1	Coalition Labor Agreement (CLA) - Appendix for [276] Agreement Between King County			
2	And Washington State Council of County and City Employees, Council 2, Local 2084-S			
3	Department of Adult & Juvenile Detention (Juvenile Division Supervisors) (N3)			
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	Detention (Juvenile	Council of County and City Employees, Council 2, Local 2084-S; Department of Adult & Juvenile Division Supervisors) [276/N3] rough December 31, 2024		

1	ARTICLE 1: APPLICATION OF COALITION LABOR AGREEMENT, LABOR-			
2	MANAGEMENT COMMITTEE, AND DEFINITIONS			
3	Section 1.1. <u>Application of Coalition Labor Agreement (CLA)</u> : The CLA shall apply to the			
4	individual bargaining unit's employees as follows:			
5	A. The Preamble in its entirety.			
6	B. All Superseding and non-superseding provisions, unless otherwise noted in this			
7	Appendix or in the CLA.			
8	Section 1.2. Labor-Management Committee:			
9	A. The parties agree to continue their Labor-Management Committee (LMC) which			
10	shall be authorized, consistent with applicable laws and the terms of this Agreement, to use principles			
11	of interest-based discussion to interpret, apply and resolve issues affecting Labor and/or			
12	Management.			
13	B. The role of the JLMC is to oversee the tasks and/or committees called for in this			
14	Agreement and to provide the necessary coordination on matters involving the following principles:			
15	• To deal jointly with issues			
16	• To maintain and improve labor-management relations and communications			
17	• To establish commitment, mutual trust and mutual respect			
18	 To help identify and solve problems 			
19	• To provide a forum to exchange information			
20	• To promote the highest degree of efficiency and responsibility in			
21	performance of the work and the accomplishment of the public purpose of			
22	the Department of Adult and Juvenile Detention (the Department) and the			
23	Juvenile Division (the Division)			
24	• To perform other duties as contained in this Agreement			
25	C. The LMC will meet at least every other month unless the parties mutually agree to			
26	change the schedule provided that no more than ninety (90) days shall elapse between meetings. The			
27	responsibility for chairing meetings shall alternate each meeting between the Union and Division			
28	management. The chairperson shall function as a facilitator of LMC deliberations in accordance with			
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the principles of interest-based discussion. Each party will determine whether their chair assignment
 will be permanent or rotate among their members.

3 D. The parties agree that the LMC will be comprised of approximately equal
4 representation of the County including one representative from the Office of Labor Relations (OLR)
5 and the Union.

6 E. The LMC does not waive or diminish County rights and does not waive or
7 diminish Union rights of grievance or bargaining. Issues are to be discussed in an interest-based,
8 collaborative manner and the LMC may access the services of a mutually acceptable source of
9 mediation services if consensus cannot be reached in a timely manner. The parties recognize that the
10 LMC may not be able to resolve every issue.

Section 1.3. <u>Definitions:</u> All words under this Agreement shall have their ordinary and usual
meaning except those words that have been defined under K.C.C. 3.12, as amended.

ARTICLE 2: UNION RECOGNITION

Section 2.1. <u>Recognition:</u> The County recognizes the Union as the exclusive bargaining
representative for all full-time and regular part-time Corrections Supervisors of the King County
Juvenile Division, excluding confidential employees and all other employees.

2	It is recognized that the County retains the right, except as otherwise provided in this
3	Agreement, to manage the business of the County and to direct its workforce. Such functions of the
4	County include, but are not limited to:
5	A. Recruit, examine, select, promote, transfer and train employees of its choosing, and to
6	determine the times and methods of such actions;
7	B. Assign and direct the work; develop and modify class specifications as well as assignmen
8	for the salary range for each classification and allocate positions to those classifications; determine
9	the methods, materials and tools to accomplish the work; designate duty stations and assign
0	employees to those duty stations;
1	C. Reduce the workforce due to lack of work, funding or other cause consistent with efficien
2	management; discipline, suspend, demote or dismiss regular employees for just cause;
3	D. Establish work rules; assign the hours of work and assign employees to shifts of its
4	designation;
5	E. All of the functions, rights, powers and authority of the County not specifically abridged,
6	delegated or modified by this Agreement are recognized by the Union as being retained by the
7	County;
8	F. King County intends to implement a new performance evaluation system during the life o
9	this Agreement and will bargain any effects of that new system to the extent required by law.
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ARTICLE 4: EMPLOYEE RIGHTS

Section 4.1. Personnel Files:

3 A. The employee and/or a Union representative may examine the employee's personnel files if the employee so authorizes in writing. Material placed into the employee's files 4 5 relating to job performance or personal character shall be brought to their attention prior to placement 6 in the file. The employee may challenge the propriety of including it in the files. If, after discussion, 7 the County retains the material in the file, the employee shall have the right to insert response 8 documentation into the file. Letters of Corrective Counseling shall be removed from the Department 9 personnel files twelve (12) months after issuance, but shall be retained in Internal Investigations Unit 10 (IIU) files as required for records retention and documentation of notice.

- B. Unauthorized persons shall not have access to employee files or other personal
 data relating to the employee, except as required by law. The Director or designee will determine
 employees authorized for access to personnel files maintained in the Department.
- Section 4.2. <u>Class Specifications:</u> When the phrase, such as "performs related work as
 required," is incorporated into the text of an official class specification as a representative example of
 work, the assignment of such work on a regular and ongoing basis shall be within the essential duties
 and responsibilities of the classification. Except as agreed to by the Union and the County,
 employees shall not regularly and on an ongoing basis be assigned duties foreign to their
 classification.
- 20 Section 4.3. <u>*Right to Representation:*</u> Employees shall have the right to representation as
 21 defined by law and the terms of this Agreement.

Section 4.4. <u>Promotion:</u> An employee who accepts a transfer or promotion to a position
exempt from Career Service within the Juvenile Division shall be allowed to re-enter career service at
a position in their previous classification within one (1) year of taking the transfer or promotion if the
employee does not pass probation, or the employee decides that the employee is better suited to their
previous classification. If there are no current vacancies, the Department may initiate a layoff
pursuant to Article 10 Reduction in Force. However, the County will follow its existing processes to
try to find an alternative placement for such employees within the County.

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1 Section 4.5. Career Development: The parties share a mutual interest in the training and 2 career development of employees. Providing opportunities for employees to attend both mandatory 3 and non-mandatory trainings – including but not limited to administrative training, leadership 4 training, and juvenile corrections related training or conferences is in the best interest of both the 5 County and employee. To that end, the Department will continue in its efforts to provide appropriate 6 training for its employees, and employees may request paid release time to attend trainings and/or 7 conferences that would enhance the development of their Department careers and/or enhance their 8 skills as Corrections Supervisors.

9 Section 4.6. <u>Personal Property:</u> Employees whose personal property is damaged during the
10 performance of their duties shall have same repaired or replaced at County expense; provided, that
11 such reimbursement shall not exceed one hundred and fifty dollars (\$150) per incident paid by the
12 Department. Claims above \$150 will be reviewed by the Department Deputy Director and submitted
13 pursuant to Department policy to King County Risk Management for approval and reimbursement if
14 appropriate. Paperwork necessary to process claims covered under this Section will be initiated by
15 the Division within one pay period upon receipt of the claim from the employee.

16 Section 4.7. <u>Safety Standards:</u> No employee shall be directed to work in a manner or
17 condition that does not comply with local, state, or federal safety regulations, or in a condition,
18 location or assignment which would constitute a hazard to the employee's health or well-being. The
19 County shall provide appropriately classified staff for the care, supervision and transportation of
20 youth.

ARTICLE 5: HOLIDAYS

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Section 5.1. Holiday Observance and Pay:

3 **A. Holiday Observance.** All employees shall take holidays off (up to eight hours) using holiday leave if eligible, on the day of observance, unless their work schedule requires 4 5 otherwise for continuity of services, as determined by the County. The day of observance shall be 6 pursuant to CLA Article 10, except that New Year's Day, Juneteenth, Independence Day, Veteran's 7 Day, and Christmas Day will be observed on the actual date, even when they fall on a Saturday or 8 Sunday. When a holiday falls on an employee's normal work day, and the employee is not required 9 to work the holiday but normally works ten (10) hours, the employee may, at their discretion, use two 10 (2) hours of accrued vacation or compensatory time, in addition to the eight (8) hours of holiday 11 leave, for a maximum of ten (10) hours of compensation for the day.

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B. Work on Holiday. If an employee works on an observed holiday, they shall be 13 paid at the rate of one-and-one-half (1.5) times the combined amount of the employee's hourly base 14 rate of pay and applicable pay premiums (longevity and education) in effect at the time (known as 15 "time and one half") for all regular hours worked, and the employee shall receive an additional eight 16 (8) hours of holiday pay at the straight-time rate.

17 C. Furlough on Holiday. If a holiday falls on an employee's furlough day the employee shall be eligible for eight (8) hours of leave to be added to their accrued vacation bank, or 18 19 eight (8) hours of holiday pay at the straight-time rate, at the employee's option.

20 **D.** Annually, no later than February 1, employees shall make a selection for how they 21 want their holiday leave hours credited for the year (pay or leave) when their furlough is on a holiday. 22 In the event the employee does not indicate a preference, the employee shall receive pay.

23 E. Leave added to the vacation bank under this Article will be subject to all of the 24 same provisions as accrued vacation contained throughout this Agreement.

25 Section 5.2. Regular part-time employees shall receive pro-rated holiday benefits in the same 26 manner as outlined in this Agreement.

Section 5.3. When an employee's scheduled work day spans two (2) calendar days, the 27 28 holiday shall be considered to have occurred (observed) on the calendar day it commences.

ARTICLE 6: VACATIONS

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Section 6.1. Vacation Annual Bid:

3 A. Employees may make up to six (6) vacation bid requests for the period beginning February 1 and ending the following January 31. All such bid requests must be submitted on the 4 appropriate Division leave form no later than the preceding December 1. Employees shall indicate 5 6 their priority order on the requests. Each request must be for consecutive days or time. The 7 combined bids must be limited to current and projected vacation accruals; bids received beyond that 8 amount will be rejected. Vacation preference requests shall be granted on the basis of seniority 9 within the classification, provided that judicial proceedings, youth services and essential facility 10 operations are properly staffed at all times. Employees will be notified by December 15 in regard to 11 approval or disapproval of their requests. 12 **B.** The rounds shall be processed as follows, and approved based on seniority in 13 classification and operational needs as noted in Section 6.1A: Round 1: One request in consecutive full day increments 14 Round 2: One request in consecutive full day increments 15 Round 3: All remaining requests (up to four) in consecutive full day increments

Section 6.2. <u>Vacation Leave After Annual Bid</u>: Vacation requests received after December
1 must be submitted seventy-two (72) hours in advance, and shall be considered and approved with
preference given based on the date of request (first come, first served). Employees shall be advised
within thirty (30) days of the date of the request as to approval or disapproval of the request.

20 Section 6.3. Vacation time approved during the annual bid may not later be converted to
21 compensatory time off.

Section 6.4. *Leave Cancellation:* Employees shall provide a minimum of twenty-four (24)
hours of notice prior to cancelling all other approved leave. Leave cancellation requests with less
than required notice will only be approved if cancelling their leave and working would prevent
another employee from having to work mandatory overtime, or the employee would go into a no-pay
status by taking the scheduled leave.

27 Section 6.5. <u>Increments of Use:</u> Vacation leave may only be requested for use in quarter
28 (1/4) hour increments, at the discretion of the Division Director/designee.

ARTICLE 7: GENERAL LEAVES

1	ARTICLE 7: GENERAL LEAVES				
2	Section 7.1. <u>Leave – Examinations and Interviews:</u> Employees shall be released from duty				
3	without loss of pay to participate in promotional examinations or interviews for County positions				
4	when the exam or interview occurs during their regularly scheduled work hours.				
5	Additional References:				
6	Organ Donor Leave: Pursuant to Coalition Labor Agreement, Article 36				
7	Donated Leave: Pursuant to Coalition Labor Agreement, Article 6				
8	Bereavement Leave: Pursuant to Coalition Labor Agreement, Article 8				
9	Jury Duty: Pursuant to Coalition Labor Agreement, Article 5				
10	Leave for Volunteer Service: Pursuant to Coalition Labor Agreement, Article 4				
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ARTICLE 8: HOURS OF WORK AND OVERTIME

Section 8.1. *Hours of Work:*

A. The work week for employees shall begin at 12:00 a.m. on Saturday and continue for a total of seven (7) consecutive days through 11:59 p.m. the following Friday. The standard work week for employees in this bargaining unit shall consist of forty (40) hours per week. The normal work week shall be four (4) ten (10) hour days with three (3) consecutive days off. The County may establish new work schedules (days of work, hours of work) and/or work locations, provided that advance written notice is given to the Union, except in cases of emergency, and the Union is provided the opportunity to bargain the impacts or decision, to the extent required by law.

B. The parties agree that alternate work schedules may be utilized that are mutually agreed upon in writing by the employee and Juvenile Division Director/designee.

Section 8.2. <u>Contractual Overtime:</u>

A. The overtime rate shall be paid to employees for all hours worked in excess of forty (40) hours per work week, excluding sick leave. The contractual overtime rate for each overtime hour worked shall be one and one-half times the combined amount of the employee's hourly base rate of pay and applicable pay premiums (longevity and education) in effect at the time the overtime is worked (known as "time and one half"). In the event that the Fair Labor Standards Act (FLSA) requires a higher rate of pay for any overtime hours worked, the employee shall be paid the higher rate of pay pursuant to the FLSA.

B. Full time employees who work contiguous to their regularly assigned work shift (before or after) shall be paid at the overtime rate for the actual time worked (beyond ten hours) so long as they have not taken vacation leave during that workday.

C. Sick leave shall not be included for the purposes of determining whether the daily or weekly overtime thresholds have been met.

D. Overtime work shall require prior approval of the individual's supervisor;
 however, under emergent circumstances overtime work may be approved after it is performed,
 provided the Juvenile Division Director/designee determines sufficient justification is made. Minutes
 punched in ahead of shift shall not count as time worked without prior approval.

Section 8.3. <u>Compensatory Time:</u> An employee may request, and with approval of the
 Director or designee, may receive compensatory time off (CTO) in lieu of being paid for the overtime
 they worked.

A. Employees may accrue (earn) a maximum of eighty (80) hours of CTO each
calendar year. Employees who have reached the annual maximum of eighty (80) hours of CTO must
take any subsequent overtime compensation in pay.

8 B. Employees may request a cash-out of any unused CTO they have accrued at any
8 time before December 31st. CTO may be cashed out at any time at the discretion of management,
9 and will be cashed out each year in the pay period that includes December 31st.

10 C. CTO may only be requested for use in one-quarter (1/4) hour increments.
11 Employees shall be responsible for the proper submission of Absence Request Forms for the use of
12 CTO.

D. Requests to use CTO shall be made at least seventy-two (72) hours prior to the
time being requested. Any requests within seventy-two (72) hours of the start of the shift shall be
reviewed for approval on a case-by-case basis, and may not be approved if the approval would result
in mandatory overtime for another employee.

E. Except for the above limitations, the use of CTO shall be reviewed for approval on
a case-by-case basis. Management's decisions in the application or granting of CTO shall not be
subject to the provisions of CLA Article 26, Grievance Procedure.

Section 8.4. <u>Mandatory Training or Mandatory Meetings:</u> In the event that the Department
requires an employee to attend a mandatory training or meeting, and such training or meeting is not
immediately before or after a shift, or during a shift, then a two (2) hour minimum will be paid,
which may be paid as overtime pursuant to Section 8.2 of this Article. For mandatory trainings or
meetings immediately before or after a scheduled shift, the employee shall be paid for actual time
spent in the training or meeting, which may be paid as overtime pursuant to Section 8.2 of this
Article.

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1	ARTICLE 9: WORKING OUT-OF-CLASS/SPECIAL DUTY		
2	Pursuant to CLA, Articles 33 and 15, and the following:		
3	Section 9.1. Seniority: Employees who work out of class or on special duty assignments		
4	shall accrue seniority only within their regular classification.		
5	Section 9.2. <u>Supervisory Vacancies:</u> Temporary Supervisor vacancies may be filled by non-		
6	bargaining unit employees if:		
7	1. The vacancy is not filled by the alternate assignment process.		
8	2. There are no available Supervisors.		
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1 **ARTICLE 10: REDUCTION IN FORCE** 2 **Section 10.1**. Regular employees selected for layoff as a result of efficiencies, lack of funds 3 and/or a lack of work shall be laid off according to seniority in the classification. 4 **A. Seniority Tie-Breaker:** In the event there are two or more regular employees 5 within the Juvenile Division with the same classification, title and seniority within the classification, 6 the layoff shall be based upon total Juvenile Division seniority which includes seniority accrued 7 within the former Department of Youth Services. If Juvenile Division seniority is tied, then the 8 County will decide. 9 Section 10.2. An employee designated for layoff within a specific classification may move to 10 another position within that classification based on their seniority in the classification. Where 11 multiple employees occupy the same shift and days off, the least senior employee within the group 12 will be displaced. If there is no Master Schedule position within the classification to which the 13 employee can move, the employee may select a Master Schedule position in a job classification 14 previously worked at the agency, based on total agency seniority, provided: 15 A. That at least a six (6) month probation period was satisfactorily completed; and, 16 **B.** The demonstrated job performance in the former classification was at an 17 acceptable standard. 18 Section 10.3. Employees subsequently displaced as a result of the selection made by the laid 19 off employee, may in turn exercise their lay-off rights as described above. 20 A. In the event an employee does not submit a position selection, the employee will 21 be placed in the last remaining slot after all selections have been made. 22 Section 10.4. Seniority Calculation: For the purposes of this Agreement, seniority shall be 23 defined as length of continuous regular service without a break in that service. 24 **A.** Calculation of seniority will be accomplished by automatically crediting each 25 employee, at the beginning of the calendar year with the number of regular hours they would be 26 scheduled to work during the remainder of the calendar year (1872 hours for full-time employees, 27 1248 hours for 2/3 time employees, 936 hours for half-time employees). Any leave-without-pay 28 hours will then be subtracted from total agency and classification time as they are taken throughout Washington State Council of County and City Employees, Council 2, Local 2084-S; Department of Adult & Juvenile Detention (Juvenile Division Supervisors) [276/N3] January 1, 2021 through December 31, 2024 276CLAC0122 Page 13

1 the calendar year.

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B. Part-time regular employees will accrue seniority, based on a prorated formula in
accordance with the number of hours worked during the calendar year, not to exceed a full-time
accrual rate.

5 C. No employee shall lose seniority due to an absence caused by an on-the-job injury
6 and otherwise as provided by law (i.e. military leave).

Section 10.5. <u>Re-call Rights:</u> Regular employees laid off or bumped due to lack of work or
lack of funds shall have re-employment rights to the same kind and level of position held at the time
of layoff if such a position becomes available within two (2) years from the date of layoff. Laid-off
regular employees shall have recall rights to any vacant position within their classification. In such
cases, the seniority status accrued at the time of layoff shall be reinstated when the employee returns
to regular employment with the Juvenile Division.

13 Section 10.6. <u>Cash Out Upon Lavoff:</u> Regular employees shall be paid in cash upon layoff
14 from County employment for any vacation accrued.

ARTICLE 11: UNFAIR LABOR PRACTICES

The parties agree that thirty calendar (30) days prior to filing an unfair labor practice charge with the Public Employment Relations Commission (PERC), the complaining party will notify the other party, in writing, meet, and attempt to resolve the matter unless the deadline for filing with the PERC would otherwise pass or the complaining party is seeking a temporary restraining order as relief. Washington State Council of County and City Employees, Council 2, Local 2084-S; Department of Adult & Juvenile Detention (Juvenile Division Supervisors) [276/N3]

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ARTICLE 12: POSITION OPENINGS AND SHIFT/FURLOUGH BIDDING

Section 12.1. <u>Master Schedule:</u> The County shall maintain a Master Schedule that includes
both shifts and days off and the employees occupying them. The County may make changes to the
Master Schedule to meet its staffing needs after the Master Schedule is established. The County shall
notify the Union of changes to the Master Schedule.

6 Section 12.2. <u>Shift and Furlough Bidding:</u> The County, in its sole discretion, will
7 determine which posts (shifts and days off) must be filled based on current staffing and operational
8 needs. New hires or probationary employees will not be eligible to bid on Master Schedule positions
9 until the successful completion of probation. Assignments of regular employees to these changed
10 shifts and days off shall be made as follows:

A. Annual Bid: Once per calendar year, in the last quarter of the calendar year, the
Division will open shift and furlough bidding for all required posts as determined by the Division.
Employees will transition to any new shifts and furloughs at the start of the second full pay period in
the following calendar year.

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B. Mid-Year Bids:

Any newly available shift and days off (posts) added to the master schedule,
 or any newly vacant posts that the Division determines a need to fill, shall be open for bid to all
 employees by seniority. Where bidding creates subsequent vacant posts that the Division determines
 a need to fill, each subsequent post will also be bid by seniority.

20 2. If an employee bids and moves to a schedule that changes their furlough
21 days mid-year, the employee may request approval to adjust previously approved vacation days, and
22 the Division may approve pursuant to operational needs.

C. Seniority for Bidding: If two or more employees bid on one position,
appointment will be made on the basis of seniority within the classification. In the event of equal
seniority in classification, Division seniority shall prevail. In the event that Division seniority is tied,
Department seniority shall prevail. In the event that Department seniority is tied, the selection shall
be at the sole discretion of the County.

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D. Employees on probationary status may not participate in the bid system.

1	E. Employees may not change positions as a result of any bidding more than twice (2)			
2	in a twelve (12) month period, unless approved by the Division.			
3	Section 12.3. In the case of an unforeseen combination of circumstances or the resulting state			
4	that calls for immediate action, employees may be required upon short notice to work shifts, or hours,			
5	or days for the period of the need only.			
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ARTICLE 13: WORK STOPPAGES AND EMPLOYER PROTECTION

2 Section 13.1. No Work Stoppages: The County and the Union agree that the public interest 3 requires efficient and uninterrupted performance of County services and to this end pledge their best 4 efforts to avoid or eliminate any conduct contrary to this objective. Specifically, the Union shall not 5 cause or condone any work stoppage, including any strike, slowdown, or refusal to perform any 6 customarily assigned duties, sick leave absence which is not bona fide, or other interference with 7 County functions by employees under this Agreement and, should same occur, the Union agrees to 8 take appropriate steps to end such interference. Any concerted action by employees shall be deemed 9 a work stoppage if any of the above activities have occurred.

Section 13.2. <u>Union's Responsibilities:</u> Upon notification in writing by the County to the
Union that any of its members are engaged in work stoppage, the Union shall immediately, in
writing, order such members to immediately cease engaging in such work stoppage and provide the
County with a copy of such order. In addition, if requested by the County, a responsible official of
the Union shall publicly order such employees to cease engaging in such a work stoppage.

15 Section 13.3. <u>Disciplinary Action:</u> Any employee who commits any act prohibited in this
16 Section will be subject to the following action or penalties:

A. Discharge.

B. Suspension or other disciplinary action as may be applicable to such employee.

1	ARTICLE 14: MISCELLANEOUS			
2	Section 14.1. <i>Work Time:</i> Work time shall not be used for Union business, except as			
3	authorized by the Director or designee for those Union officers necessary for the processing of			
4	grievances or handling representational responsibilities.			
5	Section 14.2. <i>Facilities:</i> DAJD space and facilities may be used by the Union for the			
6	purpose of holding meetings subject to the established policies and law governing the use of			
7	facilities.			
8	Section 14.3. <u>Material</u> : County supplies and equipment shall not be used in performing any			
9	function related to the activities of the Union, except as authorized by the Department Director.			
10	Section 14.4. <i>Background Checks for Access to Criminal Justice Databases:</i> The			
11	Department is an authorized participant in the ACCESS/WACIC system run by the Washington State			
12	Patrol and is required to conform to all established policies and procedures established by the			
13	Washington State Patrol as it relates to ACCESS/WACIC. As required, the Department shall			
14	conduct a background re-investigation every five years for all employees who use or work on the			
15	connection to these systems.			
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	The Union and the County agree to incorporate changes to employee insurance benefits which the				
	County may implement as a result of any agreement of the Joint Labor Management Insurance				
	Committee.				

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1	ARTICLE 16: WAGE RATES				
2	Section 16.1. <u>Pay Ranges:</u> Wage rates for Corrections Supervisors shall be range 58 on the				
3	County Squared Table				
4	Section 16.2.	Step Increases: Employees sh	all receive within-range in	creases from one (1)	
5	step to the next higher	step, upon satisfactory comple	etion of the probationary pe	eriod (minimum of six	
6	months) and annually	thereafter as provided below.			
7		on successful completion of the	e probationary period, an e	mplovee's salary shall	
8		at step if hired at Step 1.	1 51 7	1 5 5	
9		gression to all further steps is o	on the following January 1	excent that the next	
10		January 1 when first salary in		-	
11	-	o increases will be given until	such time that the employe	ee has reached Step	
12	10.				
13		<i>Longevity:</i> Qualified employe	es shall be eligible for a lo	ongevity premium	
14	based upon years of se	prvice, as follows:			
15					
	Completed Years of Service as Corrections				
16		-			
16 17		Service as Corrections Supervisor	Added to Base Rate		
		Service as Corrections Supervisor 5	.54/hr		
17 18		Service as Corrections Supervisor 5 10	.54/hr .81/hr		
17 18 19		Service as Corrections Supervisor 5	.54/hr		
17 18 19 20	Vears of service is me	Service as Corrections Supervisor 5 10 15	.54/hr .81/hr 1.08/hr	date of hire as a	
17 18 19 20 21		Service as Corrections Supervisor 5 10 15 asured by the employee's adju	.54/hr .81/hr 1.08/hr sted service date based on		
17 18 19 20 21 22	Corrections Superviso	Service as Corrections Supervisor 5 10 15	.54/hr .81/hr 1.08/hr sted service date based on		
 17 18 19 20 21 22 23 	Corrections Superviso compensation.	Service as Corrections Supervisor 5 10 15 asured by the employee's adju r. Longevity premium pays sh	.54/hr .81/hr 1.08/hr sted service date based on all be included in base pay		
17 18 19 20 21 22	Corrections Superviso compensation. Section 16.4.	Service as Corrections Supervisor 5 10 15 asured by the employee's adju r. Longevity premium pays sh Education Incentive Premium	.54/hr .81/hr 1.08/hr sted service date based on all be included in base pay	/ for overtime	
 17 18 19 20 21 22 23 	Corrections Superviso compensation. Section 16.4.	Service as Corrections Supervisor 5 10 15 asured by the employee's adju r. Longevity premium pays sh	.54/hr .81/hr 1.08/hr sted service date based on all be included in base pay	/ for overtime	
 17 18 19 20 21 22 23 24 	Corrections Superviso compensation. Section 16.4. A. Em	Service as Corrections Supervisor 5 10 15 asured by the employee's adju r. Longevity premium pays sh Education Incentive Premium	.54/hr .81/hr 1.08/hr sted service date based on all be included in base pay <u>:</u> e's Degree in a relevant fie	for overtime eld, based on the	
 17 18 19 20 21 22 23 24 25 	Corrections Superviso compensation. Section 16.4. A. Em Division Director's dis	Service as Corrections Supervisor 5 10 15 asured by the employee's adju r. Longevity premium pays sh Education Incentive Premium ployees who have an Associated	.54/hr .81/hr 1.08/hr sted service date based on all be included in base pay <u>:</u> e's Degree in a relevant fie d college or university, wil	y for overtime eld, based on the ll be paid an education	
 17 18 19 20 21 22 23 24 25 26 	Corrections Superviso compensation. Section 16.4. A. Em Division Director's dis premium equal to 1%	Service as Corrections Supervisor 5 10 15 asured by the employee's adju r. Longevity premium pays sh Education Incentive Premium ployees who have an Associate scretion, and from an accredite	.54/hr .81/hr 1.08/hr sted service date based on all be included in base pay <u>r</u> e's Degree in a relevant fie d college or university, wil provision will be prospect	y for overtime eld, based on the ll be paid an education	

1	B. Employees who have a Bachelor's Degree in a relevant field, based on the		
2	Division Director's discretion, and from an accredited college or university, will be paid an education		
3	premium equal to 2% of the base hourly wage.		
4	C. Employees who have a Master's Degree in a relevant field, based on Division		
5	Director's discretion, and from an accredited college or university, will be paid an education		
6	premium equal to 3% of the base hourly wage.		
7	D. Employees may only receive one educational incentive premium, either Bachelor's		
8	or Master's incentive. The premium pay shall cease during no-pay periods.		
9	E. Employees must provide proof of relevant degree to the Division. If approved for		
10	the premium, the employee will begin receiving the educational incentive benefit prospectively		
11	beginning the first day of the pay period following providing documentation of proof of relevant		
12	degree to the Division. No retroactive payments will be made.		
13	F. Education premium pays shall be included in base pay for overtime compensation.		
14	Section 16.5. <u>Training Premium</u> : Management has the right to assign, in writing, an		
15	employee (supervisor) to train other newly assigned employees in supervisory functions. When an		
16	employee is assigned to train these newly assigned supervisors one-on-one for one full day or more,		
17	the employee will be paid 4% (four percent) above their base rate of pay for that day or days		
18	assigned, in full day increments. Employees shall not be eligible for this premium when performing		
19	training in less than full day increments, or when training non-supervisory employees. This provision		
20	will be prospective upon contract implementation following full and final ratification by King County		
21	Council.		
22			
23			
24			
25			
26			
27			
28			
	Washington State Council of County and City Employees, Council 2, Local 2084-S; Department of Adult & Juvenile Detention (Juvenile Division Supervisors) [276/N3] January 1, 2021 through December 31, 2024 276CLAC0122 Page 22		

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Michael Rainey President/Executive Direct		
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