

**Environmental Health Services Division**

401 Fifth Avenue, Suite 1100  
Seattle, WA 98104-1818

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TTY Relay: 711

[www.kingcounty.gov/health](http://www.kingcounty.gov/health)

**Public Health-Seattle & King County Request for School Food Sharing Table**

Date: \_\_\_\_\_

Academic year: \_\_\_\_\_

School name and district: \_\_\_\_\_

School address: \_\_\_\_\_

Food service manager and/or person-in-charge of School Food Sharing Table: \_\_\_\_\_

Contact Email and/or Phone number: \_\_\_\_\_

**Breakfast:** If you want to offer food sharing table at breakfast, please specify the following:

1. Duration of breakfast service: \_\_\_\_\_
2. Start time of each meal period: \_\_\_\_\_
3. Duration of each meal period: \_\_\_\_\_

**Lunch:** If you want to offer food sharing table at lunch, please specify the following:

1. Duration of lunch service: \_\_\_\_\_
2. Start time of each lunch period: \_\_\_\_\_
3. Duration of each lunch period: \_\_\_\_\_

Any other meal periods or offering after school activity snacks (if so, specify): \_\_\_\_\_

Specify food and beverage items that will be permitted for food sharing table:

Perishable and/or TCS foods	Shelf stable foods
<ul style="list-style-type: none"><li>•</li><li>•</li><li>•</li><li>•</li><li>•</li><li>•</li></ul>	<ul style="list-style-type: none"><li>•</li><li>•</li><li>•</li><li>•</li><li>•</li><li>•</li></ul>

Describe how cold perishable/time temperature control foods (TCS) items will be kept cold during food sharing time? (e.g., ice packs, ice sheets, mechanical refrigeration):

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Describe how foods/beverages listed above will be segregated in refrigeration prior to re-use or donation. For example, ensuring milk does not get commingled with later dated milk:

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If you want to re-serve fruits with edible skin (apples, pears), describe how fruit with edible skin will be washed prior to re-service:

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Will any food be donated to organizations other than the school? If so, please provide name and address of organization and foods to be donated:

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Will students be permitted to take food sharing table items home (Backpack Brigade, Pantry Packs)? If so, explain foods and distribution to students:

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Printed Name	Title
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Signature	Date
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**Mail, email, fax or bring the completed request to:**  
**Public Health-Seattle & King County**  
**ATTN: Thu Bui, RS/REHS**  
**Thu.bui@kingcounty.gov**

Reviewed by PHSKC staff:

PHSKC Notes:

DISTRICT HEALTH CENTERS	
<b>DOWNTOWN</b> 401 5 <sup>th</sup> Ave, 11 <sup>th</sup> Floor Seattle, WA 98104 206-263-9566	<b>EASTGATE</b> 14350 S.E. Eastgate Way Bellevue, WA 98007 206-296-9791