

Brightwater Center (formerly EECC)	Thursday, September 11, 2014	4:00 - 5:45 p.m.
<i>Board Member</i>	<i>Agency</i>	<i>Present</i>
Barry Bettinger	Community Representative	
John Buckley, P.E., J.D.	Independent Expert	X
Pam Elardo, P.E.	WTD Division Director, King County	X
Brian Parry (not appointed yet)	Snohomish County, Public Works	X
Hank Stecker (not appointed yet)	Councilmember, City of Woodinville	
Curt Brees (not appointed yet)	Cross Valley Water District, MWPAAC Representative	X
Dan Kalstad	Community Representative	X
Carole Cenci	Puget Sound Clean Air Agency	On vacation
Open Position	Representative from local fire department	

Non-Board Member Attendees:

Stan Hummel, WTD; Robert Waddle, WTD; Patricia Stout, WTD

A. Call to Order

Meeting was called to order by Board Chairman at 4:00 p.m.

B. Key Points of Discussion

1. Board Business

Meeting Notes: Meeting notes from the May 15, 2014 meeting were approved.

2. Odor Control System Operational Status Report, Sycamore Replacement Status: It was reported that the odor control system is operating within standards. There were no exceedances of emissions standards. The Honeywell Chemcassette odor monitoring equipment which will replace the faulty Sycamore devices has been delivered and is being installed and should be operational in the next month.

3. Board Member Replacement: MWPAAC has been contacted regarding nominating a replacement. Curt Brees, General Manager of the Cross Valley Water District, has expressed interest. Two other MWPAAC members expressed interest, and will be considered as alternates. Brian Parry will serve as the Snohomish County representative subject to formal approval by the Snohomish and King County Executives. A request for new appointees will be presented to the King County Executive and Snohomish County for approval. Fire District 7 Snohomish will be contacted to determine if they will make an appointment to the Board.

4. Report of Complaints and Investigations, Odor Investigation Log: No odor complaints were reported. We continue to set the benchmark for an odor free treatment plant.

5. **Report of Property Boundary Odor Monitoring, Odor Monitoring Log:** The Board was provided the Property Boundary Monitoring results. There were no hydrogen sulfide readings exceeding the detection limit attributable to the treatment plant. First sample that is taken seems to read a little high. However, there are no signs of any odor other than on that day it was warm. Brightwater staff will follow up regarding this with the manufacturer. All monitoring results were negative.
6. **Odor Fact Sheet:** The Board received a draft of the odor fact sheet. It was requested that the members review it and provide comments at the next meeting. The odor fact brochure is being designed with graphics, links and phone number to report odors as well as using a simple explanation of the standard. It was suggested that an overview schematic of plant with monitoring sites be in the brochure.
7. **Equity and Social Justice (ESJ) Training.** A brief explanation was given of ESJ. King County Board members are required to take this training and needs to be completed by October 1, 2014.

C. Board Actions and Requests

1. **Meeting Notes** – Notes from the September 19th meeting were approved.
2. **Odor Fact Sheet** – It was decided that the fact sheet should be produced as a brochure. Pam will assign this to one of her staff.
3. **Membership** – Letters will be drafted for new appointees and sent to the King County Executive and Snohomish County.
4. **Save the Date** – **April 23, 2015 at 4 p.m.** The recorder will send a confirmation email.

D. Standing Items

1. **Next Meeting** – It was suggested that the next meeting be scheduled on April 23, 2015.
2. **Proposed Agenda:**
 - a. Odor Control System Operational Status
 - b. Odor Complaint and Investigation Update
 - c. Property Boundary Odor Monitoring Update
 - d. Odor Fact Brochure