

Brightwater Center (formerly EECC)	Thursday, May 15, 2014	4:00 - 5:45 p.m.
<i>Board Member</i>	<i>Agency</i>	<i>Present</i>
Barry Bettinger	Community Representative	
John Buckley, P.E., J.D.	Independent Expert	X
Pam Elardo, P.E.	WTD Division Director, King County Snohomish County, Public Works	X
<b>Open Position</b>	Councilmember, City of Woodinville	
Gary Hajek (retiring in June)	MWPAAC Representative	X
Dan Kalstad	Community Representative	X
Carole Cenci	Puget Sound Clean Air Agency	
<b>Open Position</b>	Fire Chief, Bothell Fire and E.M.S.	

**Non-Board Member Attendees:**

*Stan Hummel, WTD; Robert Waddle, WTD; Patricia Stout, WTD*

**A. Call to Order**

Meeting was called to order by Board Chairman at 4:00 p.m.

**B. Key Points of Discussion**

**1. Board Business**

**Meeting Notes:** Meeting notes from the September 19th meeting were approved.

**2. Odor Control System Operational Status Report, Sycamore Replacement Status:** It was reported that the odor control system is operating within standards. There were no exceedances of emissions standards and Brightwater continues to be odor free. The Sycamore equipment replacement is moving forward, although the equipment has not been delivered for installation yet. **Update 5/15/14:** It's been ordered. Primary delay is that vendor did not order panel. Still running Jerome and Chemcassette. Goal is to have replacement equipment installed before "odor" season.

**3. Board Member Replacement:** Scott Hageman resigned from the Woodinville City Council, effective immediately. Gary Hajek will be retiring in June, and WTD will need to work with MWPAAC to request a replacement to sit on the Board. It was suggested that an invitation be sent to Fire District 7 to come to Board meetings. Snohomish County has not appointed a replacement for Dave Evans but different candidates are under review.

**4. Report of Complaints and Investigations, Odor Investigation Log:** There were three complaints (phone calls), two in December and one in January. Citizens called after the fact so plant staff couldn't investigate in real time. Upon review of daily activities, no odors were attributable to Brightwater. No active issues at the plant or at the stack.

5. **Report of Property Boundary Odor Monitoring, Odor Monitoring Log:** The Board was provided the property boundary monitoring log. There were no treatment plant odors observed or hydrogen sulfide readings exceeding the detection limit attributable to the treatment plant during property boundary monitoring. Diesel exhaust odor was reported, but no wastewater treatment odor was detected.
6. **Odor Fact Sheet:** The Board received a draft of the odor fact sheet. It was requested that the members review it and provide comments at the next meeting. **Update 6/12/13:** Two of the Board members had comments and the odor fact sheet will be updated to address the comments. **Update 9/19/13:** The Board approved the Odor Fact Sheet and stated that it is a very good handout to distribute to individuals with questions about odor control at Brightwater. **Suggested actions:** Elaborate on our actual performance as it relates to ammonia. Post the fact sheet on website to make it publicly accessible. **Update 5/15/14:** Revised odor fact sheet has been posted on the website. It was suggested that the fact sheet should be produced as a brochure.

**C. Board Actions and Requests**

1. **Meeting Notes** – Notes from the September 19th meeting were approved.
2. **Odor Fact Sheet** – It was decided that the fact sheet should be produced as a brochure. Pam will assign this to one of her staff.

**D. Standing Items**

1. **Next Meeting** – It was suggested to meet on September 11th.
2. **Proposed Agenda:**
  - a. Odor Control System Operational Status
  - b. Odor Complaint and Investigation Update
  - c. Property Boundary Odor Monitoring Update
  - d. Odor Fact Brochure
  - e. ESJ Training