

Brightwater Environmental Education and Community Center	Monday, November 7, 2011	4:00 – 6:00 p.m.
<i>Board Member</i>	<i>Agency</i>	<i>Present</i>
Barry Bettinger	Community Representative	X
John Buckley, P.E., J.D.	Independent Expert	
Pam Elardo, P.E.	WTD Division Director, King County	X
David Evans	Snohomish County, Public Works	X
Scott Hageman	Woodinville City Council	X
Gary Hajek	MWPAAC Representative	X
Agata McIntyre, P.E.	Puget Sound Clean Air Agency	X
TBD	Community Representative	
TBD	Representative	

Non-Board Member Attendees:

Ron Kohler, WTD; Larry Sasser, Vanir; Carol Nelson, WTD; Yasmin Mudah, WTD

A. Call to Order

- a. Meeting was called to order Gary Hajek at 4:00 p.m.

B. Meeting Agenda - Key Points of Discussion

- a. **Agenda item #2 – Board Business:**

Meeting Notes – Meeting notes from the September 27th meeting were approved.

Board Membership – Snohomish County has recommended two community representatives to serve on the board in lieu of the previous two members who are unable to participate. Snohomish County and King County representatives will be meeting with the proposed two members within the next week. If both community representatives accept the invitation to participate on the Board, both Snohomish County and King County Executives will formally confirm their membership on the Air Quality Advisory Board.

Update: Fire Chief Bob Van Horne of the Bothell Fire Department and community representative Dan Kalsted have accepted invitation to join the Board. They will be attending the next Board meeting in January.

- b. **Agenda item #3 – Odor Control System Operational Status Report:**
Ron Kohler updated the Board on the operational status of the treatment plant and the performance of the odor control systems.
- c. **Agenda item #4 – Presentation of Performance Testing:**
Larry Sasser gave a PowerPoint presentation summarizing the Contractor Performance Testing for the Treatment Plant. He provided an explanation of the units of

measurement, odor thresholds, removal rates, and test analysis for each of the phases. The PowerPoint Presentation is attached.

- d. **Agenda item #5 – Report of Complaints and Investigations and Odor Complaint Log:** Ron Kohler provided an update of the complaints and investigations for the Treatment Plant. The last recorded odor complaint occurred on September 11, 2011.

Q. What is the required response time for nighttime staff?

A. The WTD standard for response to odor complaints is 12 hours.

- e. **Agenda item #6 – Odor Monitoring Report and Odor Monitoring Log:** Carol Nelson reported the results of recent odor monitoring and presented the updated odor monitoring log. Odor monitoring results are within expected measurements. Readings along Route 9 continue to be elevated due to diesel and exhaust fumes. Stack readings using the Sycamore and Jerome meter have not indicated elevated hydrogen sulfide levels.

- f. **Agenda item #7 – Revisions to Odor Report and Odor Investigation Forms:** Carol Nelson reviewed the revised odor report and odor investigation forms with the Board. Final updates have been made to the forms.

C. Board Actions

- a. **Meeting Notes** – Meeting notes from the September 27th meeting were approved.
- b. **Board Members** – Snohomish County and King County to identify two new members for the board and bring them up to speed before next meeting.

D. Standing Items

- a. **Next Meeting** – January 3rd, 4:00-6:00pm
- b. **Proposed Meeting Items:**
- a. Odor Control System Operational Status
 - b. Odor Complaint and Investigation Update
 - c. Odor Monitoring Update