMahy	<i>Bothell</i>
Brian Roberts	<i>Burien</i>
Laura Techico	<i>Des Moines</i>
Chris Searcy – Vice-Chair	<i>Enumclaw</i>
Rob Van Orsow	<i>Federal Way</i>
Jenna McInnis	<i>Kirkland</i>
John MacGillivray	<i>Kirkland</i>
Penny Sweet - Chair	<i>Kirkland</i>
Phillippa Kassover	<i>Lake Forest Park</i>
Diana Pistoll	<i>Maple Valley</i>
Carol Simpson	<i>Newcastle</i>
Jerallyn Roetemeyer	<i>Redmond</i>
Gary Schimek	<i>Redmond</i>
Linda Knight	<i>Renton</i>
Beth Goldberg	<i>Sammamish</i>
Rika Cecil	<i>Shoreline</i>
Kellye Mazzoli	<i>Woodinville</i>

SWAC Members	
April Atwood	
David Baker – excused	
Elly Bunzendahl	
Gib Dammann	

Karen Dawson	Jose Lugo
Jean Garber – Chair	Ken Marshall
Kim Kaminski – absent	Barbara Ristau
Kevin Kelly – Vice Chair	Stephen Strader - excused
Keith Livingston	Largo Wales - absent

King County Staff
Jamey Barker, SWD staff
Alejandra Calderon, SWD staff
Jennifer Devlin, SWD staff
Matt Hobson, SWD staff
Beth Humphreys, SWD staff
Kevin Kiernan, SWD staff
Ross Marzolf, Councilmember Lambert Staff
Pat McLaughlin, SWD Director
Olivia Robinson, SWD staff
Eben Sutton, SWD staff
Christie True, DNRP Director
Diane Yates, SWD staff

Guests
Margot Kearny, Republic Services
Clyde Moore, resident
Joe Murdoch, HDR
Emily Newcomer, Waste Management
Yolanda Pon, Public Health Seattle – King County
Janet Prichard, Republic Services
Sue Sander, Normandeau Environmental Consultants
Phillip Schmidt-Pathmann, NEOMAR Coalition

Minutes:

No minutes were reviewed at this meeting. MSWMAC and SWAC will review and approve minutes from their September and October meetings at the next meeting that is not a joint meeting.

Updates

SWD Update

Roger Merritt withdraws from assistant division director position

After initially accepting the position of assistant division director, Roger Merritt has withdrawn from the position. According to a letter Merritt sent to Division Director Pat McLaughlin, a job offer in the Caribbean presented Merritt with the opportunity to have “an enormous societal impact,” and was the main reason for his withdrawal. Merritt was supposed to begin the job on Oct. 31, which would have given him about a month to cross-train with current assistant division director Kevin Kiernan, who is set to retire in December. McLaughlin, along with the Solid Waste Division Management Team, will begin developing an interim plan, as well as restart the recruitment process for a new assistant division director.

South County Siting Process

Under Public Rule PUT 7-4-1, the City of Algona is appealing the adequacy of the Final Environmental Impact Statement (FEIS) for the South County Recycling and Transfer Station Replacement Project. The appeal will go before the King County Hearing Examiner, who will determine the validity of the appeal.

King County Council Approves SWD 2017 - 2019 Budget

Division Director McLaughlin discussed the provisos (appended to the end of these minutes) on the division’s budget proposal that the King County Council passed.

SWAC Update

Vice Chair Kevin Kelly reported that most of the last SWAC meeting focused on the comp plan process, ground rules, and timeline.

Other Updates

Jenna McInnis announced the December 1 Washington State Recycling Association Paint Recycling event where attendees will tour the Metro Paint Facility in Oregon to learn how the program works. Information about the event was shared with MSWMAC and will be shared with SWAC members.

Susan Fife-Ferris has accepted a position in Seattle Public Utilities and will be leaving MSWMAC. Allison Bennett will remain involved in MSWMAC representing the interests of the City of Bellevue. Fife-Ferris also requested a correction to her remarks in the October minutes.

Comprehensive Plan

Strategy, Communications, and Performance section manager, Meg Moorehead, opened the Comp Plan presentation with a few comments to follow up on past discussions about the proposed ground rules and how the advisory committees will arrive at agreement.

The ground rules will be summarized on a poster that will be displayed at every advisory committee meeting, but the rules will be self-enforcing. If, in time, the ground rules do not seem to be working for everyone, they can be amended.

Per the bylaws of MSMWAC, agreement is to be reached by consensus and failing that, then by a majority vote. It was widely agreed that the proposal to use the agreement process in the committees as spelled out in the interlocal agreement (ILA) structure with the votes weighted according to population size of participating cities seemed unduly complicated. This process will be used in final adoption, but not by the committees. Moving forward, agreement will be established using processes identified in the bylaws with frequent straw polls occurring at key decision points.

SWD staff member Matt Hobson delivered a [presentation](#) on the results of the advisory committee survey. The survey's purpose was to gauge initial support for the draft 2013 Comp Plan policies. The survey had a remarkable 70 percent response rate. The survey measured results in two ways: the average score and the percent of respondents who can live with or support the policy in question. There was general support for a majority of the policies.

Survey comments about planning policies included the need to define the term "equity" as it relates to the solid waste system. The county, as a stakeholder, also identified two areas for consideration in the comp plan process: improving alignment of the policies, recommendations and text in the plan, so that the policies set the framework to achieve the system's goals and that those goals are supported by recommendations with timelines and the need to tie in existing policies, such as the 2006 Transfer and Waste Management Plan and the ILAs, so that the updated comp plan references and remains consistent to those policies.

While there was general consensus to achieve Zero Waste of Resources by 2030, comments included the need for the goal to be supported by policies and strategies, and that the timeline and progress towards the zero waste goal need to balance flexibility, cost effectiveness, and participation from all waste generators.

There was also general consensus for collection policies, but comments stated that there is a need to recognize how separate collection programs that are designed to drive recycling affect customer rates and the need to identify goals and strategies to reduce contamination in the curbside recycling and organics programs.

Transfer station policies had lower scores, but included comments that will help guide discussion, such as how the system will promote equity across levels of service (location, types of services, convenience) while still having flexibility in user fees charged based on resource recovery and different customer classes.

Financial policies, of which there are 17, mirror language in the ILAs. Comments and areas for further discussion include policies that allow for different customer classes and establishing fees based on services provided, charging the same fee at all stations for those customer classes, and the Environmental Reserve Fund.

There are eight months scheduled for discussing these policies. Policies with general consensus will be discussed first.

Discussion following the presentation:

- For survey responders who want a copy of their own jurisdiction's survey results, please contact SWD staff Beth Humphreys at beth.humphreys@kingcounty.gov.
- At January's meeting, a Comp Plan binder will be distributed to every advisory committee member in order to help keep reading materials organized.
- The December meeting will be another joint meeting (on SWAC's meeting date of Friday December 16, but at MSWMAC's meeting time at 11:15 am) to discuss key elements of the Demand Management Implementation Plan report, including the role of the Houghton Transfer Station, fee structure, and changing hours and levels of service offered at some transfer stations. The report is due to council in March 2017, per the budget proviso that is appended at the end of these minutes.
- From a SWD staff perspective, the Houghton Transfer Station should be closed during the Demand Management Pilot, given the model assumptions in the transfer plan review.
- There remain conflicting concerns about traffic congestion if the Houghton station is closed during the Demand Management pilot, and concerns about the validity of the data collected during the pilot should it remain open.
- Concerns were expressed that the Demand Management Pilot remains a waste of money and time as the need for a NE transfer station has already been confirmed in a previous transfer station plan.

Public Comment

There was no public comment. After the meeting adjourned, committee members honored outgoing SWD Assistant Director Kevin Kiernan who retires in December after 30 years with the Solid Waste Division.

Budget Provisos

ATTACHMENT 2

DRAFT

1442 White Center.

1443 The executive should file the homelessness progress report and a motion required
1444 by this proviso by May 15, 2017, in the form of a paper original and an electronic copy
1445 with the clerk of the council, who shall retain the original and provide an electronic copy
1446 to all councilmembers, the council chief of staff, the director of regional housing and
1447 homelessness planning and the lead staff for the committee of the whole, or its successor.

1448 SECTION 106. NATURAL RESOURCES AND PARKS ADMINISTRATION -

1449 From the solid waste fund there is hereby appropriated to:

1450 Natural resources and parks administration \$16,309,000

1451 The maximum number of FTEs for natural resources and parks

1452 administration shall be: 32.0

1453 ER1 EXPENDITURE RESTRICTION:

1454 Of this appropriation, \$120,000 shall be expended or encumbered solely to
1455 support community service area grants.

1456 SECTION 107. SOLID WASTE - From the solid waste fund there is hereby
1457 appropriated to:

1458 Solid waste \$274,901,000

1459 The maximum number of FTEs for solid waste shall be: 405.5

1460 ER1 EXPENDITURE RESTRICTION:

1461 Of this appropriation, \$10,000 shall be expended or encumbered solely to increase
1462 the amount of the contract with Friends of the Trail. The additional contract amount
1463 should be used to support expanded trail cleanup activities, including but not limited to
1464 cleanup of infectious waste.

ATTACHMENT 2

1465 P1 PROVIDED THAT:

1466 Of this appropriation, \$1,000,000 shall not be expended or encumbered until the
1467 executive transmits the Solid Waste Comprehensive Plan, and a motion that should
1468 acknowledge receipt of the plan and reference the subject matter, the proviso's ordinance,
1469 ordinance section and proviso number in both the title and body of the motion and a
1470 motion acknowledging receipt of the plan is passed by the council.

1471 In light of the current forecasted waste generation for the region and the
1472 diminishing capacity at the Cedar Hills landfill as it is currently configured, the plan shall
1473 include, but not be limited to, a range of strategies to address the disposal of the region's
1474 waste, including alternatives to landfilling, and an analysis of the costs and benefits of the
1475 respective strategies.

1476 The executive must file the plan and the motion required by this proviso by March
1477 31, 2018, in the form of a paper original and an electronic copy with the clerk of the
1478 council, who shall retain the original and provide an electronic copy to all
1479 councilmembers, the council chief of staff and the lead staff for the transportation,
1480 economy and environment committee, or its successor. If the plan and motion are not
1481 transmitted by that date, appropriation authority for the \$1,000,000 restricted by this
1482 proviso will lapse.

1483 P2 PROVIDED FURTHER THAT:

1484 Of this appropriation, \$2,462,500 shall not be expended or encumbered until the
1485 executive transmits two reports: the first on solid waste system tonnage and the second on
1486 expansion of the Cedar Hills regional landfill, and motions that should acknowledge
1487 receipt of the reports and reference the subject matter, the proviso's ordinance, ordinance

ATTACHMENT 2

1488 section and proviso number in both the title and body of the motions and motions
1489 acknowledging receipt of the reports are passed by the council.

1490 A. The first report shall include, but not be limited to:

1491 1. Projected tonnage of waste received for 2017, including a description of the
1492 factors influencing the 2017 tonnage projections;

1493 2. A discussion of any landfill capacity changes resulting from the 2017
1494 projections;

1495 3. Any tonnage-driven system operational impacts; and

1496 4. Any potential revenue increases or decreases associated with the 2017
1497 tonnage projections.

1498 B. The second report shall include, but not be limited to:

1499 1. The actual tonnage received for 2017;

1500 2. A comparison of the costs to expand the capacity of the Cedar Hills regional
1501 landfill, with the cost of waste export;

1502 3. A projected date of closure for the Cedar Hills regional landfill, in the
1503 absence of the expansion of the landfill; and

1504 4. Recommendations for extending the life of the Cedar Hills regional landfill.

1505 The executive should file the first report and motion required by this proviso by
1506 December 1, 2017, and the second report and a motion required by this proviso by June
1507 1, 2018, in the form of a paper original and an electronic copy with the clerk of the
1508 council, who shall retain the original and provide an electronic copy to all
1509 councilmembers, the council chief of staff and the lead staff for the transportation,
1510 economy and environment committee, or its successor.

ATTACHMENT 2

1511 P3 PROVIDED FURTHER THAT:

1512 Of this appropriation, \$1,000,000 shall not be expended or encumbered until the
1513 executive transmits a plan to implement the demand management pilot program, as
1514 identified in Attachment A to Ordinance 18377, starting on page 11, and a motion that
1515 should acknowledge receipt of the plan and reference the subject matter, the proviso's
1516 ordinance, ordinance section and proviso number in both the title and body of the motion
1517 and a motion acknowledging receipt of the plan is passed by the council.

1518 The plan shall include, but is not limited to:

1519 A. A description of all the elements needed to implement the pilot program;

1520 B. The evaluation of the use of the Houghton transfer station during the pilot
1521 program, as contemplated on page 12 in the Attachment A to Ordinance 18377. In
1522 completing this evaluation, the executive should consider whether during the pilot
1523 program to:

1524 1. Temporarily suspend operations at the Houghton transfer station or
1525 temporarily curtail its hours of operation;

1526 2. Temporarily increase the rates charged to customers at the Houghton transfer
1527 station to discourage customers' use of it; and

1528 3. Temporarily change the types of waste management services offered at the
1529 Houghton transfer station;

1530 C. A recommendation of how the Houghton transfer station should be used
1531 during the pilot program; and

1532 D. A description of how the results of the pilot program will be addressed in the
1533 Solid Waste Comprehensive Plan without delaying the implementation of the Solid

ATTACHMENT 2

1534 Waste Comprehensive Plan.

1535 The executive should file the plan and the motion required by this proviso by
1536 March 30, 2017, in the form of a paper original and an electronic copy with the clerk of
1537 the council, who shall retain the original and provide an electronic copy to all
1538 councilmembers, the council chief of staff and the lead staff for the transportation,
1539 economy and environment committee or its successor.

1540 P4 PROVIDED FURTHER THAT:

1541 Of this appropriation, \$1,000,000 shall not be expended or encumbered until the
1542 executive transmits an implementation report on the demand management pilot program,
1543 as identified in Ordinance 18377, Attachment A, starting on page 11, and a motion
1544 acknowledging receipt of the report and referencing the subject matter, the proviso's
1545 ordinance, ordinance section and proviso number in both the title and body of the motion
1546 and a motion acknowledging receipt of the report is passed by the council.

1547 The report shall include, but not be limited to a comparison of the first six months
1548 of the demand management pilot program at those transfer stations participating in the
1549 pilot, including, but not limited to, the Factoria and Shoreline transfer stations, to the
1550 same six months in 2016, for the following factors:

- 1551 A. Transaction patterns;
- 1552 B. Wait times for customers to dispose of garbage;
- 1553 C. Number of tons of waste and recycling received;
- 1554 D. Revenues collected; and
- 1555 E. Additional factors that the executive may consider relevant.

1556 The report shall also include a discussion of the impact of the pilot program on

1557 the rest of the county's solid waste system, lessons learned from the pilot program's
1558 implementation and a recommendation on whether to proceed with the pilot program or
1559 to terminate the pilot program.

1560 The executive should file the report and the motion required by this proviso
1561 within seven months of the first day of the implementation of the demand management
1562 pilot program, in the form of a paper original and an electronic copy with the clerk of the
1563 council, who shall retain the original and provide an electronic copy to all
1564 councilmembers, the council chief of staff and the lead staff for the transportation,
1565 economy and environment committee, or its successor.

1566 SECTION 108. AIRPORT - From the airport fund there is hereby appropriated
1567 to:

1568 Airport \$34,078,000
1569 The maximum number of FTEs for airport shall be: 48.5

1570 P1 PROVIDED THAT:

1571 Of this appropriation, \$400,000 shall not be expended or encumbered until the
1572 executive transmits: (1) a report relating to a strategic plan for airport security, and if
1573 determined necessary, an oral report in executive session to the government
1574 accountability and oversight committee, or its successor, on the elements of the strategic
1575 plan that affect national security under RCW 42.30.110(1)(a); and (2) a motion that
1576 approves the report, and the motion is passed by the council. The motion shall reference
1577 the subject matter, the proviso's ordinance, ordinance section and proviso number in both
1578 the title and body of the motion.

1579 The report shall include, but not be limited to, the findings, recommendations,