

**Certificate of Training:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(First and Last Name – Please Print)

A member of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name of Board or Commission – Please Print)

Completed the following (Please check all that apply):

* Reviewed the Summary of the King County Code of Ethics (KC Ord. 9704)
* Records Retention & The Public Records Act Training (RCW 42.56 & 40.14)
* Open Public Meetings Act Training (RCW 42.30)

I hereby certify that the foregoing is true and correct to the best of my knowledge and belief.

Signed and dated by me this \_\_\_\_\_\_day of \_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_, at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, WA.

(day) (month) (year) (city)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature

*Please return the completed form via U.S. Post Office to (a PDF copy of the signed form is also accepted):*

Rick Ybarra, Liaison for Boards & Commissions

King County Executive Office

MS: CNK-ES-0800

401 Fifth Avenue, Suite 800

Seattle, WA 98104

Direct Line: 206-263-9651

Email: [Rick.Ybarra@kingcounty.gov](mailto:Rick.Ybarra@kingcounty.gov)