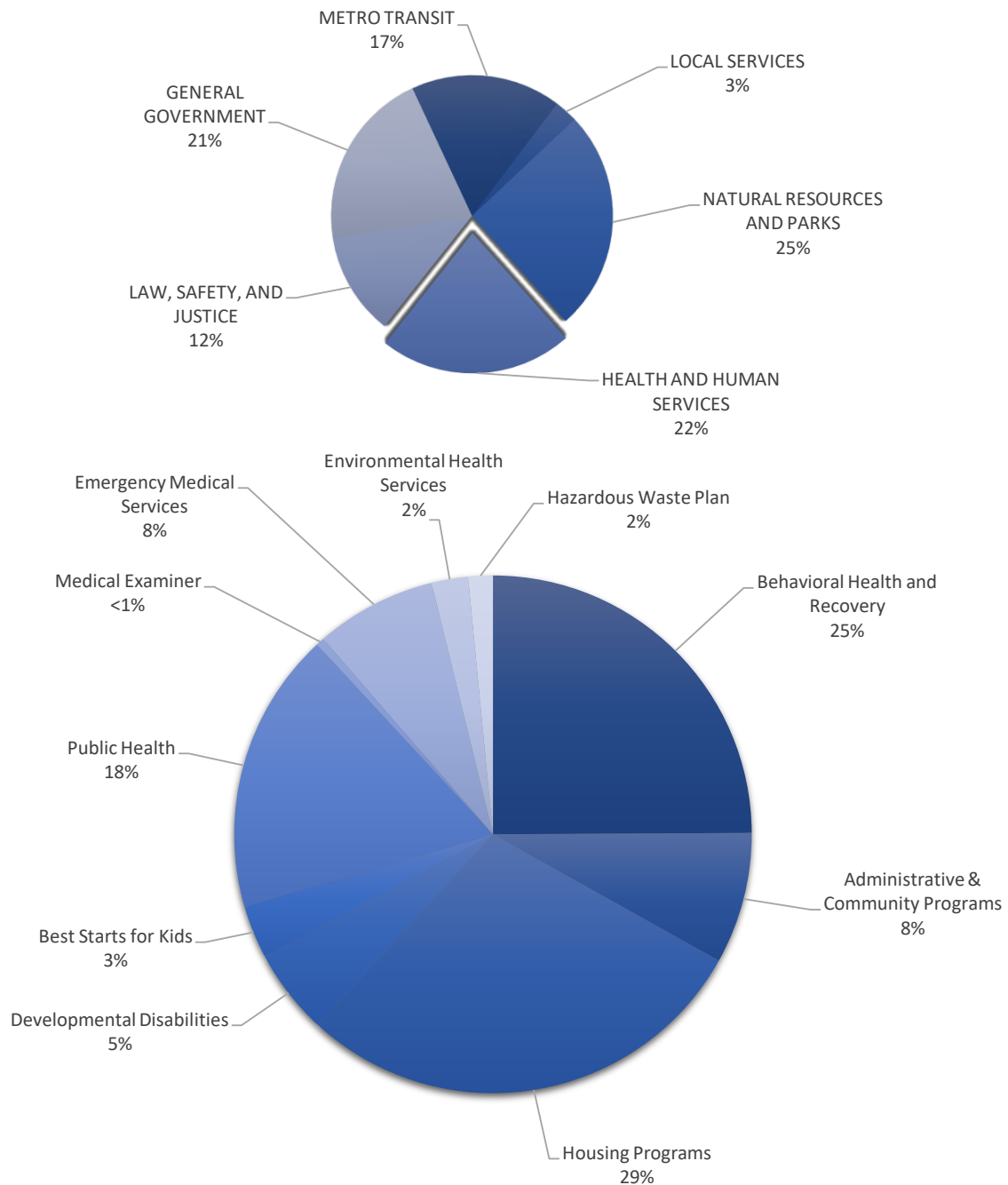


HEALTH AND HUMAN SERVICES

Health and Human Services \$2.7 Billion



Organization of the Pie Chart: The following agencies were combined to make the pie chart more readable.

Behavioral Health and Recovery: Behavioral Health, and Mental Illness and Drug Dependency Fund

Administrative & Community Programs: Community & Human Services, Veterans Services, Veterans Seniors and Human Services Levy, Employment Education Resource, Puget Sound Taxpayer Accountability

Due to rounding, figures in pie chart may not add to 100%

INTRODUCTION

King County’s health and human services (HHS) departments—the Department of Community and Human Services (DCHS) and Public Health – Seattle & King County—provide services to many of the most vulnerable residents of King County. The work of these two departments is crucial to the well-being of the community.

These departments are primarily funded by state and federal funds, fees for service, grants, the County General Fund, voter-approved property tax levies, and partnerships with other local governments. The overarching issue facing DCHS and Public Health is the lack of predictable revenue coupled with the significant challenge of responding to the COVID-19 pandemic. In addition to near-term uncertainty about state or federal funds available to address COVID-19, Public Health has for multiple years faced an ongoing challenge of static or declining state and federal funds. This downward pressure on Public Health resources will continue to challenge the ability of HHS agencies to provide critical services to low-income and vulnerable populations of King County. One of the most pressing challenges for DCHS is the state-led shift towards integrated physical and behavioral healthcare, which creates both opportunity and uncertainty in how DCHS will ensure behavioral health services are available to residents most in need.

DEPARTMENT OF COMMUNITY AND HUMAN SERVICES

DCHS is responsible for a wide range of programs and services designed to strengthen communities and provide equitable opportunities for people to be healthy, happy, self-reliant, and connected to community. As the regional coordinator for many areas of human services, DCHS plays a strong role in sustaining the region’s human services infrastructure. The majority of DCHS programs and services are delivered through contracts with community-based agencies.

PUBLIC HEALTH – SEATTLE AND KING COUNTY

The goal of Public Health is to protect and improve the health and well-being of all people in King County, as defined by per person healthy years lived. Public Health has embraced the Foundational Public Health Services framework, which identifies key services and roles for the department. Across all functions, the department aims to protect and promote residents’ health, while reducing health inequities that are disproportionately experienced by people of color, immigrants, and low-income residents.

DEPARTMENT OF COMMUNITY AND HUMAN SERVICES

MISSION

The Department of Community and Human Services (DCHS) provides equitable opportunities for people to be healthy, happy, and connected to community.

OVERVIEW

DCHS manages a wide range of programs and services to promote healthy individuals, families, and communities. As the regional coordinator for many areas of human services, DCHS plays a strong role in sustaining the region's human services infrastructure, while working across systems to undo historic and system inequities.

The work of DCHS is accomplished through the efforts of the Director's Office and five divisions:

- **Director's Office:** Regional leadership and management of critical business functions, including budget, administration, payroll, human resources, communications, government relations, and performance, measurement, and evaluation.
- **Adult Services Division:** Services for veterans, service members and families; older adults and their caregivers; civil legal aid; adult employment; support for vulnerable populations such as those reentering from criminal justice system involvement or kinship care providers; and services for survivors of gender-based violence.
- **Behavioral Health and Recovery Division:** Management of the Medicaid Integrated Care Network and oversight for mental health and substance use disorder prevention, intervention, and treatment; crisis response and investigation for involuntary commitment; services to support recovery.
- **Children, Youth and Young Adult Division:** Promotion, prevention, and early intervention for children and youth ages 5-24 and support to their families; youth/young adult education and employment; justice system alternatives for youth and young adults.

- **Developmental Disabilities and Early Childhood Supports Division:** Universal Developmental Screening for children birth to age 5; infant mental health; early intervention services; family supports; employment services for youth/young adults and adults.
- **Housing, Homelessness and Community Development Division:** Investments in building and preserving affordable and permanent supportive housing; Transit Oriented Development; community development; housing repair; leadership for the implementation of the new King County Regional Homelessness Authority (KCRHA) and transfer of shelter and homeless services to the KCRHA.

DCHS is responsible for oversight and management of three significant human services plans and dedicated fund sources: the Best Starts for Kids (BSK) voter-approved property tax levy, Mental Illness and Drug Dependency (MIDD) dedicated sales tax approved by the County Council, and the voter-approved property tax Veterans, Seniors and Human Services Levy (VSHSL). The BSK levy expires December 31, 2021 unless renewed by the voters.

Eight volunteer advisory boards provide oversight and input to DCHS: Advisory Council on Aging and Disability Services; Behavioral Health Advisory Board; Board for Developmental Disabilities; Children and Youth Advisory Board (BSK); MIDD Advisory Committee; Women’s Advisory Board; VSHSL Advisory Board (with committees for Veterans, Seniors, and Vulnerable Populations); and the Veterans Advisory Board, which shares membership with the VSHSL Veterans Committee.

Funding for DCHS comes from many sources, including state and federal governments, King County government, local cities, and philanthropy. The majority of DCHS programs and services—about 85 percent of the budget—are provided through contracts with community-based agencies.

2021-2022 Executive Proposed Operating Budget
COMMUNITY AND HUMAN SERVICES ADMINISTRATION (EN_A93500)

Operating Budget Summary	Expenditures	Revenues	Reg FTE	TLT
2019-2020 Revised Budget	17,665,639	17,398,648	36.0	0.0
Base Budget Adjustments	(744,674)	(1,272,988)	(1.0)	0.0
Decision Package Adjustments	(2,347,543)	(1,342,728)	(6.0)	0.0
2021-2022 Executive Proposed Budget	14,573,423	14,782,932	29.0	0.0
2021-2022 Executive Proposed Ordinance	14,574,000	14,783,000	29.0	0.0

Notes

1. The 2019-2020 Revised Budget equals the 2019-2020 Adopted Biennial Budget plus all Adopted Supplementals as of the publication of this document.
2. Adjust base budget to remove one-time changes, annualize supplemental changes, and increase personnel budgets to 2021-2022 rates. Personnel budgets reflect projected 2021-2022 salary and benefit rates, current position classifications, and step/merit increases.
3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
Administrative Service Changes				
(AC_001) DCHS Overhead Allocation True-Up Adjust the revenue from all DCHS funds to align with projected expenditures in the DCHS Administrative fund for the 2021-22 biennium. These charges are allocated according to an overhead distribution model.	0	2,127,704	0.0	0.0
(AC_003) Transfer All Home Functions to the Regional Homelessness Authority Transfer the revenue and expenditure authority associated with All Home to the Regional Homelessness Authority function within the Housing and Community Development (HCD) Fund. Corresponds with TA_002 in HCD (A35000).	(3,177,094)	(4,221,562)	(6.0)	0.0
Technical Adjustments				
(TA_001) Miscellaneous Budget Adjustments Adjust several miscellaneous accounts within the DCHS Administration fund to align with projected costs for the 2021-22 biennium.	249,994	249,994	0.0	0.0

2021-2022 Executive Proposed Operating Budget
COMMUNITY AND HUMAN SERVICES ADMINISTRATION (EN_A93500)

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
<hr/>				
(TA_005) Central Rate Allocation Adjustments				
Adjust central rate amounts across all of DCHS's funds to shift central rate amounts to correct funds or cost centers. DCHS is still budgeted to pay the same amount of total central rates as a Department, but is moving some budgeted charges to funds where charges are expected to occur. This decision package corresponds with TA_005 in all affected DCHS funds.	169,377	0	0.0	0.0
(TA_010) COVID Health Ambassador Program Continue support for the County's six-month Health Ambassador program through March of 2021 to ensure all hired Health Ambassadors complete six full months of employment. Corresponds with TA_010 in General Fund Transfer to DCHS (A69400).	501,136	501,136	0.0	0.0
(TA_113) Vacancy Rate Adjustment Capture salary savings from employee turnover, without reducing the FTE authority, to increase the accuracy of labor budgeting for this appropriation unit and provide greater transparency.	(57,000)	0	0.0	0.0
Central Rate Adjustments	(33,956)	0	0.0	0.0
Total Decision Package Adjustments	(2,347,543)	(1,342,728)	(6.0)	0.0

**2021 - 2022 Proposed Financial Plan
DCHS Administration / 000001080**

Category	2019-2020 Estimated	2021-2022 Proposed	2023-2024 Projected	2025-2026 Projected
Beginning Fund Balance	223,973	44,620	254,129	179,129
Revenues				
Federal	2,094,166	-	-	-
Local	1,651,154	-	-	-
Interfund Transfers	12,954,501	14,281,796	14,702,930	15,633,048
General Fund	-	501,136	-	-
Other	64,665	-	-	-
Total Revenues	16,764,486	14,782,932	14,702,930	15,633,048
Expenditures				
Salaries, Wages & Benefits	(10,733,796)	(10,449,630)	(10,445,918)	(11,114,457)
Supplies	(166,988)	(72,000)	(75,888)	(80,138)
Other Operating Charges	(1,674,916)	(399,424)	(420,993)	(444,568)
Central Rates	(3,498,929)	(3,616,549)	(3,797,376)	(4,029,016)
Interfund Transfers	(104,210)	(35,820)	(37,754)	(39,869)
Total Expenditures	(16,178,839)	(14,573,423)	(14,777,930)	(15,708,048)
Estimated Underexpenditures				
Other Fund Transactions				
Transfer All Home Fund Balance to RHA	(765,000)			
Total Other Fund Transactions	(765,000)	-	-	-
Ending Fund Balance	44,620	254,129	179,129	104,129
Reserves				
Total Reserves	-	-	-	-
Reserve Shortfall	-	-	-	-
Ending Undesignated Fund Balance	44,620	254,129	179,129	104,129

Financial Plan Notes

2021-2022 Proposed Budget ties to PBCS and matches 2021-2022 Estimated.

Outyear revenue and expenditure inflation assumptions are consistent with figures provided by PSB's BFPA guidance.

Revenues Notes:

Interfund transfers reflect the administrative overhead allocation to other DCHS funds as well as transfers from the Housing and Community Development (HCD) fund to support some All Home functions.

Federal and Local revenues reflect funding for All Home functions and are not related to DCHS Administration functions.

Revenues associated with All Home will be transferred to the Regional Homelessness Authority (RHA) cost center within the HCD fund beginning in 2021-2022.

Other Fund Transactions Notes:

All fund balance associated with All Home will be transferred to the RHA cost center within the HCD fund as of December 31, 2020.

Reserve Notes:

All Home Revenue and expenditure appropriation will be transferred to the RHA beginning in 2021. Therefore, reserves associated with All Home will no longer be required.

Revenues associated with DCHS administrative functions are transferred to this fund through interfund transfers. Reserves for these interfund transfers are required to be maintained in all other DCHS funds. As such, reserves for DCHS administrative functions are not required in this fund.

Last updated by PSB on 9/2/2020.

**2021-2022 Executive Proposed Operating Budget
COMMUNITY SERVICES OPERATING (EN_A88800)**

Operating Budget Summary	Expenditures	Revenues	Reg FTE	TLT
2019-2020 Revised Budget	56,521,067	56,443,329	12.6	0.0
Base Budget Adjustments	(43,023,691)	(43,065,419)	0.0	0.0
Decision Package Adjustments	4,275,924	4,711,499	3.0	0.0
2021-2022 Executive Proposed Budget	17,773,300	18,089,409	15.6	0.0
2021-2022 Executive Proposed Ordinance	17,774,000	18,090,000	15.6	0.0

Notes

1. The 2019-2020 Revised Budget equals the 2019-2020 Adopted Biennial Budget plus all Adopted Supplementals as of the publication of this document.
2. Adjust base budget to remove one-time changes, annualize supplemental changes, and increase personnel budgets to 2021-2022 rates. Personnel budgets reflect projected 2021-2022 salary and benefit rates, current position classifications, and step/merit increases.
3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
Direct Service Changes				
(DS_001) Record Expungement and Legal Financial Obligation Relief Provide General Fund support to DCHS to contract for record expungement and legal financial obligation relief for those involved in the criminal legal system. This decision package is funded by repurposing Marijuana Enforcement Revenue previously budgeted for the King County Sheriff.	2,800,000	2,800,000	0.0	0.0
(DS_003) Community-based Organization (CBO) Capacity Building Provide County staff and funding to create a CBO capacity building strategy within the County that would include dedicated staffing, a network of consultants, and funds to award to CBOs for their own internal capacity building efforts. Corresponds to DS_002 in General Fund Transfer to DCHS (A69400).	1,500,001	1,500,000	2.0	0.0
Administrative Service Changes				
(AC_001) Economic Development and Veterans Contract Lead Add an economic development and veterans contract lead to oversee all Adult Services Division programming, partnerships and contracts related to veterans funds and economic development funds. Revenue relates to TA_002 in EER (A93600).	332,833	961,499	1.0	0.0

**2021-2022 Executive Proposed Operating Budget
COMMUNITY SERVICES OPERATING (EN_A88800)**

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
Technical Adjustments				
(TA_001) Community Services Operating (CSO) Technical Adjustments				
Remove revenue to match adjusted General Fund allocations and add expenses for a half-time program manager position transfer from VSHSL.	142,879	(50,000)	0.0	0.0
(TA_005) Central Rate Allocation Adjustments				
Adjust central rate amounts across all of DCHS's funds to shift central rate amounts to correct funds or cost centers. DCHS is still budgeted to pay the same amount of total central rates as a Department, but is moving some budgeted charges to funds where charges are expected to occur. This decision package corresponds with TA_005 in all affected DCHS funds.	(1,260,682)	0	0.0	0.0
(TA_100) General Fund Support for Civil Legal Aid Adjustment.				
Remove appropriation for civil legal aid services that were adopted in the 2019-2020 budget but were not able to be implemented. This decision package does not have any impact on the current level of service.	(500,000)	(500,000)	0.0	0.0
Central Rate Adjustments	1,260,893	0	0.0	0.0
Total Decision Package Adjustments	4,275,924	4,711,499	3.0	0.0

2021 - 2022 Proposed Financial Plan
Community Services Operating Fund / 000001421

Category	2019-2020 Estimated	2021-2022 Proposed	2023-2024 Projected	2025-2026 Projected
Beginning Fund Balance	33,948	3,464,510	3,780,620	3,559,107
Revenues				
Federal		-		
State		-		
Local	2,643,566	1,071,648	1,119,872	1,171,386
General Fund	10,377,500	13,589,499	14,723,526	15,400,809
Intragovernmental		-		
Interfund Transfers	3,389,262	3,404,262	3,574,475	3,756,773
Other	36,812	24,000	24,000	24,000
Total Revenues	16,447,140	18,089,409	19,441,874	20,352,968
Expenditures				
Salaries, Wages & Benefits	(2,929,617)	(3,961,168)	(4,159,226)	(4,425,417)
Supplies	(50,817)	(58,000)	(60,900)	(64,006)
Other Operating Charges	(8,945,944)	(12,670,480)	(14,305,427)	(15,035,004)
Central Rates	(552,695)	(538,982)	(565,931)	(600,453)
Interfund Transfers	(537,505)	(544,669)	(571,902)	(601,069)
Total Expenditures	(13,016,578)	(17,773,299)	(19,663,387)	(20,725,949)
Estimated Underexpenditures				
Other Fund Transactions				
Total Other Fund Transactions	-	-	-	-
Ending Fund Balance	3,464,510	3,780,620	3,559,107	3,186,127
Reserves				
Total Reserves	-	-	-	-
Reserve Shortfall	-	-	-	-
Ending Undesignated Fund Balance	3,464,510	3,780,620	3,559,107	3,186,127

Financial Plan Notes

2021-2022 Proposed Budget ties to PBCS and matches 2021-2022 Estimated.

Outyear revenue and expenditure inflation assumptions are consistent with figures provided by PSB's BFPA guidance.

Revenue Notes:

Proposed general fund based on current general fund allocation, and includes the addition of LELO and KCJI funds from EER.

Proposed interfund transfers based on administrative overhead charged to other DCHS funds for central administrative expenses and includes document recording fees transferred from the HCD fund for emergency shelter services.

Other revenue proposed includes calculated interest based on the investment pool rate.

Reserve Notes:

This fund is not required to have a reserve.

Updated by PSB on 9/9/20

**2021-2022 Executive Proposed Operating Budget
EMPLOYMENT EDUCATION RESOURCE (EN_A93600)**

Operating Budget Summary	Expenditures	Revenues	Reg FTE	TLT
2019-2020 Revised Budget	37,624,978	37,441,005	38.5	0.0
Base Budget Adjustments	(2,191,533)	(3,533,515)	(0.9)	0.0
Decision Package Adjustments	401,296	1,851,869	(1.0)	0.0
2021-2022 Executive Proposed Budget	35,834,741	35,759,359	36.6	0.0
2021-2022 Executive Proposed Ordinance	35,835,000	35,760,000	36.6	0.0

Notes

1. The 2019-2020 Revised Budget equals the 2019-2020 Adopted Biennial Budget plus all Adopted Supplementals as of the publication of this document.
2. Adjust base budget to remove one-time changes, annualize supplemental changes, and increase personnel budgets to 2021-2022 rates. Personnel budgets reflect projected 2021-2022 salary and benefit rates, current position classifications, and step/merit increases.
3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
Direct Service Changes				
(DS_001) Education and Employment Resources (EER) Adult Services Program Elimination				
Eliminate the EER Adult Services program. This does not include central services and transfers of budget to the EER Youth program.	(4,459,198)	(4,335,666)	(6.0)	0.0
(DS_003) Department of Vocational Rehabilitation Resources				
Add ongoing revenue and expenditures to the Department of Vocational Rehabilitation (DRV) program. This program provides pre-employment transition to students with disabilities before they exit secondary school.	248,635	760,000	3.0	0.0
(DS_004) Restorative Community Passageways Implement Restorative Community Pathways, a comprehensive community diversion program providing community-led accountability for youth who would otherwise be prosecuted in the juvenile legal system. The program provides supports and services for both youth and harmed parties.	5,428,649	5,426,482	2.0	0.0
Administrative Service Changes				

2021-2022 Executive Proposed Operating Budget
EMPLOYMENT EDUCATION RESOURCE (EN_A93600)

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
(AC_031) Communities of Opportunity (COO) Staff Move to Public Health Transfer the COO Employment Manager from DCHS to Public Health for the Communities of Opportunity program. This program operates out of Public Health, so this change aligns supervisory responsibilities with the corresponding structure of the program. The position will continue to be funded by the BSK-COO strategy. Associated with AC_031 in Public Health and EER.	(333,551)	(333,531)	0.0	0.0
Technical Adjustments				
(TA_001) Adjust revenues and expenses of EER-Youth Adjust expenditures and revenues for the Children Youth and Young Adult Division - Employment and Education Resources.	(18,650)	1,296,082	0.0	0.0
(TA_002) Transfer Program Budgets from the Adult Services Division to the Children Youth and Young Adult Division Transfer Adult Services Employment and Education Resources (EER) expenditures, revenues and FTE's from the Adult Services Division (ASD) to the Children Youth and Young Adult Division (CYAAD). Programs include Worksource, Communities of Opportunity, and the King County Jobs Initiative.	0	0	0.0	0.0
(TA_003) Transfer Revenue for Adult Programs to the Community Services Operating Fund (CSO) fund Transfer general fund revenues from ASD's Adult Services Employment and Education Resources (EER) for the King County Job's Initiative Program and Legacy of Equality, Leadership and Organizing (LELO) contract to ASD's Community Services Operating fund.	0	(961,498)	0.0	0.0
(TA_005) Central Rate Allocation Adjustments Adjust central rate amounts across all of DCHS's funds to shift central rate amounts to correct funds or cost centers. DCHS is still budgeted to pay the same amount of total central rates as a Department, but is moving some budgeted charges to funds where charges are expected to occur. This decision package corresponds with TA_005 in all affected DCHS funds.	92,391	0	0.0	0.0
(TA_112) Temporary Account Adjustment Adjust temporary account to accommodate GWI and FICA.	9,591	0	0.0	0.0
(TA_113) Vacancy Rate Adjustment Capture salary savings from employee turnover, without reducing the FTE authority, to increase the accuracy of labor budgeting for this appropriation unit and provide greater transparency.	(186,000)	0	0.0	0.0
Central Rate Adjustments	(380,572)	0	0.0	0.0
Total Decision Package Adjustments	401,296	1,851,869	(1.0)	0.0

2021 - 2022 Proposed Financial Plan
Employment and Education Resources / 000002240

Category	2019-2020 Estimated	2021-2022 Proposed	2023-2024 Projected	2025-2026 Projected
Beginning Fund Balance	179,708	1,326,084	1,250,702	781,362
Revenues				
Federal	3,772,644	2,127,624	2,127,624	2,127,624
State	1,702,983	2,410,000	2,410,000	2,410,000
Local	-	-		
General Fund	7,577,000	12,524,984	13,088,608	13,690,684
Intragovernmental	135,585	160,000	160,000	160,000
Interfund Transfers	5,084,582	907,350	948,181	991,797
Interfund Transfers - BSK	17,978,537	17,629,402	18,422,725	19,270,170
Other	627,582	-		
Total Revenues	36,878,912	35,759,360	37,157,138	38,650,275
Expenditures				
Salaries, Wages & Benefits	(10,923,120)	(10,689,267)	(11,223,730)	(11,942,049)
Supplies	(756,786)	(844,234)	(886,446)	(931,654)
Other Operating Charges	(20,601,518)	(20,379,457)	(21,398,430)	(22,489,750)
Central Rates	(3,451,111)	(3,295,455)	(3,460,228)	(3,671,302)
Interfund Transfers	-	(626,328)	(657,644)	(697,761)
Total Expenditures	(35,732,536)	(35,834,741)	(37,626,478)	(39,732,516)
Estimated Underexpenditures				
Other Fund Transactions				
Total Other Fund Transactions	-	-	-	-
Ending Fund Balance	1,326,084	1,250,702	781,362	(300,879)
Reserves				
Rainy Day Reserve (30 days)	(424,042)	(236,681)	(254,798)	(282,153)
Total Reserves	(424,042)	(236,681)	(254,798)	(282,153)
Reserve Shortfall	-	-	-	583,031
Ending Undesignated Fund Balance	902,042	1,014,021	526,564	-

Financial Plan Notes

2021-2022 Proposed Budget ties to PBCS and matches 2021-2022 Estimated.

Outyear revenue and expenditure inflation assumptions are consistent with figures provided by PSB's BFPA guidance.

Revenue Notes:

Decrease in federal revenue - WIOA Operator, WIOA Career Connect and BFET (Basic Food Employment & Training) grants eliminated in the 2021-2022 biennium.

Increase in state revenue - addition of Open Doors Project - DVR (Department of Vocational Rehabilitation).

Increase in General Fund revenue - addition of Restorative Community Pathways program.

Decrease in interfund transfer revenue - elimination of EER Adult Services in the 2021-2022 biennium (no revenue from VSHSL, CSO, DAJD or MIDD); no IFD FFT contract revenue from BHRD/Superior Court (managed by BHRD in the 2021-2022 biennium).

Decrease in other revenue - no United Way or Raikes revenue in the 2021-2022 biennium.

Expenditure Notes:

Decrease of expenditures due to the elimination of EER Adult Services in the 2021-2022 biennium.

Reserve Notes:

Rainy Day reserve represents 30 days of total expenditures excluding General Fund and interfund transfers.

Updated by PSB on 9/9/20

**2021-2022 Executive Proposed Operating Budget
HOUSING AND COMMUNITY DEVELOPMENT (EN_A35000)**

Operating Budget Summary	Expenditures	Revenues	Reg FTE	TLT
2019-2020 Revised Budget	359,045,238	293,031,093	50.2	0.0
Base Budget Adjustments	(107,371,169)	(89,794,969)	1.0	0.0
Decision Package Adjustments	446,274,614	619,475,698	10.0	0.0
2021-2022 Executive Proposed Budget	697,948,683	822,711,822	61.2	0.0
2021-2022 Executive Proposed Ordinance	697,949,000	822,712,000	61.2	0.0

Notes

1. The 2019-2020 Revised Budget equals the 2019-2020 Adopted Biennial Budget plus all Adopted Supplementals as of the publication of this document.
2. Adjust base budget to remove one-time changes, annualize supplemental changes, and increase personnel budgets to 2021-2022 rates. Personnel budgets reflect projected 2021-2022 salary and benefit rates, current position classifications, and step/merit increases.
3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
Direct Service Changes				
(DS_001) Continuum of Care (CoC) Grants				
Add grant funding awarded by the U.S. Department of Housing and Urban Development in 2019-2020 to support expanded service in permanent supportive housing, rapid rehousing for domestic violence, and the Youth Homelessness Demonstration Project (YHDP).	20,129,140	20,129,140	0.0	0.0
(DS_002) Transit Oriented Development (TOD) Bond Revenue				
Add revenue from the proceeds of bond sales based on Hotel/Motel tax revenue beginning in 2021 to reimburse DCHS for activities related to early commitment/expenditure of Hotel/Motel Tax revenue.	0	187,000,000	0.0	0.0
(DS_003) Tax Credit for Affordable Housing Funding				
Add new funding from H.B 1406 Tax Credit for Affordable Housing, which was implemented in 2019. Requesting appropriation to expend new funding for affordable housing in 2021-2022.	5,604,494	5,604,494	0.0	0.0

2021-2022 Executive Proposed Operating Budget
HOUSING AND COMMUNITY DEVELOPMENT (EN_A35000)

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
(DS_004) Puget Sound Taxpayers Accountability Account (PSTAA) Early Learning Facilities				
Add new program expenditures for early learning and early intervention facilities as part of the New PSTAA Implementation Plan.	13,781,498	13,781,498	0.0	0.0
(DS_005) Youth Homelessness Projects				
Add new hotel/motel tax revenue, as well as expenditures, for homeless youth services.	1,340,859	1,340,859	0.0	0.0
(DS_006) Hotel/Motel Tax				
These funds will be included in the annual housing capital funding Request for Proposal process to support the development or preservation of housing in TOD locations.	2,040,626	2,040,626	0.0	0.0
(DS_007) House Bill 1590 Councilmanic Sales Tax				
Appropriate revenues and expenditures associated with House Bill 1590 backed by sales tax revenue and bond proceeds, if approved by Council, for housing acquisition, construction and operations.	400,000,000	400,000,000	0.0	0.0
Administrative Service Changes				
(AC_001) Program Integration Manager				
Add a program integration manager position to manage the King County interlocal agreement with the King County Regional Homelessness Authority (KCRHA) and the division shift to housing stability, including integration of behavioral health housing, medical respite, prevention/diversion, and criminal justice.	332,833	0	1.0	0.0
(AC_002) System Connected Housing Manager				
Add a system connected housing manager position to manage the allocation and compliance of funding focused on master leasing, service enriched housing, and other programs designed to place housing as the point of connection between systems.	289,717	292,858	1.0	0.0
(AC_003) KCRHA Contracts Manager				
Add a contract manager position to manage the contract with the new KCRHA, including multiple fund sources, numerous program responsibilities, and compliance requirements.	255,196	0	1.0	0.0
(AC_004) Affordable Housing Program Support				
Adds program managers to support expansion of affordable housing programs, manage the King County Move-on Strategy, and provide contract administration and community support.	738,906	747,719	3.0	0.0
(AC_005) Housing, Homelessness, and Community Development Division (HHCDD) Community Engagement Manager				
Adds a program manager position to manage all community outreach and engagement efforts across HHCDD.	255,196	258,175	1.0	0.0

2021-2022 Executive Proposed Operating Budget
HOUSING AND COMMUNITY DEVELOPMENT (EN_A35000)

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
(AC_006) HHCDD Project Program Analyst II This decision package adds one Project Program Analyst II to be a dedicated community outreach specialist for the Housing, Homelessness and Community Development Division	255,196	258,175	1.0	0.0
(AC_007) Performance Measurement and Evaluation Support Add two performance measurement and evaluation positions to support HHCDD's non-homeless focused work on affordable housing, housing repair, and community development	622,550	629,035	2.0	0.0
Technical Adjustments				
(TA_002) All Home/KCRHA Transfer Transfer the revenue and expenditure authority associated with All Home to the Regional Homelessness Authority function within HCD Fund. Corresponds with AC_003 in DCHS Admin (A93500).	3,198,978	2,771,688	0.0	0.0
(TA_003) HHCDD Transfer to KCRHA Transfer the revenue and expenditure authority from HCD-Homeless Housing to the Regional Homeless Authority (Cost Center 350330 to 350350). Ordinance 19039 established the Regional Homeless Authority and outlined the corresponding financial investments to be used with this funding.	0	0	0.0	0.0
(TA_004) HHCDD Revenue Adjustments Adjust revenues for the Hotel/Motel tax, grant private source, the General Fund, and the Veterans, Seniors, and Human Services Levy (VSHSL). This proposed technical adjustment also aligns the contract services in VSHSL to match the implementation plan.	(3,199,037)	(15,378,569)	0.0	0.0
(TA_005) Central Rate Allocation Adjustments Adjust central rate amounts across all of DCHS's funds to shift central rate amounts to correct funds or cost centers. DCHS is still budgeted to pay the same amount of total central rates as a Department, but is moving some budgeted charges to funds where charges are expected to occur. This decision package corresponds with TA_005 in all affected DCHS funds.	467,125	0	0.0	0.0
(TA_113) Vacancy Rate Adjustment Capture salary savings from employee turnover, without reducing the FTE authority, to increase the accuracy of labor budgeting for this appropriation unit and provide greater transparency.	(223,000)	0	0.0	0.0
Central Rate Adjustments	384,337	0	0.0	0.0

2021-2022 Executive Proposed Operating Budget
HOUSING AND COMMUNITY DEVELOPMENT (EN_A35000)

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
Total Decision Package Adjustments	446,274,614	619,475,698	10.0	0.0

2021 - 2022 Proposed Financial Plan
Housing and Community Development Fund / 000002460

Category	2019-2020 Estimated	2021-2022 Proposed	2023-2024 Projected	2025-2026 Projected
Beginning Fund Balance	77,657,014	41,243,838	167,006,977	103,853,516
Revenues				
State Authorized Recording Fees	36,483,588	36,483,588	36,957,875	37,697,032
State Grants – HEN, CHG, and REDI	31,840,000	30,340,000	30,340,000	30,340,000
Federal Grants	58,493,917	81,691,432	81,691,432	81,691,432
Interfund Revenue (VSHSL, MIDD, BSK, BHRD)	56,597,242	64,593,265	64,593,265	71,173,117
General Fund	4,639,000	1,425,000	1,425,000	1,425,000
Transit Oriented Development (TOD) Bond	-	187,000,000	-	-
Health Through Housing (HTH) Bond	-	400,000,000	-	-
Hotel/Motel Sales Tax (Homeless Youth)	-	3,381,485	3,719,634	3,868,419
Short Term Hotel/Motel Tax (AirBnB)	2,750,000	3,000,000	3,300,000	3,432,000
Affordable and Supportive Housing - SHB 1406	3,500,000	5,604,494	5,688,561	5,773,890
State COVID-19 Emergency Grants	33,467,311	-	-	-
Federal Care Act/COVID-19 Emergency Grants	28,638,802	-	-	-
Other	9,266,318	9,192,558	9,192,562	9,192,562
Total Revenues	265,676,178	822,711,822	236,908,329	244,593,452
Expenditures				
Salaries, Wages & Benefits	(15,014,031)	(20,591,695)	(21,621,280)	(23,072,088)
Supplies	(679,448)	(597,452)	(627,325)	(664,964)
Contracted Services - Community Development	(5,677,700)	(4,769,042)	(4,769,042)	(4,769,042)
Contracted Services - Homeless Housing	(193,407,550)	(183,314,684)	(185,147,831)	(186,999,309)
Contracted Services - Housing Finance/Housing Repair	(81,090,246)	(480,753,338)	(80,753,338)	(73,253,338)
Central Rates	(3,627,128)	(4,410,059)	(4,630,562)	(4,862,090)
Interfund Transfers	(3,593,250)	(3,512,413)	(3,512,413)	(3,512,413)
Total Expenditures	(303,089,354)	(697,948,683)	(301,061,790)	(297,133,244)
Estimated Underexpenditures				
Other Fund Transactions				
Receivables for Interim Loan and REDI fund	1,000,000	1,000,000	1,000,000	1,000,000
Total Other Fund Transactions	1,000,000	1,000,000	1,000,000	1,000,000
Ending Fund Balance	41,243,838	167,006,977	103,853,516	52,313,723
Reserves				
Reserve for Encumbrances/Committed Projects	(54,806,110)	(147,362,465)	(84,079,291)	(32,977,348)
Reserve for Credit Enhancement	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)
Reserve for Housing Repair Loans (long term receivable)	(11,855,067)	(11,855,067)	(11,855,067)	(11,855,067)
Fund Balance Reserve for Fund 2462	(793,654)	(793,654)	(793,654)	(793,654)
Sobering Center Reserve	(3,063,462)			
Rainy Day Reserve (30 days)	(3,725,545)	(4,995,791)	(5,125,504)	(4,687,654)
Use of Reserves for TOD Bond Projects	35,000,000			
Total Reserves	(41,243,838)	(167,006,977)	(103,853,516)	(52,313,723)
Reserve Shortfall	-	-	0	-
Ending Undesignated Fund Balance	-	-	-	-

Financial Plan Notes

2021-2022 Proposed Budget ties to PBCS and matches 2021-2022 Estimated.

Outyear revenue and expenditure inflation assumptions are consistent with figures provided by PSB's BFPA guidance.

Revenue Notes:

2021-2022 State revenue includes \$400,000,000 in presumed bond sales backed by the proposed Health Through Housing Sales tax.

2021-2022 Local revenue includes \$187,000,000 in previously approved Transit Oriented Development bond sales.

Reserve Notes:

Reserve for Encumbrances/Committed Projects reflects the out year portion of multi-year capital and service projects as well as funding committed through the RF process for future capital projects.

Reserve for Credit Enhancement Projects reflects 1% of outstanding value of capital projects in the credit enhancement program.

Reserve for Housing Repair Loans reflects a long-term, non-spendable receivable comprised of future repayments of housing repair loans. This amount is reserved to not overstate undesignated fund balance.

Fund Balance Reserve for Fund 2462 reflects the amount of fund balance that is used to pay HUD Section 108 and related loans.

Sobering Center Reserve reflects the expected revenue that will be received in 2020 from sale of the Sobering Center site, but which will not be spent until 2021-2022. This amount is reflected in 2021-2022 proposed expenditures.

The Rainy Day Reserve, in accordance with the County reserve policy, is based on 30 days of the HCD budget, excluding various one-time and external grant supported expenditures, as well as duplicated spending authorities in its adopted budget for credit enhancement and interim housing development loans and interfund transfers.

Use of Reserves for TOD Bond Projects reflects the use of fund balance for TOD expenditures as necessary to minimize interfund borrowing prior to the bonds being sold. The reserve will be made whole through TOD bond revenues in 2021.

2021-2022 Executive Proposed Operating Budget
HEALTH THROUGH HOUSING (EN_A13200)

Operating Budget Summary	Expenditures	Revenues	Reg FTE	TLT
2019-2020 Revised Budget	0	0	0.0	0.0
Base Budget Adjustments	0	0	0.0	0.0
Decision Package Adjustments	96,746,102	106,211,354	0.0	0.0
2021-2022 Executive Proposed Budget	96,746,102	106,211,354	0.0	0.0
2021-2022 Executive Proposed Ordinance	96,747,000	106,212,000	0.0	0.0

Notes

1. The 2019-2020 Revised Budget equals the 2019-2020 Adopted Biennial Budget plus all Adopted Supplementals as of the publication of this document.
2. Adjust base budget to remove one-time changes, annualize supplemental changes, and increase personnel budgets to 2021-2022 rates. Personnel budgets reflect projected 2021-2022 salary and benefit rates, current position classifications, and step/merit increases.
3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
Direct Service Changes				
(DS_001) Permanent Housing Debt Service Allocates sale tax revenue to pay debt service in 2021 and 2022 to support permanent housing investment in the Housing and Community Development Fund.	36,946,102	0	0.0	0.0
(DS_002) Behavioral Health Service Programs Allocates sale tax revenue to pay for behavioral health service programs in 2022.	8,700,000	0	0.0	0.0
(DS_003) Permanent Supportive Housing Operations Allocates sales tax revenue to pay for permanent supportive housing operations.	46,700,000	0	0.0	0.0
(DS_004) Support Service Delivery Planning Allocates sales tax revenue to support service delivery through the evaluation of housing and behavioral health programs and provide technical assistance.	4,400,000	0	0.0	0.0
Technical Adjustments				
(TA_050) Revenue adjustment	0	106,211,354	0.0	0.0
Total Decision Package Adjustments	96,746,102	106,211,354	0.0	0.0

2021 - 2022 Proposed Financial Plan
Health Through Housing Fund / 000001320

Category	2019-2020 Estimated	2021-2022 Proposed	2023-2024 Projected	2025-2026 Projected
Beginning Fund Balance	-	-	9,517,394	16,436,503
Revenues				
Local		106,211,354	156,035,812	168,101,097
Other		-		
Total Revenues	-	106,211,354	156,035,812	168,101,097
Expenditures				
Service Delivery & Evaluation		(3,828,300)	(5,280,776)	(5,468,268)
Technical Assistance & Capacity Building		(617,802)	(850,115)	(879,290)
Behavioral Health Support		(8,700,000)	(18,190,830)	(19,298,652)
Housing and Health Operations		(46,700,000)	(72,594,982)	(89,602,445)
Debt Service		(36,900,000)	(52,200,000)	(52,200,000)
Total Expenditures	-	(96,746,102)	(149,116,703)	(167,448,655)
Estimated Underexpenditures				
Other Fund Transactions				
Total Other Fund Transactions	-	-	-	-
Ending Fund Balance	-	9,465,252	16,436,503	17,088,945
Reserves				
Rainy Day Reserve (60 days)		(8,062,175)	(12,426,392)	(13,954,055)
Total Reserves	-	(8,062,175)	(12,426,392)	(13,954,055)
Reserve Shortfall	-	-	-	-
Ending Undesignated Fund Balance	-	1,403,077	4,010,111	3,134,891

Financial Plan Notes

2021-2022 Proposed Budget ties to PBCS and matches 2021-2022 Estimated.

Outyear revenue and expenditure inflation assumptions are consistent with figures provided by PSB's BFPA guidance.

Revenue Notes:

Sales tax revenues are projected based on the August 2020 OEFA forecast for the MIDD fund, which also projects sales tax revenue on a 1/10 of 1% basis.

Expenditure Notes:

-\$8.7M for Behavior Health services in 2022: Allocates sale tax revenue to pay for behavioral health service programs in 2022.

-\$46.7M Permanent supportive housing support: Allocates sales tax revenue to pay for permanent supportive housing operations.

-\$36.9M for Debt Service: Allocates sale tax revenue to pay debt service in 2021 and 2022 to support permanent housing investment in the Housing and Community Development Fund.

Reserve Notes:

Rainy day reserve represents 60 days of total expenditures.

Updated by PSB on 9/9/20

**2021-2022 Executive Proposed Operating Budget
VETERANS SENIORS AND HUMAN SERVICES LEVY (EN_A11900)**

Operating Budget Summary	Expenditures	Revenues	Reg FTE	TLT
2019-2020 Revised Budget	112,968,981	114,642,621	37.0	0.0
Base Budget Adjustments	(4,975,933)	(5,119,225)	(0.5)	0.0
Decision Package Adjustments	15,909,135	25,948,164	1.0	0.0
2021-2022 Executive Proposed Budget	123,902,183	135,471,560	37.5	0.0
2021-2022 Executive Proposed Ordinance	123,903,000	135,472,000	37.5	0.0

Notes

1. The 2019-2020 Revised Budget equals the 2019-2020 Adopted Biennial Budget plus all Adopted Supplementals as of the publication of this document.
2. Adjust base budget to remove one-time changes, annualize supplemental changes, and increase personnel budgets to 2021-2022 rates. Personnel budgets reflect projected 2021-2022 salary and benefit rates, current position classifications, and step/merit increases.
3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
Administrative Service Changes				
(AC_002) VSHSL Senior Hub Program Lead				
Add a program lead to provide oversight, support, technical assistance, and program management to senior hubs and senior centers funded by the Adult Services Division.	142,963	0	1.0	0.0
Technical Adjustments				
(TA_001) VSHSL Expenditure and Revenue Adjustment				
Adjust expenditures and revenues for the VSHSL. This technical adjustment adds contracted service expenditures in the VSHSL fund to match the Veterans, Seniors, and Human Services Implementation Plan approved by Council Ordinance in 2017.	16,012,394	(82,584)	0.0	0.0
(TA_005) Central Rate Allocation Adjustments				
Adjust central rate amounts across all of DCHS's funds to shift central rate amounts to correct funds or cost centers. DCHS is still budgeted to pay the same amount of total central rates as a Department, but is moving some budgeted charges to funds where charges are expected to occur. This decision package corresponds with TA_005 in all affected DCHS funds.	30,928	0	0.0	0.0

2021-2022 Executive Proposed Operating Budget
VETERANS SENIORS AND HUMAN SERVICES LEVY (EN_A11900)

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
(TA_050) Revenue Adjustment Revise budgeted revenues to match the current forecast.	0	26,030,748	0.0	0.0
(TA_113) Vacancy Rate Adjustment Capture salary savings from employee turnover, without reducing the FTE authority, to increase the accuracy of labor budgeting for this appropriation unit and provide greater transparency.	(121,000)	0	0.0	0.0
Central Rate Adjustments	(156,150)	0	0.0	0.0
Total Decision Package Adjustments	15,909,135	25,948,164	1.0	0.0

2021 - 2022 Proposed Financial Plan
Veterans, Seniors, and Human Services Levy / 000001143

Category	2019-2020 Estimated	2021-2022 Proposed	2023-2024 Projected	2025-2026 Projected
Beginning Fund Balance	9,378,253	37,389,934	39,987,866	
Revenues				
Federal	56,631	-	-	
State	22,080	-	-	
Local	114,495,617	126,081,901	67,480,374	
General Fund		-	-	
Intragovernmental		-	-	
Interfund Transfers		-	-	
Other	845,249	418,214	210,215	
			-	
Total Revenues	115,419,577	126,500,115	67,690,589	-
Expenditures				
Salaries, Wages & Benefits	(7,225,701)	(8,286,619)	(3,337,510)	
Supplies	(547,777)	(3,119,468)	(1,678,235)	
Other Operating Charges	(21,098,217)	(55,413,006)	(31,015,284)	
Central Rates	(2,258,149)	(1,563,342)	(850,180)	
Interfund Transfers	(56,278,052)	(55,519,748)	(29,868,994)	
Total Expenditures	(87,407,896)	(123,902,183)	(66,750,203)	-
Estimated Underexpenditures				
Other Fund Transactions				
Total Other Fund Transactions	-	-	-	-
Ending Fund Balance	37,389,934	39,987,866	40,928,252	-
Reserves				
Reserved for Committed Projects	(22,796,225)	(22,796,225)	(22,796,225)	
Prorating- Mitigation	(900,000)	(1,500,000)	(1,800,000)	
Rainy Day Reserve (60 days)	(10,141,243)	(10,197,840)	(5,486,340)	
Total Reserves	(33,837,468)	(34,494,065)	(30,082,565)	-
Reserve Shortfall	-	-	-	-
Ending Undesignated Fund Balance	3,552,466	5,493,801	10,845,687	-

Financial Plan Notes

2021-2022 Proposed Budget ties to PBCS and matches 2021-2022 Estimated.

Outyear revenue and expenditure inflation assumptions are consistent with figures provided by PSB's BFPA guidance.

Revenue Notes:

Local revenue proposed based on 99% of August 2020 OEFA forecast. Other revenue proposed includes calculated interest based off of fund balance investment pool rate.

2021-2022 Revenues in this Financial Plan are correct, but 2021-2022 Revenues in PBCS do not match and will be adjusted to match OEFA assumptions.

Expenditure Notes:

2021-2022 estimated expenditures and 2023 projected expenditures are based off of best estimates and the VSHSL Implementation Plan submitted to the County Council.

2021-2022 Total Expenditures are \$171,673 less than the VSHSL implementation plan due to a vacancy rate adjustment after the agency proposed submittal.

Reserve Notes:

Reserve for Committed Projects- The reserve for committed projects reflects amounts that will be awarded to contracts in the future, based on completed, under-way, or expected procurements.

The Rainy Day Reserve represents 60 days of expenditures.

The ending undesignated fund balance for the 2019-2020 biennium shall be addressed as prescribed by the VSHSL Implementation Plan under the process for reallocation of underspent or uncommitted funds outlined on pages 153-154 of that plan. VSHSL staff have begun the process of presenting proposals to the VSHSL Advisory Board and expect to begin funding relevant strategies between the beginning of Q4 2020 and the end of Q1 2021.

Updated by PSB on 9/9/20

**2021-2022 Executive Proposed Operating Budget
VETERANS SERVICES (EN_A48000)**

Operating Budget Summary	Expenditures	Revenues	Reg FTE	TLT
2019-2020 Revised Budget	6,516,104	6,446,659	10.0	0.0
Base Budget Adjustments	157,274	81,717	0.0	0.0
Decision Package Adjustments	(142,670)	130,685	0.0	0.0
2021-2022 Executive Proposed Budget	6,530,708	6,659,061	10.0	0.0
2021-2022 Executive Proposed Ordinance	6,531,000	6,660,000	10.0	0.0

Notes

1. The 2019-2020 Revised Budget equals the 2019-2020 Adopted Biennial Budget plus all Adopted Supplementals as of the publication of this document.
2. Adjust base budget to remove one-time changes, annualize supplemental changes, and increase personnel budgets to 2021-2022 rates. Personnel budgets reflect projected 2021-2022 salary and benefit rates, current position classifications, and step/merit increases.
3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
Technical Adjustments				
(TA_001) Veterans Relief Fund (VRF) Adjustment				
Adjust expenditures and revenues for the VRF. This technical adjustment adds contracted service expenditures and OEFA adjusted revenue forecast in VRF.	(592,609)	224,064	0.0	0.0
(TA_005) Central Rate Allocation Adjustments				
Adjust central rate amounts across all of DCHS's funds to shift central rate amounts to correct funds or cost centers. DCHS is still budgeted to pay the same amount of total central rates as a Department, but is moving some budgeted charges to funds where charges are expected to occur. This decision package corresponds with TA_005 in all affected DCHS funds.	156,509	0	0.0	0.0
(TA_050) Revenue Adjustment	0	(93,379)	0.0	0.0
Revise budgeted revenues to match the current forecast.				
Central Rate Adjustments	293,430	0	0.0	0.0
Total Decision Package Adjustments	(142,670)	130,685	0.0	0.0

**2021 - 2022 Proposed Financial Plan
Veterans Relief Fund / 000001060**

Category	2019-2020 Estimated	2021-2022 Proposed	2023-2024 Projected	2025-2026 Projected
Beginning Fund Balance	421,478	322,976	451,329	705,377
Revenues				
Federal	40,085	-	-	-
State		-	-	-
Local	6,307,010	6,545,473	6,832,156	7,137,255
General Fund		-	-	-
Intragovernmental		-	-	-
Interfund Transfers		-	-	-
Other	173,558	113,588	114,826	116,411
Total Revenues	6,520,653	6,659,061	6,946,982	7,253,666
Expenditures				
Salaries, Wages & Benefits	(1,876,888)	(2,187,664)	(2,297,047)	(2,444,058)
Supplies	(1,154)	(55,428)	(58,199)	(61,168)
Other Operating Charges	(2,954,659)	(2,901,177)	(2,901,177)	(2,901,177)
Central Rates	(1,624,619)	(1,065,377)	(1,118,646)	(1,186,883)
Interfund Transfers	(161,835)	(321,062)	(320,636)	(320,636)
Total Expenditures	(6,619,155)	(6,530,708)	(6,695,705)	(6,913,922)
Estimated Underexpenditures				
Other Fund Transactions				
Total Other Fund Transactions	-	-	-	-
Ending Fund Balance	322,976	451,329	702,605	1,045,120
Reserves				
Rainy Day Reserves (60 Days)	(544,020)	(536,760)	(550,332)	(568,268)
Total Reserves	(544,020)	(536,760)	(550,332)	(568,268)
Reserve Shortfall	221,044	85,431	-	-
Ending Undesignated Fund Balance	-	-	152,274	476,853

Financial Plan Notes

2021-2022 Proposed Budget ties to PBCS and matches 2021-2022 Estimated.

Outyear revenue and expenditure inflation assumptions are consistent with figures provided by PSB's BFPA guidance.

Revenue Notes:

Local revenue is based on 99% of the August 2020 OEFA forecast for years 2021 -2024.

Reserve Notes:

Rainy Day Reserve represents 60 days of total expenditures.

Updated by PSB on 9/9/20

**2021-2022 Executive Proposed Operating Budget
BEST STARTS FOR KIDS LEVY (EN_A93700)**

Operating Budget Summary	Expenditures	Revenues	Reg FTE	TLT
2019-2020 Revised Budget	204,973,543	141,483,968	26.8	0.0
Base Budget Adjustments	(35,832,250)	3,181,324	0.0	0.0
Decision Package Adjustments	(77,314,693)	(68,132,340)	3.0	0.0
2021-2022 Executive Proposed Budget	91,826,601	76,532,952	29.8	0.0
2021-2022 Executive Proposed Ordinance	91,827,000	76,533,000	29.8	0.0

Notes

1. The 2019-2020 Revised Budget equals the 2019-2020 Adopted Biennial Budget plus all Adopted Supplementals as of the publication of this document.
2. Adjust base budget to remove one-time changes, annualize supplemental changes, and increase personnel budgets to 2021-2022 rates. Personnel budgets reflect projected 2021-2022 salary and benefit rates, current position classifications, and step/merit increases.
3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
Direct Service Changes				
(DS_001) Contracted Services Expenditures Add contracted services expenditures in the BSK fund to match the BSK Implementation Plan approved by Council Ordinance in 2016.	14,539,240	0	0.0	0.0
Administrative Service Changes				
(AC_001) Childcare Policy Lead Add a position in the Prenatal to Five program for early learning/childcare policy development and program coordination.	332,833	0	1.0	0.0
(AC_002) Stop the School to Prison Pipeline Policy and Strategy Lead Add a position to lead policy development and manage an existing staff of four program managers in the Stop the School to Prison Pipeline Strategy.	332,833	0	1.0	0.0
(AC_003) BSK Financial Analysis and Budget Manager Add a position to provide financial analysis and management of budgeting and expenditures in the BSK fund.	321,635	0	1.0	0.0

2021-2022 Executive Proposed Operating Budget
BEST STARTS FOR KIDS LEVY (EN_A93700)

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
<hr/>				
(AC_004) Performance Measurement and Evaluation (PME) Position Add a position in the PME unit to address the ongoing evaluation and community engagement needs of wide-ranging programming serving youth ages 5-24, support additional impact analysis, and prepare for consolidated reporting with MIDD and VSHSL. This is a TLT Conversion.	255,196	0	1.0	0.0
(AC_031) Communities of Opportunity (COO) Staff Move to Public Health Transfer the COO Employment Manager from DCHS to Public Health for the Communities of Opportunity program. This program operates out of Public Health, so this change aligns supervisory responsibilities with the corresponding structure of the program. The position will continue to be funded by the BSK-COO strategy. Associated with AC_031 in Public Health and EER.	(40,012)	0	(1.0)	0.0
Technical Adjustments				
(TA_001) BSK Administration Adjustment Adjust staffing to account for positions that sit in the BSK fund but are loaned out to other funds. Expenses are reallocated from BSK salary and wages to a transfer account, and central rates are increased based on actual 2019-2020 expenses.	(599,377)	0	0.0	0.0
(TA_050) Revenue Adjustment Revise budgeted revenues to match the current forecast.	0	(68,132,340)	0.0	0.0
(TA_100) Levy Expiration in 2021 Remove from 2022 all expenditures associated with the BSK levy set to expire at the end of 2021 pending levy renewal.	(92,278,334)	0	0.0	0.0
(TA_110) Net Zero Adjustments Make net zero changes to reflect current spending patterns.	0	0	0.0	0.0
(TA_113) Vacancy Rate Adjustment Capture salary savings from employee turnover, without reducing the FTE authority, to increase the accuracy of labor budgeting for this appropriation unit and provide greater transparency.	(55,000)	0	0.0	0.0
Central Rate Adjustments	(123,707)	0	0.0	0.0
Total Decision Package Adjustments	(77,314,693)	(68,132,340)	3.0	0.0

**2021 - 2022 Proposed Financial Plan
Best Starts for Kids / 000001480**

Category	2019-2020 Estimated	2021-2022 Proposed	2023-2024 Projected	2025-2026 Projected
Beginning Fund Balance	92,788,688	49,243,058	TBD	TBD
Revenues				
State		28,276		
Local	140,490,873	75,102,952		
Other	3,271,932	1,401,724		
Total Revenues	143,762,805	76,532,952	-	-
Expenditures				
Salaries, Wages & Benefits	(3,201,412)	(4,500,306)		
Supplies	(201,295)	(240,230)		
Other Operating Charges	(33,476,131)	(29,944,654)		
Central Rates	(1,951,216)	(2,013,814)		
Interfund Transfers	(148,478,381)	(147,405,931)		
Special Contra		92,278,334		
Total Expenditures	(187,308,435)	(91,826,601)	-	-
Estimated Underexpenditures				
Other Fund Transactions				
Total Other Fund Transactions	-	-	-	-
Ending Fund Balance	49,243,058	33,949,409	TBD	TBD
Reserves				
Youth and Family Homelessness Reserve	(2,816,141)			
Reserve for Committed Projects	(23,334,096)	(11,307,233)		
Rainy Day Reserve (90 days)	(23,092,821)	(22,642,176)		
Total Reserves	(49,243,058)	(33,949,409)	-	-
Reserve Shortfall	0	0		
Ending Undesignated Fund Balance	-	-		

Financial Plan Notes

2021-2022 Proposed Budget ties to PBCS and matches 2021-2022 Estimated.

Outyear revenue and expenditure inflation assumptions are consistent with figures provided by PSB's BFPA guidance.

Revenue Notes:

BSK fund revenue estimates based on OEFA forecast. Levy ends 12/31/2021.

Expenditure Notes:

2021 contract expenditures match BSK implementation Plan.

The Special Contra removes budget authority for 2022 after current levy expiration.

Reserve Notes:

Committed projects reserve includes estimate of expenditures contracted for 2019-2020 that will be unspent and carry forward to 2021. Actual amount to reappropriate will be request in 1st Omnibus Supplemental Budget Ordinance of 2021.

The Rainy Day Reserve represents 90 days of estimated expenditures.

Last Updated by DCHS Staff on August 28, 2020

2021-2022 Executive Proposed Operating Budget
PUGET SOUND TAXPAYER ACCOUNTABILITY ACCOUNT (EN_A93800)

Operating Budget Summary	Expenditures	Revenues	Reg FTE	TLT
2019-2020 Revised Budget	6,916,000	6,916,000	7.0	0.0
Base Budget Adjustments	8,301,675	6,916,000	(1.0)	0.0
Decision Package Adjustments	13,205,007	14,618,000	1.0	0.0
2021-2022 Executive Proposed Budget	28,422,682	28,450,000	7.0	0.0
2021-2022 Executive Proposed Ordinance	28,423,000	28,450,000	7.0	0.0

Notes

1. The 2019-2020 Revised Budget equals the 2019-2020 Adopted Biennial Budget plus all Adopted Supplementals as of the publication of this document.
2. Adjust base budget to remove one-time changes, annualize supplemental changes, and increase personnel budgets to 2021-2022 rates. Personnel budgets reflect projected 2021-2022 salary and benefit rates, current position classifications, and step/merit increases.
3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
Direct Service Changes				
(DS_001) Align Early Learning Facilities Contracts/Awards to Anticipated Revenues to begin PSTAA Implementation in 2021.				
Add funding for an engineer and contracts/funding awards that support early learning facilities as directed by Motion 15492. These funds will align with anticipated PSTAA revenues from Sound Transit.	6,992,312	0	1.0	0.0
(DS_002) Align King County Promise Contracts/Awards to Anticipated Revenues to begin PSTAA Implementation in 2021				
Add funding for PSTAA contracts/funding awards that support King County Promise activities as directed by Motion 15492. These funds will align with anticipated PSTAA revenues from Sound Transit.	4,557,000	0	0.0	0.0
(DS_003) Align K-12 CBO Contracts/Awards to Anticipated Revenues to begin PSTAA Implementation in 2021				
Add funding for PSTAA contracts/funding awards that support activities related to community-based organization supports for K-12 as directed by KC Council Motion 15492. These funds will align with anticipated PSTAA revenues from Sound Transit.	2,565,000	0	0.0	0.0
Administrative Service Changes				

2021-2022 Executive Proposed Operating Budget
PUGET SOUND TAXPAYER ACCOUNTABILITY ACCOUNT (EN_A93800)

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
<hr/>				
(AC_001) Align Anticipated Revenues to begin PSTAA Implementation in 2021				
This appropriation aligns with King County Council directives set in Motion 15492 and matches expected revenue amounts from Sound Transit.	(958,305)	14,618,000	0.0	0.0
Technical Adjustments				
(TA_005) Central Rate Allocation Adjustments				
Adjust central rate amounts across all of DCHS's funds to shift central rate amounts to correct funds or cost centers. DCHS is still budgeted to pay the same amount of total central rates as a Department, but is moving some budgeted charges to funds where charges are expected to occur. This decision package corresponds with TA_005 in all affected DCHS funds.	(102,991)	0	0.0	0.0
Central Rate Adjustments	151,991	0	0.0	0.0
Total Decision Package Adjustments	13,205,007	14,618,000	1.0	0.0

2021 - 2022 Proposed Financial Plan
King County Puget Sound Taxpayer Accountability Account/000001490

Category	2019-2020 Estimated	2021-2022 Proposed	2023-2024 Projected	2025-2026 Projected
Beginning Fund Balance	-	1,451,650	1,478,968	1,443,688
Revenues				
State	5,490,000	28,450,000	30,640,000	37,560,000
Other		-		
Total Revenues	5,490,000	28,450,000	30,640,000	37,560,000
Expenditures				
Salaries, Wages & Benefits	(163,350)	(1,415,184)	(1,485,943)	(1,581,044)
Supplies	(30,000)	(25,000)	(26,375)	(27,826)
Other Operating Charges	(2,595,000)	(12,592,000)	(13,616,000)	(16,486,099)
Central Rates	(500,000)	(607,189)	(637,548)	(676,439)
Interfund Transfers	(750,000)	(13,783,309)	(14,909,413)	(18,486,099)
Total Expenditures	(4,038,350)	(28,422,682)	(30,675,280)	(37,257,506)
Estimated Underexpenditures				
Other Fund Transactions				
Total Other Fund Transactions	-	-	-	-
Ending Fund Balance	1,451,650	1,478,968	1,443,688	1,746,182
Reserves				
Reserve for Committed Projects	(1,119,731)			
Rainy Day Reserve (60 days)	(331,919)	(2,336,111)	(2,521,256)	(3,062,261)
Total Reserves	(1,451,650)	(2,336,111)	(2,521,256)	(3,062,261)
Reserve Shortfall	-	857,143	1,077,568	1,316,079
Ending Undesignated Fund Balance	-	-	-	-

Financial Plan Notes

2021-2022 Proposed Budget ties to PBCS and matches 2021-2022 Estimated.

Outyear revenue and expenditure inflation assumptions are consistent with figures provided by PSB's BFPA guidance and Sound Transit.

Revenue Notes:

PSTAA is funded from a sales and use tax offset fee of 3.25% of total payments made by Sound Transit on the cost of construction projects from "Sound Transit 3" as approved by voters in 2016. Revenues are based upon Sound Transit projections.

Expenditure Notes:

2019-2020 Estimated reflects Ordinance 19022, establishing the PSTAA 2020 Budget on 11/20/2019

Reserve Notes:

The Reserve for committed projects reflects amounts that have or will be awarded to contracts that will be carry forward to the next Biennium budget.

The Rainy Day Reserve represents 60 days of estimated expenditures.

Updated by PSB on 9/9/20

**2021-2022 Executive Proposed Operating Budget
DEVELOPMENTAL DISABILITIES (EN_A92000)**

Operating Budget Summary	Expenditures	Revenues	Reg FTE	TLT
2019-2020 Revised Budget	113,302,377	110,485,025	25.0	0.0
Base Budget Adjustments	6,382,626	6,291,967	0.8	0.0
Decision Package Adjustments	27,837,844	28,239,991	8.0	0.0
2021-2022 Executive Proposed Budget	147,522,847	145,016,983	33.8	0.0
2021-2022 Executive Proposed Ordinance	147,523,000	145,017,000	33.8	0.0

Notes

1. The 2019-2020 Revised Budget equals the 2019-2020 Adopted Biennial Budget plus all Adopted Supplementals as of the publication of this document.
2. Adjust base budget to remove one-time changes, annualize supplemental changes, and increase personnel budgets to 2021-2022 rates. Personnel budgets reflect projected 2021-2022 salary and benefit rates, current position classifications, and step/merit increases.
3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
Direct Service Changes				
(DS_001) YMCA Intensive Support Services Pilot				
Provide ongoing support for a pilot program that provides equitable access to children's crisis response services for families with intellectual and developmental disabilities.	812,026	0	0.0	0.0
Administrative Service Changes				
(AC_001) Workforce Development Training Lead				
Convert a TLT training resource lead position to an FTE. This position will co-plan and implement the BSK Workforce Development strategy area, in coordination with the strategy lead and other program managers, to design a professional development system for providers working with children ages zero to five across systems, countywide, with learning opportunities focused on equity, infant and early childhood mental health, and healthy child development.	(3,822)	0	1.0	0.0

2021-2022 Executive Proposed Operating Budget
DEVELOPMENTAL DISABILITIES (EN_A92000)

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
(AC_002) Stakeholder Engagement Lead Convert a TLT stakeholder engagement lead position to an FTE. This position is responsible for effectively embedding racial equity impact review principles within the Early Support for Infants and Toddlers (ESIT) system and supporting these efforts across the division. The stakeholder engagement lead's role will emphasize engaging stakeholders early, meaningfully, and ongoingly for learning, strategic planning, implementation and continuous improvements across the division.	289,717	0	1.0	0.0
(AC_003) Contracts & Operations Manager Add a career service contracts and operations manager position to manage the Contracts and Operations team and oversee monitoring and contracts, coordinate procurements, and lead the division's Equity Change Team.	332,833	0	1.0	0.0
(AC_004) Operations & Contracts Coordinator Add a new career service operations and contracts coordinator position to support the growing number of contracts managed by the Developmental Disabilities and Early Childhood Supports Division. This position will managed and monitor all Prenatal to Five contracts, support Adult and CIOR contracts, coordinate procurements, and support the Division's Equity Change Team.	255,196	0	1.0	0.0
(AC_005) School to Work Program Manager Add a program manager position to co-manage the School-to-Work program, a growing program serving young adults with intellectual and developmental disabilities in King County.	78,029	81,850	1.0	0.0
(AC_006) Adult Service Program Manager Add a program manager position to co-manage the Adult Service Program's Employment and Community Inclusion program areas. Over 2,300 adults are served annually by approximately 30 community service agencies/providers.	289,717	0	1.0	0.0
(AC_007) Early Childhood Supports Lead Add a new position to manage the growing Early Childhood Supports team and support the Developmental Promotion, Workforce Development, and Innovation Fund BSK strategy areas.	164,349	0	1.0	0.0
(AC_008) Developmental Disabilities Board Program Manager Add a new position to support the King County Developmental Disabilities Board. In addition, the position will support many aspects of contracting and operations of the division.	228,514	0	1.0	0.0

Technical Adjustments

2021-2022 Executive Proposed Operating Budget
DEVELOPMENTAL DISABILITIES (EN_A92000)

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
<hr/>				
(TA_001) Expand Developmental Disabilities and Early Childhood Supports Divisions Services				
Add revenue and expenditure authority to expand the Developmental Disabilities and Early Childhood Supports Division's services as a result of increases in the State DDA, ESIT and intergovernmental awards.	25,158,458	27,587,271	0.0	0.0
(TA_005) Central Rate Allocation Adjustments				
Adjust central rate amounts across all of DCHS's funds to shift central rate amounts to correct funds or cost centers. DCHS is still budgeted to pay the same amount of total central rates as a Department, but is moving some budgeted charges to funds where charges are expected to occur. This decision package corresponds with TA_005 in all affected DCHS funds.	(41,981)	0	0.0	0.0
(TA_050) Revenue Adjustment				
Revise budgeted revenues to match the current forecast.	0	265,486	0.0	0.0
(TA_113) Vacancy Rate Adjustment				
Capture salary savings from employee turnover, without reducing the FTE authority, to increase the accuracy of labor budgeting for this appropriation unit and provide greater transparency.	(128,000)	0	0.0	0.0
(TA_115) Correct Proforma State Revenue Amount				
Align the state revenue amounts in Proforma.	0	305,384	0.0	0.0
Central Rate Adjustments	402,809	0	0.0	0.0
Total Decision Package Adjustments	27,837,844	28,239,991	8.0	0.0

**2021 - 2022 Proposed Financial Plan
Developmental Disabilities / 000001070**

Category	2019-2020 Estimated	2021-2022 Proposed	2023-2024 Projected	2025-2026 Projected
Beginning Fund Balance	7,995,774	9,257,544	6,751,680	5,956,609
Revenues				
Federal	4,035,712	3,399,008	3,399,008	3,399,008
State	59,968,703	114,937,039	117,695,528	120,520,221
Local	7,077,345	7,382,266	7,714,468	8,069,333
Intragovernmental	1,159,099	1,595,568	1,633,862	1,673,074
Interfund Transfers	15,704,118	17,233,102	17,233,102	17,233,102
Other	481,750	470,000	200,000	50,000
Total Revenues	88,426,727	145,016,983	147,875,968	150,944,738
Expenditures				
Salaries, Wages & Benefits	(8,477,365)	(11,098,905)	(11,653,850)	(12,399,697)
Supplies	(228,656)	(71,061)	(74,614)	(78,419)
Other Operating Charges	(75,302,641)	(132,767,207)	(133,179,355)	(134,303,422)
Central Rates	(1,864,117)	(2,490,109)	(2,614,614)	(2,774,106)
Interfund Transfers	(1,290,578)	(1,093,909)	(1,148,604)	(1,207,183)
Contributions - Other	(1,600)	(1,656)		
Total Expenditures	(87,164,957)	(147,522,847)	(148,671,038)	(150,762,828)
Estimated Underexpenditures				
Other Fund Transactions				
Total Other Fund Transactions	-	-	-	-
Ending Fund Balance	9,257,544	6,751,680	5,956,609	6,138,520
Reserves				
Rainy Day Reserve (30 days)	(2,977,535)	(5,428,739)	(5,476,581)	(5,563,739)
Total Reserves	(2,977,535)	(5,428,739)	(5,476,581)	(5,563,739)
Reserve Shortfall	-	-	-	-
Ending Undesignated Fund Balance	6,280,009	1,322,940	480,028	574,781

Financial Plan Notes

2021-2022 Proposed Budget ties to PBCS and matches 2021-2022 Estimated.

Outyear revenue and expenditure inflation assumptions are consistent with figures provided by PSB's BFPA guidance.

Revenue Notes:

Local reflects the expected funding from property tax at a 99% funding level per PSB directive.

Other funding reflects the interest earned from property tax fund balance.

Interfund Transfers reflect the division's allocation from the Best Starts for Kids (BSK) fund for the biennium.

Expenditure Notes:

Expenditures are estimated to grow due to an increase in the estimated Basic Education Allocation (BEA) program within the Pre-Natal to Five Line of Business.

Reserve Notes:

The division maintains a 30-day reserve based on total expenditures less BSK transfers.

Updated by PSB on 9/9/20

**2021-2022 Executive Proposed Operating Budget
BEHAVIORAL HEALTH (EN_A92400)**

Operating Budget Summary	Expenditures	Revenues	Reg FTE	TLT
2019-2020 Revised Budget	690,027,793	659,134,526	155.3	0.0
Base Budget Adjustments	(2,986,243)	(14,758,798)	(0.2)	0.0
Decision Package Adjustments	(131,034,386)	(77,257,537)	0.0	0.0
2021-2022 Executive Proposed Budget	556,007,164	567,118,191	155.1	0.0
2021-2022 Executive Proposed Ordinance	556,008,000	567,119,000	155.1	0.0

Notes

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3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
Direct Service Changes				
(DS_001) Next Day Appointments for Non-Medicaid Patients Eliminate non-Medicaid State General Fund funding for the Adult Next Day Appointment crisis service program beginning in 2022 to manage expenditures to expected State General Fund flexible revenue.	(196,478)	0	0.0	0.0
(DS_002) Homeless Outreach, Stabilization, and Transition (HOST) Program Eliminate non-Medicaid State General Fund funding for the Homeless Outreach, Stabilization and Transition (HOST) program beginning in 2022 to manage expenditures to expected State General Fund flexible revenue.	(659,226)	0	0.0	0.0
(DS_003) Non-Medicaid Funded Medication Assisted Treatment Eliminate non-Medicaid State General Fund funding for Medication Assisted Treatment for Opioid Use Disorder beginning in 2022 to manage expenditures to expected State General Fund flexible revenue.	(2,795,548)	0	0.0	0.0
(DS_004) Extraordinary Treatment Program Eliminate non-Medicaid State General Fund funding for the Extraordinary Treatment Program beginning in 2022 to manage expenditures to expected State General Fund flexible revenue.	(545,544)	0	0.0	0.0

2021-2022 Executive Proposed Operating Budget
BEHAVIORAL HEALTH (EN_A92400)

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
(DS_005) Substance Use Disorder Advocacy Program Eliminate non-Medicaid State General Fund funding for the SUD Advocacy program beginning in 2022 to manage expenditures to expected State General Fund flexible revenue.	(198,147)	0	0.0	0.0
(DS_006) Substance Use Residential Treatment Services Eliminate non-Medicaid State General Fund funding that supports non-Medicaid eligible clients receiving Substance Use Disorder/Residential Treatment services beginning in 2022 to manage expenditures to expected State General Fund flexible revenue.	(362,013)	0	0.0	0.0
(DS_007) Mental Health Residential Treatment Services Eliminate non-Medicaid State General Fund funding for Mental Health Residential Treatment Services beginning in 2022 to manage expenditures to expected State General Fund flexible revenue.	(2,706,244)	0	0.0	0.0
(DS_008) Transition Support Program Discontinue the Transition Support Program (TSP) beginning in 2022 because it is funded by non-Medicaid State General Fund funding that is not adequate in the 2021-2022 biennium to fund all currently funded services.	(905,481)	0	0.0	0.0
(DS_009) Inpatient Expense Adjustment Reduce Medicaid inpatient expenses. Previously, DCHS managed this revenue stream and coordinated and paid for services for Medicaid eligible clients receiving inpatient services. This responsibility and funding stream is now the responsibility of managed care organizations (MCOs) and is no longer in DCHS's budget.	(102,235,076)	0	0.0	0.0
(DS_010) Outpatient Expense Adjustment Adjust budgeted expenses to match updated estimates due to the implementation of the new payment model for Medicaid outpatient services that was implemented in mid-2020.	(15,000,000)	0	0.0	0.0
(DS_011) Crisis Respite Program Eliminate the non-Medicaid State General Fund funded Crisis Respite program beginning in 2022 to manage expenditures to expected State General Fund flexible revenue.	(267,753)	0	0.0	0.0
Technical Adjustments				
(TA_001) Miscellaneous Revenue and Expenditure Cleanup Adjust budgeted amounts for expenditures and revenues to align with expected expenditures and revenues. These changes only reflect aligning budget line items to actual programmatic budgets and do not represent changes in services, administration, or forecasts.	(4,800,273)	(2,767,702)	0.0	0.0
(TA_002) Increased Transfer from MIDD Fund Increase budgeted revenue to align with higher interfund transfer planned from the Mental Illness and Drug Dependency (MIDD) Fund.	0	15,000,000	0.0	0.0

**2021-2022 Executive Proposed Operating Budget
BEHAVIORAL HEALTH (EN_A92400)**

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
(TA_003) Involuntary Treatment Act Court Legal Cost Adjustments Adjust budgeted transfers to the General Fund to pay for estimated Involuntary Treatment Act Court legal costs for the Prosecuting Attorney's Office, Department of Public Defense, Superior Court, and Department of Judicial Administration.	977,190	0	0.0	0.0
(TA_005) Central Rate Allocation Adjustments Adjust central rate amounts across all of DCHS's funds to shift central rate amounts to correct funds or cost centers. DCHS is still budgeted to pay the same amount of total central rates as a Department, but is moving some budgeted charges to funds where charges are expected to occur. This decision package corresponds with TA_005 in all affected DCHS funds.	412,353	0	0.0	0.0
(TA_050) Revenue Adjustments Update revenue forecasts to match 2021-2022 expected amounts.	0	(89,489,835)	0.0	0.0
(TA_111) Overtime Account Adjustment Adjust overtime account to accommodate GWI, retirement, and FICA.	5,212	0	0.0	0.0
(TA_112) Temporary Account Adjustment Adjust temporary account to accommodate GWI and FICA.	7,212	0	0.0	0.0
(TA_113) Vacancy Rate Adjustment Capture salary savings from employee turnover, without reducing the FTE authority, to increase the accuracy of labor budgeting for this appropriation unit and provide greater transparency.	(627,000)	0	0.0	0.0
Central Rate Adjustments	(1,137,570)	0	0.0	0.0
Total Decision Package Adjustments	(131,034,386)	(77,257,537)	0.0	0.0

**2021 - 2022 Proposed Financial Plan
Behavioral Health Fund /000001120**

Category	2019-2020 Estimated	2021-2022 Proposed	2023-2024 Projected	2025-2026 Projected
Beginning Fund Balance	34,125,903	(10,873,429)	237,597	5,330,206
Revenues				
Federal	17,626,088	18,238,052	19,149,955	20,107,452
BHO Medicaid, IMD & Closeout	4,200,000	-	-	-
MCO-Medicaid	391,232,340	418,929,253	421,630,832	445,242,159
MCO-Medicaid 2% holdback earned thro	1,315,720	7,678,678	8,093,327	8,546,553
MCO-Non-Medicaid	12,937,771	13,627,956	14,363,866	15,168,242
State HCA Non-Medicaid	54,722,231	55,647,168	58,429,526	61,351,003
State Grants - Others	7,536,245	6,542,782	6,869,921	7,213,417
Taxes (County Millage)	7,006,571	7,344,936	7,666,632	8,008,996
Local	8,016,110	1,629,221	1,717,199	1,813,362
General Fund	5,726,000	5,726,000	6,035,204	6,373,175
Intragovernmental	5,231,847	5,011,282	5,281,891	5,577,677
Interfund Transfers	16,854,794	11,742,863	12,376,978	13,070,088
New MIDD Funding		15,000,000	20,000,000	20,000,000
Total Revenues	532,405,717	567,118,191	581,615,331	612,472,125
Expenditures				
Salaries, Wages & Benefits	(37,639,271)	(42,714,032)	(44,849,733)	(47,720,116)
Supplies	(359,311)	(282,066)	(297,298)	(313,946)
Other Operating Charges	(502,403,593)	(470,967,845)	(487,230,309)	(514,515,206)
Central Rates	(12,690,728)	(13,726,387)	(14,412,706)	(15,291,881)
Interfund Transfers	(24,641,105)	(28,316,834)	(29,732,676)	(31,635,567)
Total Expenditures	(577,734,008)	(556,007,164)	(576,522,722)	(609,476,717)
Estimated Underexpenditures				
Other Fund Transactions				
GAAP Adjustment	328,959			
Total Other Fund Transactions	328,959	-	-	-
Ending Fund Balance	(10,873,429)	237,597	5,330,206	8,325,615
Reserves				
Non-Medicaid Operating Reserve	(5,370,943)	(5,370,943)	(5,370,943)	(5,370,943)
Rainy Day Reserve (60 days)	(3,784,738)	(3,230,523)	(3,390,466)	(3,560,075)
Total Reserves	(9,155,681)	(8,601,466)	(8,761,409)	(8,931,018)
Reserve Shortfall	20,029,111	8,363,868	3,431,203	605,404
Ending Undesignated Fund Balance	-	-	-	-

Financial Plan Notes

2019-2020 Estimated reflects the best estimate for the biennium.

Outyear revenue and expenditure inflation assumptions are consistent with figures provided by PSB and/or OEFA.

Revenue Notes:

Federal, Non-Medicaid, and Intragovernmental revenues are based on current contract levels.

Interfund Transfers are based on estimated 21-22 budgets of expected transfers from other King County funds.

County tax and General Fund revenues are based on PSB guidance and OEFA Forecast information.

New MIDD revenue represents funding necessary to stabilize the King County Integrated Care Network (KCICN).

Expenditure Notes:

Expenditures are based on current spending plan and estimated levels for Medicaid and non-Medicaid mandated programs as well as Behavioral Health Administrative Services Organization (BH-ASO) system of care programs.

Reserve Notes:

State HCA provided \$5.3M in 2019 for BH-ASO reserves, which sits in a restricted operating reserve account.

Rainy Day reserve represents 60 days of estimated expenditures excluding those funded with Medicaid, Non-Medicaid, and Interfund Transfers.

Updated by PSB on 9/2/2020

2021-2022 Executive Proposed Operating Budget
MENTAL ILLNESS AND DRUG DEPENDENCY FUND (EN_A99000)

Operating Budget Summary	Expenditures	Revenues	Reg FTE	TLT
2019-2020 Revised Budget	138,965,260	145,841,753	18.0	0.0
Base Budget Adjustments	(3,469,201)	1,340,427	0.0	0.0
Decision Package Adjustments	(1,929,064)	(7,009,851)	0.0	0.0
2021-2022 Executive Proposed Budget	133,566,995	140,172,329	18.0	0.0
2021-2022 Executive Proposed Ordinance	133,567,000	140,173,000	18.0	0.0

Notes

1. The 2019-2020 Revised Budget equals the 2019-2020 Adopted Biennial Budget plus all Adopted Supplementals as of the publication of this document.
2. Adjust base budget to remove one-time changes, annualize supplemental changes, and increase personnel budgets to 2021-2022 rates. Personnel budgets reflect projected 2021-2022 salary and benefit rates, current position classifications, and step/merit increases.
3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
Direct Service Changes				
(DS_001) Prevention and Intervention Strategy Reductions Reduce multiple initiatives within the Prevention and Intervention Strategy in the 2021-2022 MIDD budget to manage to lower revenue forecasts.	(1,702,596)	0	0.0	0.0
(DS_002) Crisis Diversion Strategy Reductions Reduce multiple initiatives within the Crisis Diversion Strategy in the 2021-2022 MIDD budget to manage to lower revenue forecasts.	(5,322,515)	0	0.0	0.0
(DS_003) Recovery and Reentry Strategy Reductions Reduce multiple initiatives within the Recovery and Reentry Strategy in the 2021-2022 MIDD budget to manage to lower revenue forecasts.	(6,575,404)	0	0.0	0.0
(DS_004) System Improvement Strategy Reductions Reduce multiple initiatives within the System Improvement Strategy in the 2021-2022 MIDD budget to manage to lower revenue forecasts.	(3,733,898)	0	0.0	0.0
(DS_005) Therapeutic Court Strategy Reductions Reduce multiple initiatives within the Therapeutic Courts Strategy in the 2021-2022 MIDD budget to manage to lower revenue forecasts.	(492,000)	0	0.0	0.0

Administrative Service Changes

2021-2022 Executive Proposed Operating Budget
MENTAL ILLNESS AND DRUG DEPENDENCY FUND (EN_A99000)

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
(AC_001) Administration and Evaluation Reduction Reduce the Administration and Evaluation Strategy in the 2021-2022 MIDD budget to manage to lower revenue forecasts.	(529,360)	0	0.0	0.0
Technical Adjustments				
(TA_001) Transfer to Behavioral Health Fund Increase MIDD transfer to the Behavioral Health Fund to support operations of the County's Medicaid-funded Behavioral Health Services. The costs of providing these services after transitioning to Integrated Managed Care are not fully funded by revenues received from the State and from Managed Care Organizations.	15,000,000	0	0.0	0.0
(TA_002) Technical Adjustments Annualize some program amounts that had phase-in assumptions in the 2019-2020 budget to reflect full 2021-2022 baseline costs.	1,159,846	0	0.0	0.0
(TA_003) Net Zero Adjustments Make net zero adjustments to align budget within cost centers and accounts with expected expenditures.	0	0	0.0	0.0
(TA_005) Central Rate Allocation Adjustments Adjust central rate amounts across all of DCHS's funds to shift central rate amounts to correct funds or cost centers. DCHS is still budgeted to pay the same amount of total central rates as a Department, but is moving some budgeted charges to funds where charges are expected to occur. This decision package corresponds with TA_005 in all affected DCHS funds.	84,244	0	0.0	0.0
(TA_050) Revenue Adjustment Revise budgeted revenues to match the current forecast.	0	(7,009,851)	0.0	0.0
Central Rate Adjustments	182,619	0	0.0	0.0
Total Decision Package Adjustments	(1,929,064)	(7,009,851)	0.0	0.0

2021 - 2022 Proposed Financial Plan
Mental Illness and Drug Dependency / 000001135

Category	2019-2020 Estimated	2021-2022 Proposed	2023-2024 Projected	2025-2026 Projected
Beginning Fund Balance	20,302,619	14,684,458	6,331,059	2,071,588
Revenues				
Local Sales Tax	139,512,839	140,022,329	156,035,812	168,101,097
Other/Interest	225,000	150,000	158,100	168,377
Total Revenues	139,737,839	140,172,329	156,193,912	168,269,474
Expenditures				
Salaries, Wages & Benefits	(23,424,287)	(21,315,282)	(22,381,046)	(23,813,433)
Supplies	(184,134)	(184,634)	(194,604)	(205,502)
Contracted Services	(91,473,653)	(91,598,255)	(96,544,561)	(101,951,056)
Intergovernmental Services	(3,949,414)	(4,235,714)	(4,359,044)	(4,624,945)
Interfund Transfers	(21,324,512)	(19,691,843)	(20,755,203)	(21,917,494)
Transfer to Behavioral Health Fund	(5,000,000)	(15,000,000)	(20,000,000)	(20,000,000)
Total Expenditures	(145,356,000)	(152,025,728)	(164,234,457)	(172,512,431)
Estimated Under Expenditures		3,500,000	3,781,074	3,971,653
Other Fund Transactions				
Total Other Fund Transactions	-	-	-	-
Ending Fund Balance	14,684,458	6,331,059	2,071,588	1,800,284
Reserves				
Rainy Day Reserve (60 days)	(12,113,000)	(12,668,811)	(13,686,205)	(14,376,036)
Use of Reserves		6,334,405	-	
Total Reserves	(12,113,000)	(6,334,405)	(13,686,205)	(14,376,036)
Reserve Shortfall	-	3,347	11,614,617	12,575,752
Ending Undesignated Fund Balance	2,571,458	-	-	-

Financial Plan Notes

2021-2022 Proposed Budget ties to PBCS and matches 2021-2022 Estimated.

Out year revenue and expenditure inflation assumptions are consistent with figures provided by PSB's BFPA guidance.

Revenues Notes:

Estimated and projected revenues reflects the updated revenue forecast per King County Office of Economic and Financial Analysis (OEFA) as of August 2020.

OEFA projected Sales Tax revenues have incorporated the impacts of COVID-19.

Expenditure Notes:

Transfers to Behavioral Health Fund represent funding necessary to stabilize the King County Integrated Care Network (KCICN).

Reserve Notes:

The Rainy Day Reserve represents 60 days of estimated expenditures.

The Use of Reserves represents an approved spend down of the Rainy Day Reserve to reduce the impact of COVID-19 on current funded programs.

The financial plan was updated by PSB 9/10/2020.

PUBLIC HEALTH – SEATTLE & KING COUNTY

MISSION

Public Health — Seattle & King County (PHSKC) works to eliminate health inequities and maximize opportunities for every person to achieve optimal health. Overarching goals are that: 1) all children are born healthy and thrive; 2) adults live long and healthy lives; and 3) King County communities support and promote health for all. The department achieves its goals and delivers on its mission through six focus areas and priorities to:

- Develop, promote, and deliver programs and policies that improve health, reduce inequities, and result in healthy environments.
- Ensure that communities and individuals have access to critical safety net services.
- Activate and foster collaborations that drive health solutions.
- Ensure readiness to respond to emergency public health threats, including COVID-19.
- Produce and disseminate data that informs community planning and public health priorities.
- Strengthen collaborations with academic partners to promote excellence in public health practice and workforce development.

OVERVIEW

PHSKC provides services to every King County resident and visitor; however, the department works to prioritize the greatest needs while assuring, at a population-level, the protection of health for the entire region. Complexities include health inequalities that are being addressed in the context of racism as a public health crisis, emerging infections including the COVID-19 pandemic, the opioid crisis, and homelessness. PHSKC must also deliver linguistically and culturally appropriate information about public health issues in an increasingly diverse community. To meet these varied challenges, PHSKC strives within its complex funding environment to partner with communities and stakeholders, use research and data to understand root causes and measure results, and leverage its expertise across a wide range of services.

A strength of the department is that it operates many different services. PHSKC is organized into eight areas:

- **Cross-cutting services:** Includes the Assessment, Policy Development, and Evaluation (APDE) unit; Communications; Preparedness; Health Policy and Planning; and local government relations including the King County Board of Health.
- **Prevention:** Serves the community by monitoring, investigating, controlling, and preventing transmission of over 60 notifiable communicable diseases. The division also includes the Medical Examiner's Office and Vital Statistics.
- **Chronic Disease and Injury Prevention:** Addresses some of the leading causes of chronic diseases and injuries and their social determinants through seven programs.
- **Community Health Services (CHS):** Provides direct services to King County's most vulnerable individuals through Parent-Child Health, Family Planning, Oral Health, and Primary Care, and a variety of community partnership programs.
- **Environmental Health (EH):** Focuses on prevention of disease through sanitation, safe food and water, proper disposal of wastes and toxics, and promoting safe and healthy environmental conditions throughout King County for the benefit of all residents and visitors.
- **Emergency Medical Services (EMS):** Operates a coordinated regional partnership providing a continuum of care for people in need of emergency medical care.
- **Jail Health Services:** Provides health services to detained individuals by assessing and stabilizing serious health problems with a focus on transitioning patients back to services in the community.
- **Administrative Services:** Includes finance, compliance, electronic health record and billing management, contracts, procurement, real estate services, and human resources.

**2021-2022 Executive Proposed Operating Budget
PUBLIC HEALTH (EN_A80000)**

Operating Budget Summary	Expenditures	Revenues	Reg FTE	TLT
2019-2020 Revised Budget	535,126,220	535,349,107	848.7	3.5
Base Budget Adjustments	(94,793,256)	(111,249,582)	(2.3)	(3.5)
Decision Package Adjustments	15,467,863	30,074,176	(2.1)	0.0
2021-2022 Executive Proposed Budget	455,800,826	454,173,701	844.3	0.0
2021-2022 Executive Proposed Ordinance	455,801,000	454,174,000	845.6	1.5

Notes

1. The 2019-2020 Revised Budget equals the 2019-2020 Adopted Biennial Budget plus all Adopted Supplementals as of the publication of this document.
2. Adjust base budget to remove one-time changes, annualize supplemental changes, and increase personnel budgets to 2021-2022 rates. Personnel budgets reflect projected 2021-2022 salary and benefit rates, current position classifications, and step/merit increases.
3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
Direct Service Changes				
(DS_001) Parent and Child Health Redesign Update the position budget to reflect the Parent and Child Health redesign implemented on January 1, 2020. The redesign reflected changes in demand and involved practice changes to increase client access, scheduling flexibility, field visit capacity, and community access points. The net change in FTEs is a reduction of 20 vacant positions.	(4,934,227)	0	(20.0)	0.0
(DS_002) Kent Phoenix Academy School Based Health Center (SBHC) Closure Update the budget to reflect the closure of the Kent Phoenix Academy SBHC, which closed at the end of the 2018-2019 school year after state funds supporting the health center were eliminated.	(102,836)	(154,600)	0.0	0.0
(DS_003) Primary Care HIV Prevention Grant Continue primary care HIV prevention work through the Ending the HIV Epidemic federal grant from the Health Resources and Services Administration (HRSA). This funding began on April 1, 2020 and supports a disease research and investigation specialist in the pre-exposure prophylaxis (PrEP) program, as well as physician, nurse and patient advocate staff at the Safe, Healthy, Empowered mobile clinic.	444,532	521,830	1.0	0.0

2021-2022 Executive Proposed Operating Budget
PUBLIC HEALTH (EN_A80000)

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
(DS_004) Family Planning Referral Coordinator Expand Family Planning by adding a referral coordinator to better meet the needs of the most vulnerable clients. This position will be funded with additional grant funding in the Breast, Cervical and Colon Health Program (BCCHP) and patient generated revenue.	183,263	252,352	1.0	0.0
(DS_005) Senior Mobile Medical Program Incorporate additional funding from the Veterans, Seniors, and Human Services Levy to Health Care for the Homeless's Senior Mobile Medical Program. The funding in 2021 continues contracted work to provide services and then increases in 2022 to purchase a new senior-specific mobile van, support additional contracted work, and add an internal administrative specialist for operations of the van.	977,040	980,000	1.0	0.0
(DS_006) Child Death Review Add funding from Best Starts for Kids (BSK) to existing City of Seattle funding to expand the Child Death Review Program and create a career service program manager. Child Death Review is a forum for PH to gather community stakeholders to learn from and make recommendations around preventable child deaths. Related to DS_001 in the BSK fund.	290,476	282,960	1.0	0.0
(DS_008) HIV CDC Ending the HIV Epidemic Grant Expand HIV prevention work by adding the Ending the HIV Epidemic federal grant awarded by the Centers for Disease Control (CDC). The program is expected to start in 2020 and run through mid-2025, providing testing, treatment, prevention, and outbreak response, largely focused on socially marginalized populations.	3,641,055	4,189,114	7.1	0.0
(DS_009) HIV HRSA Ending the HIV Epidemic Grant Continue work to end the HIV epidemic based on a grant begun in 2020 awarded by the Health Resources and Services Administration. The program includes low barrier clinic sites in north Seattle and south King County and increase capacity at the MAX clinic at Harborview.	1,591,960	1,700,000	1.3	0.0
(DS_010) Hepatitis C FPHS Investigation and Linkage to Care Support Hepatitis C investigation and linkage to care activities. This work is funded through ongoing Foundational Public Health Services revenue from the Washington Department of Health.	531,700	650,400	2.0	0.0
(DS_017) Patient-Centered Outcomes Research Institute (PCORI) Dissemination and Implementation Award Continue to disseminate and implement the results from a previously awarded PCORI grant that created a community health worker asthma control model. This work is funded through a three-year grant that started in 2019.	339,508	500,000	0.0	0.0

2021-2022 Executive Proposed Operating Budget
PUBLIC HEALTH (EN_A80000)

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
(DS_018) Breastfeeding Peer Counseling Add two half-time WIC breastfeeding peer counselors to the Breastfeeding Peer Counseling program funded by the US Department of Agriculture.	135,828	142,000	1.0	0.0
Administrative Service Changes				
(AC_001) Mobile Senior Program Add a program manager for the Mobile Senior Program. This is a net zero change because contract expenditures will be reduced equal to the cost of the position.	(9,546)	0	1.0	0.0
(AC_002) Administrative Change to Remove Dental Team Remove vacant positions from Renton dental team to align with demand. Positions were added in the 2017-2018 budget but never filled.	(785,062)	0	(3.0)	0.0
(AC_003) Food Borne Illness Epidemiologist Shift the entire epidemiologist into Public Health, as it had previously been split between Public Health and Environmental Health, with Environmental Health covering the cost of the position via a transfer. This change will leave the full position in Public Health, with existing permit revenue shifting to Public Health, aligning budget with existing practice. Related to AC_003 in Environmental Health.	123,777	125,616	0.5	0.0
(AC_004) Integrated Behavioral Health Social Worker Add a career service social worker to provide behavioral health services, focused on direct treatment of behavioral health conditions, for uninsured and underinsured clients at Eastgate Primary Care. Funds from the Veterans, Seniors and Human Services Levy will add to Medicaid patient generated revenue to fund the new position in addition to grant funding from the Health Resources and Services Administration (HRSA) to fund existing staff.	238,973	276,300	1.0	0.0
(AC_005) Opioid Response - Regional Health Administrator Position Add a regional health administrator position in the Office of the Director (ODIR) to provide the overarching policy direction and systemic foundation for PH's overdose response effort, including a new media campaign. In addition to coordinating opioid priorities across King County agencies, ODIR is responsible for grant programs and community-wide convening efforts. Funders include CDC and the Department of Justice.	1,489,264	1,544,337	1.0	0.0
(AC_006) Emergency Preparedness Coordinator Transfer Transfer an emergency preparedness coordinator position from the Public Health fund to the Environmental Health (EH) fund to allow for increased focus on education and outreach to partners and the community. EH currently splits this position with Emergency Preparedness. Emergency Preparedness will fund 0.25 FTE of the position and EH will pay for the remaining 0.75 FTE. Related to AC_006 in Environmental Health.	(191,031)	0	(1.0)	0.0

2021-2022 Executive Proposed Operating Budget
PUBLIC HEALTH (EN_A80000)

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
(AC_007) Zero Youth Detention (ZYP) Community Liaison Add a position to lead several crucial ZYP strategies with an emphasis on working with the hardest to reach young people in the most difficult circumstances. Public Health has reallocated costs existing ZYP budget to cover the position and requests only FTE authority.	476	0	1.0	0.0
(AC_011) Public Health Juvenile Detention Position Reduction Remove vacant Public Health position in Juvenile Detention. A position deployed to Juvenile Detention to support a Public Health approach to detention is no longer needed as the focus of Zero Youth Detention programming is to avoid secure detention and therefore prioritize funding for those programs that keep youth out of detention. Public Health will, however, continue engaging with DAJD to support programming for detained youth. Associated with AC_011 in the GF Transfer to PH.	(573,768)	(573,768)	(1.0)	0.0
(AC_013) HRSA - Ambulatory System Grant Continue to provide training for nurses who want to work with vulnerable populations through a Health Resources and Services Administration (HRSA) grant, which began in the last biennium and is funded through July 2022.	708,124	1,050,000	0.0	0.0
(AC_015) Regional Gun Violence As part of the Zero Youth Detention initiative, fund technical assistance and the support of community partners to pursue a regional gun violence strategy. Activities include convening community groups and funding stipends for community and youth participation. Associated with AC_015 in the GF Transfer to PH.	600,000	600,000	0.0	0.0
(AC_020) HealthierHere Innovation Fund Evaluator Add evaluation of three HealthierHere Innovation Fund investment areas. This work is funded by a two-year HealthierHere grant, starting in 2020, to the Assessment, Policy Development and Evaluation (APDE) unit.	38,757	350,000	0.0	0.0
(AC_021) Robert Wood Johnson Healthy Eating Research Grant Evaluate innovations to overcoming barriers to equitable access to and use of federal Nutrition Program for Women, Infants, and Children (WIC) benefits. This work is funded through a two-year Robert Wood Johnson Healthy Eating Research Grant to the APDE unit.	25,446	160,000	0.0	0.0
(AC_022) Centers for Disease Control and Prevention (CDC) COVID-19 Grant Collaborate with the Centers for Disease Control (CDC) to monitor and evaluate the effects of community mitigation strategies on social, economic and non-COVID-19 health changes in King County. This work is funded by a CDC grant.	44,000	708,333	0.0	0.0

2021-2022 Executive Proposed Operating Budget
PUBLIC HEALTH (EN_A80000)

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
(AC_023) Youth Marijuana Prevention and Education Program Continue funding for the countywide Youth Marijuana Prevention and Education Program (YMPEP), an inter-agency (PHSKC & DCHS) program funded by a state grant.	550,384	979,370	0.0	0.0
(AC_024) Sodium Reduction in King County Continue five-year award that PHSKC received from the CDC to make policy, systems, and environment changes to reduce the sodium content in schools, food banks and congregant meals for low income families. This budget is for the last year of funding.	245,347	339,700	0.0	0.0
(AC_026) USDA Agricultural Marketing Services Grant Support the development, coordination, and expansion of direct producer-to-consumer markets to help increase access and availability to locally and regionally produced agricultural products. This work is funded through a three-year grant, which began in 2019, from the United States Department of Agriculture (USDA).	106,000	170,000	0.0	0.0
(AC_027) Supplemental Nutrition Assistance Program Education (SNAP-Ed) Grant Continue supporting the health and food security of people who receive Supplemental Nutrition Assistance Program (SNAP) food assistance benefits. This work is funded by federal SNAP-Ed funding.	274,000	851,718	0.0	0.0
(AC_028) Epidemiologist for BSK Communities Count Provide data and evaluation services for the BSK Communities Count program by adding a part-time epidemiologist (0.8 FTE). Related to DS_001 in BSK, with revenue in TA_100 of this fund.	227,813	0	0.8	0.0
(AC_029) Social Research Scientist for BSK Evaluation Expand BSK evaluation efforts by adding a social research scientist. Related to DS_001 in BSK.	284,767	288,206	1.0	0.0
(AC_030) BSK Funding for PH Policy Manager Increase BSK funding for the PH BSK Policy Manager to better align with the time spent on BSK programming by adding funding for a quarter of an existing position that was previously split evenly with BSK and other work. Related to DS_001 in BSK.	86,117	87,212	0.3	0.0
(AC_031) Communities of Opportunity (COO) Staff Move to Public Health Transfer the COO Employment Manager from DCHS to Public Health for the Communities of Opportunity program. This program operates out of Public Health, so this change aligns supervisory responsibilities with the corresponding structure of the program. The position will continue to be funded by the BSK-COO strategy. Associated with AC_031 in BSK and EER.	289,717	289,717	1.0	0.0
Technical Adjustments				

2021-2022 Executive Proposed Operating Budget
PUBLIC HEALTH (EN_A80000)

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
(TA_003) Chiefs and Health Information Technology Allocation Allocate Health Information Technology team, Electronic Medical Records, Pharmacy Chief, Nursing Chief, Dental Chief, and Infolinx costs to Public Health Divisions. Some of the Nursing Chief costs are offset by grant revenues.	(345,845)	0	0.0	0.0
(TA_004) STD Epidemiology and Laboratory Capacity Grants Continue funding through July 2021 for two existing federal Epidemiology and Laboratory Capacity grants, one related to gonorrhea and one to HPV. This funding, awarded to the Prevention Division STD program, supports existing staff as well as subcontractor and lab testing expenditures.	238,539	524,223	0.0	0.0
(TA_005) Public Health Laboratory True Up Adjust Public Health Laboratory revenues and expenses such that they net to zero as the laboratory is required by Board of Health code to generate fees to recover its testing costs.	80,800	(281,020)	0.0	0.0
(TA_006) HMC and NJB Operating Expense Increase Add expenditure for increased space costs for the Public Health Laboratory and Tuberculosis program at Harborview Medical Center and Vital Statistics and the STD Clinic at the Ninth and Jefferson Building. Related to TA_006 in the MEO.	56,849	0	0.0	0.0
(TA_020) Breast and Cervical Health Program Contract Costs Add and correct expenditure levels for the Breast and Cervical Health Program to align with actual needs.	361,850	0	0.0	0.0
(TA_050) Revenue Adjustment Revise budgeted revenues to match the current forecast.	0	3,242,231	0.0	0.0
(TA_052) Technical Revenue and Expenditure Adjustments for CHS Division Adjust revenues and expenditures for technical adjustments across numerous cost centers and projects.	4,842,688	2,436,567	0.0	0.0
(TA_095) Public Health Administration Fund Overhead Allocation Allocate Public Health Administration Fund expenses and County central rate expenses to divisions within the Public Health Fund, Emergency Medical Services Fund, Environmental Health Fund, Local Hazardous Waste, Jail Health Services Division, and Medical Examiner's Office. Expenses allocated include Public Health human resources, office of the director, and other department-wide administrative, management, and support services, as well as some county central rates.	(574,432)	0	0.0	0.0
(TA_096) Public Health Division Overhead Allocations Allocate department and county overhead costs to the cost center level. Costs allocated include information technology, division overhead, department overhead, and county central rates.	(124,895)	0	0.0	0.0

**2021-2022 Executive Proposed Operating Budget
PUBLIC HEALTH (EN_A80000)**

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
(TA_100) Best Starts for Kids Implementation Plan Adjustments Adjust revenues and non-labor expenditures to match the adopted BSK Implementation Plan.	3,182,044	7,841,378	0.0	0.0
(TA_110) Net Zero Changes Revise expenditure accounts to match current spending patterns.	0	0	0.0	0.0
(TA_111) Overtime Account Adjustment Adjust overtime account to accommodate GWI, retirement, and FICA.	9,058	0	0.0	0.0
(TA_112) Temporary Account Adjustment Adjust temporary account to accommodate GWI and FICA.	9,598	0	0.0	0.0
(TA_113) Vacancy Rate Adjustment Capture salary savings from employee turnover, without reducing the FTE authority, to increase the accuracy of labor budgeting for this appropriation unit and provide greater transparency.	(3,173,000)	0	0.0	0.0
(TA_116) Net Zero Adjustments Make net zero changes to reflect current spending patterns.	0	0	0.0	0.0
Central Rate Adjustments	4,032,756	0	0.0	0.0
Total Decision Package Adjustments	15,467,863	30,074,176	(2.1)	0.0

2021 - 2022 Proposed Financial Plan
Public Health / 000001800

Category	2019-2020 Estimated	2021-2022 Proposed	2023-2024 Projected	2025-2026 Projected
Beginning Fund Balance	17,434,071	17,690,361	16,063,237	4,259,265
Revenues				
Licenses and Permits	964,000	1,029,999	1,045,449	1,061,131
Federal Grants Direct	31,800,271	30,641,058	31,100,674	31,567,184
Federal Grants Indirect	100,071,092	50,555,103	51,313,430	52,083,131
State Grants	37,770,871	10,946,108	11,110,300	11,276,954
State Entitlements	29,637,241	31,040,992	31,506,607	31,979,206
Grants from Local Units	12,680,350	12,184,000	12,366,760	12,552,261
Charge for Services	125,805,878	144,216,205	146,235,232	148,282,525
Fines and Forfeits	420	6,000	6,090	6,181
Miscellaneous Revenue	7,251,281	5,490,401	5,572,757	5,656,348
Non Revenue Receipts	-	-	-	-
Other Financing Sources	178,489,887	168,063,835	176,467,027	185,819,779
Total Revenues	524,471,291	454,173,701	466,724,325	480,284,701
Expenditures				
Wages and Benefits	(247,548,455)	(215,862,058)	(226,655,161)	(241,161,091)
Supplies	(15,147,644)	(10,681,202)	(11,215,262)	(11,787,240)
Services-Other Charges	(198,328,789)	(163,811,525)	(172,002,101)	(180,774,208)
Intragovernmental Services	(1,000)	(64,194,622)	(67,404,354)	(71,516,019)
Capital Outlay	(62,550,892)	(986,544)	(986,544)	(986,544)
Debt Service	(490,719)	-	-	-
Intragovernmental Contributions	(1,121)	(219,066)	(219,066)	(219,066)
Special Budgetary Account	(813,061)	-	-	-
Contingencies	-	(45,808)	(45,808)	(45,808)
Contra Expenditures	(3,144)	-	-	-
Applied Overhead	669,825	-	-	-
Total Expenditures	(524,215,000)	(455,800,826)	(478,528,296)	(506,489,977)
Estimated Underexpenditures				
Other Fund Transactions				
Total Other Fund Transactions	-	-	-	-
Ending Fund Balance	17,690,361	16,063,237	4,259,265	(21,946,011)
Reserves				
Expenditure Reserve (Restricted)	(4,359,593)	(3,000,000)		
Cash Flow Reserve				
Rainy Day Reserve (60 days)	(13,616,877)	(15,284,227)	(16,347,509)	(17,765,889)
Total Reserves	(17,976,470)	(18,284,227)	(16,347,509)	(17,765,889)
Reserve Shortfall	286,109	2,220,990	12,088,244	39,711,900
Ending Undesignated Fund Balance	-	-	-	-

Financial Plan Notes

All financial plans have the following assumptions, unless otherwise noted in below rows.

2021-2022 Proposed Budget ties to PBCS and matches 2021-2022 Estimated.

Outyear revenue and expenditure inflation assumptions are consistent with figures provided by PSB's BFPA guidance.

Revenues Notes:

Out year revenue estimates are based on 1.5% assumed increases for all accounts except Charge for Services, which is based on an average increase of 0.8% (Patient Generated Revenue) and 2% (City of Seattle) and Other Financing Sources increased at the BPFA Local Inflation rate.

Other Financing Sources include the General Fund transfer to Public Health and revenue from the Mental Illness and Drug Dependency (MIDD) fund, the Veterans, Seniors and Human Services Levy (VSHSL), and the Best Starts for Kids (BSK) levy.

Expenditure Notes:

COVID-related response expenditures are incorporated into the 2019-2020 account lines. Anticipated COVID response revenue is \$37.5M.

Reserve Notes:

Expenditure Reserve amount in 2019-2020 is the general fund revenue associated with the anticipated underexpenditure of Zero Youth Detention to be returned to the General Fund. An additional \$3,000,000 in Reserves has been added to 2019-2020 and 2021-2022 for potential PGR reductions in the case of a 2nd wave of COVID-19.

Updated by Laura Pitarys 8/26/2020 using PBCS data.

**2021-2022 Executive Proposed Operating Budget
PUBLIC HEALTH ADMINISTRATION (EN_A89000)**

Operating Budget Summary	Expenditures	Revenues	Reg FTE	TLT
2019-2020 Revised Budget	33,120,816	33,120,816	75.0	0.0
Base Budget Adjustments	1,127,108	265,172	0.0	0.0
Decision Package Adjustments	(2,382,929)	(1,520,992)	0.0	0.0
2021-2022 Executive Proposed Budget	31,864,995	31,864,996	75.0	0.0
2021-2022 Executive Proposed Ordinance	31,865,000	31,865,000	75.0	0.0

Notes

1. The 2019-2020 Revised Budget equals the 2019-2020 Adopted Biennial Budget plus all Adopted Supplementals as of the publication of this document.
2. Adjust base budget to remove one-time changes, annualize supplemental changes, and increase personnel budgets to 2021-2022 rates. Personnel budgets reflect projected 2021-2022 salary and benefit rates, current position classifications, and step/merit increases.
3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
Technical Adjustments				
(TA_050) Revenue Adjustments Revise budgeted revenues to match the budgeted expenditures.	0	(1,520,992)	0.0	0.0
(TA_110) Net Zero Changes Revise expenditure accounts to match current spending patterns.	0	0	0.0	0.0
(TA_111) Overtime Account Adjustment Adjust overtime account to accommodate GWI, retirement, and FICA.	1,381	0	0.0	0.0
(TA_112) Temporary Account Adjustment Adjust temporary account to accommodate GWI and FICA.	1,686	0	0.0	0.0
(TA_113) Vacancy Rate Adjustment Capture salary savings from employee turnover, without reducing the FTE authority, to increase the accuracy of labor budgeting for this appropriation unit and provide greater transparency.	(135,000)	0	0.0	0.0
Central Rate Adjustments	(2,250,996)	0	0.0	0.0
Total Decision Package Adjustments	(2,382,929)	(1,520,992)	0.0	0.0

2021 - 2022 Proposed Financial Plan
Public Health Administration Fund /000001890

Category	2019-2020 Estimated	2021-2022 Proposed	2023-2024 Projected	2025-2026 Projected
Beginning Fund Balance	-	-	-	-
Revenues				
Charge for Services	33,120,719			
Miscellaneous Revenue		31,864,995	33,458,245	35,599,571
Total Revenues	33,120,719	31,864,995	33,458,245	35,599,571
Expenditures				
Wages and Benefits	(22,234,961)	(23,039,951)	(24,191,949)	(25,740,233)
Supplies	(419,146)	(419,146)	(440,103)	(468,270)
Services - Other Charges	(1,049,032)	(1,056,928)	(1,109,774)	(1,180,800)
Intragovernmental Services	(8,198,568)	(6,088,086)	(6,392,490)	(6,801,609)
Capital Outlay	(4,521)	(7,620)	(8,001)	(8,513)
Debt Service	(40,239)	(80,478)	(84,502)	(89,910)
Intragovernmental Contributions	(1,174,253)	(1,172,786)	(1,231,425)	(1,310,236)
Total Expenditures	(33,120,719)	(31,864,995)	(33,458,245)	(35,599,571)
Estimated Underexpenditures				
Other Fund Transactions				
Total Other Fund Transactions	-	-	-	-
Ending Fund Balance	-	-	-	-
Reserves				
Total Reserves	-	-	-	-
Reserve Shortfall	-	-	-	-
Ending Undesignated Fund Balance	-	-	-	-

Financial Plan Notes

2021-2022 Proposed Budget ties to PBCS and matches 2021-2022 Estimated.

Outyear revenue and expenditure inflation assumptions are consistent with figures provided by PSB's BFPA guidance.

Updated by Public Health staff on 8/28/2020

**2021-2022 Executive Proposed Operating Budget
MEDICAL EXAMINER (EN_A87000)**

Operating Budget Summary	Expenditures	Revenues	Reg FTE	TLT
2019-2020 Revised Budget	14,648,588	3,740,145	32.0	0.0
Base Budget Adjustments	(553,993)	(676,145)	0.0	0.0
Decision Package Adjustments	(20,038)	278,118	0.0	0.0
2021-2022 Executive Proposed Budget	14,074,557	3,342,118	32.0	0.0
2021-2022 Executive Proposed Ordinance	14,075,000	3,343,000	32.0	0.0

Notes

1. The 2019-2020 Revised Budget equals the 2019-2020 Adopted Biennial Budget plus all Adopted Supplementals as of the publication of this document.
2. Adjust base budget to remove one-time changes, annualize supplemental changes, and increase personnel budgets to 2021-2022 rates. Personnel budgets reflect projected 2021-2022 salary and benefit rates, current position classifications, and step/merit increases.
3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
Direct Service Changes				
(DS_015) Office Space Expansion Expand the MEO footprint in the Ninth & Jefferson Building (NJB) to the space Vital Statistics plans to vacate.	151,599	0	0.0	0.0
Administrative Service Changes				
(AC_002) Cultural Navigator Program Reallocate expenses to continue a contract with the Somali Health Board, piloted in 2019-2020, to provide culturally competent services to families in immigrant, refugee, and US-born Muslim communities experiencing a sudden loss.	0	0	0.0	0.0
Technical Adjustments				
(TA_005) Indigent Remains Program Increase funding for indigent remains cremations to meet demand.	90,000	0	0.0	0.0
(TA_006) NJB Operating Expense Increase Add expenditure for increases in space costs at the Ninth & Jefferson Building based on annual rent increases for the existing space. Related to TA_006 in the Public Health Fund.	37,393	0	0.0	0.0
(TA_050) Revenue Adjustment Revise budgeted revenues to match the current forecast.	0	278,118	0.0	0.0

2021-2022 Executive Proposed Operating Budget
MEDICAL EXAMINER (EN_A87000)

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
(TA_095) Public Health Administration Fund Overhead Allocation Allocate Public Health Administration Fund expenses and county central rate expenses to divisions within the Public Health Fund, Emergency Medical Services Fund, Environmental Health Fund, Jail Health Services Division and Medical Examiner's Office. Expenses allocated include Public Health human resources, office of the director and other department-wide administrative, management and support services, and some county central rates.	(44,964)	0	0.0	0.0
(TA_096) Prevention and MEO Overhead Allocation Allocate Prevention division administrative overhead to programs within the division, including the Medical Examiner's Office.	65,848	0	0.0	0.0
(TA_110) Net Zero Changes Revise expenditure accounts to match current spending patterns.	0	0	0.0	0.0
(TA_111) Overtime Account Adjustment Adjust overtime account to accommodate GWI, retirement, and FICA.	1,955	0	0.0	0.0
(TA_112) Temporary Account Adjustment Adjust temporary account to accommodate GWI and FICA.	0	0	0.0	0.0
(TA_113) Vacancy Rate Adjustment Capture salary savings from employee turnover, without reducing the FTE authority, to increase the accuracy of labor budgeting for this appropriation unit and provide greater transparency.	(78,000)	0	0.0	0.0
(TA_116) Net Zero Changes Make net zero changes to reflect current spending patterns.	0	0	0.0	0.0
Central Rate Adjustments	(243,869)	0	0.0	0.0
Total Decision Package Adjustments	(20,038)	278,118	0.0	0.0

**2021-2022 Executive Proposed Operating Budget
EMERGENCY MEDICAL SVCS (EN_A83000)**

Operating Budget Summary	Expenditures	Revenues	Reg FTE	TLT
2019-2020 Revised Budget	191,077,423	178,645,200	140.3	0.0
Base Budget Adjustments	16,768,273	22,550,212	0.0	0.0
Decision Package Adjustments	1,676,045	3,822,368	(3.0)	0.0
2021-2022 Executive Proposed Budget	209,521,741	205,017,780	137.3	0.0
2021-2022 Executive Proposed Ordinance	209,522,000	205,018,000	137.3	0.0

Notes

1. The 2019-2020 Revised Budget equals the 2019-2020 Adopted Biennial Budget plus all Adopted Supplementals as of the publication of this document.
2. Adjust base budget to remove one-time changes, annualize supplemental changes, and increase personnel budgets to 2021-2022 rates. Personnel budgets reflect projected 2021-2022 salary and benefit rates, current position classifications, and step/merit increases.
3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
Administrative Service Changes				
(AC_001) Reduce Vacant Positions Reduce three vacant positions which were held during the EMS Levy planning process.	(783,679)	0	(3.0)	0.0
Technical Adjustments				
(TA_001) EMS Allocations Update EMS allocations to programs based on forecasted CPI-W, per the voter-adopted Strategic Plan.	6,116,343	0	0.0	0.0
(TA_002) Program Balances Update program balances and funding to cover expense claims from EMS partner agencies that went unclaimed in 2019-2020.	(1,393,068)	0	0.0	0.0
(TA_003) King County Medic One Allocations Update King County Medic One allocations based on forecasted CPI-W and the voter-adopted strategic plan.	(198,456)	0	0.0	0.0
(TA_004) KCIT Allocations Update KCIT costs and allocations to EMS program areas.	(202,618)	0	0.0	0.0
(TA_021) Additional Vacancy Rate Increase calculated vacancy rate based on historical trends and vacancy forecasts.	(583,000)	0	0.0	0.0

2021-2022 Executive Proposed Operating Budget
EMERGENCY MEDICAL SVCS (EN_A83000)

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
(TA_050) Revenue Adjustment Revise budgeted revenues based on current forecasts for 2021-2022.	0	3,822,368	0.0	0.0
(TA_095) Public Health Administration Fund Overhead Allocation Allocate Public Health Administration Fund expenses and county central rate expenses to divisions within the Public Health Fund, Emergency Medical Services Fund, Environmental Health Fund, Jail Health Services Division and Medical Examiner's Office. Expenses allocated include Public Health human resources, office of the director and other department-wide administrative, management and support services, and some county central rates.	(956,613)	0	0.0	0.0
(TA_096) EMS Division Overhead Allocate department and King County overhead to grants, strategic initiatives and King County Medic One.	0	0	0.0	0.0
(TA_110) Net Zero Changes Allocate expenditure accounts to match current spending patterns.	0	0	0.0	0.0
(TA_111) Overtime Account Adjustment Adjust overtime account to accommodate GWI, retirement, and FICA.	76,208	0	0.0	0.0
(TA_112) Temporary Account Adjustment Adjust temporary account to accommodate GWI and FICA.	4,811	0	0.0	0.0
(TA_113) Vacancy Rate Adjustment Capture salary savings from employee turnover, without reducing the FTE authority, to increase the accuracy of labor budgeting for this appropriation unit and provide greater transparency.	(717,000)	0	0.0	0.0
(TA_116) Net Zero Changes Align net zero adjustments in EMS.	0	0	0.0	0.0
Central Rate Adjustments	313,117	0	0.0	0.0
Total Decision Package Adjustments	1,676,045	3,822,368	(3.0)	0.0

2021 - 2022 Proposed Financial Plan Emergency Medical Services / 000001190				
Category	2019-2020 Estimated	2021-2022 Proposed	2023-2024 Projected	2025-2026 Projected
Beginning Fund Balance	43,676,824	55,719,401	51,215,441	47,049,335
Revenues				
Taxes	178,950,868	203,556,947	209,968,057	108,050,886
Licenses and Permits	74,993	25,000	25,000	12,500
State Funds	144,062	102,532	102,532	51,266
Charge for Services	1,021,519	351,447	356,572	180,221
Misc Revenue/Other Financing	2,271,983	981,854	1,037,000	566,500
Total Revenues	182,463,425	205,017,780	211,489,161	108,861,373
Expenditures				
Wages and Benefits	(46,349,503)	(47,706,878)	(50,092,222)	(25,822,540)
Supplies	(2,647,127)	(3,142,312)	(3,220,870)	(1,650,696)
Services - Other Charges	(107,418,255)	(138,721,513)	(143,715,487)	(74,458,994)
Intragovernmental Services	(13,247,040)	(12,913,348)	(13,559,015)	(6,982,893)
Capital Outlay	(720,160)	(727,116)	(841,928)	(2,132,333)
Intragovernmental Contributions	(222,403)	(214,995)	(225,745)	(117,387)
Contingencies	(19,494)	(6,095,578)	(4,000,000)	(1,000,000)
Applied Overhead				
Total Expenditures	(170,623,982)	(209,521,740)	(215,655,267)	(112,164,843)
Estimated Underexpenditures				
Other Fund Transactions				
Unrealized gains/losses	203,134			
Total Other Fund Transactions	203,134	-	-	-
Ending Fund Balance	55,719,401	51,215,441	47,049,335	43,745,865
Reserves				
Expenditure Reserve	(34,683,567)	(25,383,993)	(20,461,699)	(16,088,780)
Rainy Day Reserve (90 days)	(21,035,833)	(25,831,447)	(26,587,636)	(27,657,085)
Total Reserves	(55,719,400)	(51,215,440)	(47,049,335)	(43,745,865)
Reserve Shortfall	-	-	-	0
Ending Undesignated Fund Balance	-	-	-	-

Financial Plan Notes

2021-2022 Proposed Budget ties to PBCS and matches 2021-2022 Estimated.

Outyear revenue and expenditure inflation assumptions are consistent with figures provided in PSB's BFPA guidance, the OEFA August Forecast, and the Medic One/EMS Strategic Plan.

Revenue Notes:

State Funds Include State Grants, State Shared Revenues, and State Entitlements.

Misc/Other includes Miscellaneous Revenue and Other Financing Sources.

2025-2026 includes 2025 only as last year of current 2020-2025 EMS Levy.

Expenditure Notes:

Services includes ALS, BLS and MIH allocations to regional partners per Medic/One EMS Strategic Plan.

Reserve Notes:

Expenditure reserve includes reserves for potential ALS capacity increase, ALS equipment, program balances not budgeted, and a potential supplemental reserve per the Medic One/EMS Strategic Plan.

Last Updated by Cynthia Bradshaw, Emergency Medical Services, on 8/27/20

**2021-2022 Executive Proposed Operating Budget
ENVIRONMENTAL HEALTH SERVICES (EN_A85000)**

Operating Budget Summary	Expenditures	Revenues	Reg FTE	TLT
2019-2020 Revised Budget	63,832,740	58,895,985	157.8	2.0
Base Budget Adjustments	(816,876)	(1,117,227)	0.0	0.0
Decision Package Adjustments	162,104	412,097	(1.5)	1.0
2021-2022 Executive Proposed Budget	63,177,968	58,190,855	156.3	3.0
2021-2022 Executive Proposed Ordinance	63,178,000	58,191,000	156.3	4.0

Notes

1. The 2019-2020 Revised Budget equals the 2019-2020 Adopted Biennial Budget plus all Adopted Supplementals as of the publication of this document.
2. Adjust base budget to remove one-time changes, annualize supplemental changes, and increase personnel budgets to 2021-2022 rates. Personnel budgets reflect projected 2021-2022 salary and benefit rates, current position classifications, and step/merit increases.
3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
Direct Service Changes				
(DS_001) CDC Childhood Lead Poison and Prevention Program Continue the Childhood Lead Poison and Prevention Program through Sept. 2021 using CDC grant funds. The CDC grant initially began in 2017 and was extended in Sept. 2020.	402,000	402,000	0.0	0.0
(DS_002) National Estuary Program Implement water quality work on Vashon Island and in the Poverty Bay Shellfish Protection District by adding funding for the National Estuary Program. Funding will go toward personnel in PH and DNRP-WLRD-SWS who are implementing this work, community engagement contractors, and financial assistance for property owners. Funded by the Environmental Protection Agency (EPA).	440,000	440,000	0.0	0.0
(DS_003) Water Pollution Reduction Coordinate multi-agency field teams who perform water sampling, evaluate pollution sources, and provide technical assistance to property owners in order to find and fix pollution. Also funds a stakeholder advisory committee through community-based organizations.	75,000	0	0.0	0.0

2021-2022 Executive Proposed Operating Budget
ENVIRONMENTAL HEALTH SERVICES (EN_A85000)

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
(DS_004) Community Environmental Health Electronic Permitting and Records Management Move data and processes from paper to electronic systems and lead work with a contracted service to transfer records from paper to a systematic, accessible, electronic system. Work includes a temporary position and will be paid through the program's portion of fund balance.	496,521	0	0.0	1.0
(DS_005) On-site Sewage System (OSS) Code Revisions Add a temporary position to address OSS policy changes outlined by Board of Health Title 13 Code Revisions. This position, which will be funded by OSS fund balance, will guide the process and stakeholder engagement and will implement code development.	161,425	0	0.0	0.0
(DS_006) OSS Failure Response and Industry Engagement Add a health inspector to respond to complaints and industry reports of ailing septic systems, track failures, and support OSS owners with identifying fixes. The one cent septage surcharge will support this position.	263,862	267,149	1.0	0.0
(DS_007) Fall City Wastewater Infrastructure Assessment and Planning Provide technical work in collaboration with the Department of Natural Resources and Parks (DNRP) and the Department of Local Services (DLS) to assess wastewater treatment options for Fall City businesses. A DNRP grant from the Washington Department of Commerce will fund this project.	300,000	450,000	0.0	0.0
Administrative Service Changes				
(AC_001) Position Transfers Within Environmental Health Transfer Assistant Directors to newly created cost centers within the EH fund to re-align budget.	0	0	0.0	0.0
(AC_002) Plumbing Fee Study Complete a permit fee study to true up plumbing fees to the costs of doing business, with a strong consideration for equitable outcomes. This study will use plumbing and gas piping fund balance.	150,000	0	0.0	0.0
(AC_003) Food Borne Illness Epidemiologist Position Shift the entire epidemiologist into Public Health, as it had previously been split between Public Health and Environmental Health, with Environmental Health covering the cost of the position via a transfer. This change will leave the full position in Public Health, with existing permit revenue shifting to Public Health, aligning budget with existing practice. Related to AC_003 in Public Health.	1,838	0	(0.5)	0.0

2021-2022 Executive Proposed Operating Budget
ENVIRONMENTAL HEALTH SERVICES (EN_A85000)

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
(AC_006) Emergency Preparedness Coordinator Transfer Transfer an emergency preparedness coordinator position from the Public Health fund to the Environmental Health (EH) fund to allow for increased focus on education and outreach to partners and the community. EH currently splits this position with Emergency Preparedness. Emergency Preparedness will fund 0.25 FTE of the position and EH will pay for the remaining 0.75 FTE. Related to AC_006 in Public Health.	29,211	0	1.0	0.0
(AC_007) Technology Investment Improve operating and program efficiency through software/technologies investments, using fund balance.	150,000	0	0.0	0.0
(AC_008) Food Program Staff Reduction Reduce three FTEs from the Food Program to mitigate a reduction in permit revenue projections due to economic conditions caused by the COVID-19 pandemic.	(818,744)	0	(3.0)	0.0
(AC_009) Parking Cost Reduction Reduce parking garage costs by shifting to home deployments. Starting in 2020 staff began deploying from home, leading to a reduction of 35 monthly parking charges at the Goat Hill garage.	(252,000)	0	0.0	0.0
Technical Adjustments				
(TA_001) Structural Corrections Realign budget to actuals to better match the division's new structure.	(192,195)	0	0.0	0.0
(TA_002) Hazardous Waste Program Adjustment Aligns Hazardous Waste program budget with revenue from the Hazardous Waste fund.	(385,720)	(981,001)	0.0	0.0
(TA_021) Additional Vacancy Savings Increase calculated vacancy rate based on historical trends and vacancy forecasts.	(1,114,000)	0	0.0	0.0
(TA_050) Revenue Adjustment Revise budgeted revenues to match current forecast, including the General Fund transfer and permit and license revenue based on anticipated volume and rates.	0	(187,497)	0.0	0.0
(TA_095) Public Health Administration Fund Overhead Allocation Allocate Public Health Administration Fund expenses and County central rate expenses to divisions within the Public Health Fund, Emergency Medical Services Fund, Environmental Health Fund, Jail Health Services Division and Medical Examiner's Office. Expenses allocated include Public Health human resources, office of the director, and other department-wide administrative, management, and support services, and some county central rates.	(106,822)	0	0.0	0.0

2021-2022 Executive Proposed Operating Budget
ENVIRONMENTAL HEALTH SERVICES (EN_A85000)

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
(TA_096) Overhead Allocation				
	20,007	0	0.0	0.0
Allocate division overhead to all programs.				
(TA_100) Best Starts for Kids Implementation Plan Adjustments				
Adjust revenues and non-labor expenditures to match the adopted BSK Implementation Plan.	0	21,446	0.0	0.0
(TA_110) Net Zero Changes				
Revise expenditure accounts to match current spending patterns.	0	0	0.0	0.0
(TA_111) Overtime Account Adjustment				
Adjust overtime account to accommodate GWI, retirement, and FICA.	4,621	0	0.0	0.0
(TA_112) Temporary Account Adjustment				
Adjust temporary account to accommodate GWI and FICA.	1,452	0	0.0	0.0
(TA_113) Vacancy Rate Adjustment				
Capture salary savings from employee turnover, without reducing the FTE authority, to increase the accuracy of labor budgeting for this appropriation unit and provide greater transparency.	(635,000)	0	0.0	0.0
(TA_116) Net Zero Changes				
Make net zero changes to reflect current spending patterns.	0	0	0.0	0.0
Central Rate Adjustments	1,170,648	0	0.0	0.0
Total Decision Package Adjustments	162,104	412,097	(1.5)	1.0

2021 - 2022 Proposed Financial Plan
Environmental Health Services Fund / 000001850

Category	2019-2020 Estimated	2021-2022 Proposed	2023-2024 Projected	2025-2026 Projected
Beginning Fund Balance	14,140,946	11,905,751	6,918,637	2,487,803
Revenues				
Licenses and Permits	35,871,934	34,375,000	36,705,453	39,356,715
Federal Grants Direct	1,972,805	2,079,816	1,763,873	1,846,991
Federal Grants Indirect	435,891	748,000	773,951	810,421
State Grants	1,546,814	1,474,135	1,525,396	1,604,143
State Entitlements	775,462	775,462	804,137	845,649
Grants from Local Units	11,836	-	-	-
Charge for Services	13,528,714	16,380,996	17,314,270	18,564,897
Fines and Forfeits	180,356	250,000	253,670	258,080
Miscellaneous Revenue	935,538	870,000	423,420	428,904
Other Financing Sources	1,354,883	1,237,446	1,253,445	1,284,497
Total Revenues	56,614,233	58,190,855	60,817,615	65,000,297
Expenditures				
Wages and Benefits	(39,063,124)	(43,055,780)	(45,103,575)	(47,804,279)
Supplies	(240,724)	(345,317)	(356,495)	(374,900)
Services-Other Charges	(3,415,747)	(4,949,303)	(4,601,571)	(4,839,117)
Intragovernmental Services	(13,299,014)	(14,196,872)	(14,532,788)	(15,382,976)
Capital Outlay	(2,618,542)	(270,000)	(279,984)	(294,436)
Contra Expenditures/Contingency	-	(360,696)	(374,036)	(393,344)
Applied Overhead	(212,277)	-	-	-
Total Expenditures	(58,849,428)	(63,177,968)	(65,248,449)	(69,089,052)
Estimated Underexpenditures				
Other Fund Transactions				
Total Other Fund Transactions	-	-	-	-
Ending Fund Balance	11,905,751	6,918,637	2,487,803	(1,600,952)
Reserves				
Rainy Day Reserves (60 Days)	(4,904,119)	(5,264,831)	(5,437,371)	(5,757,421)
Expenditure Reserve(s)				
Capital & IT Project Reserve	(725,000)	(724,999)	(724,995)	(724,994)
Program Reserve	(6,276,632)	(928,808)	-	-
Total Reserves	(11,905,751)	(6,918,637)	(6,162,366)	(6,482,415)
Reserve Shortfall	-	-	3,674,562	8,083,367
Ending Undesignated Fund Balance	-	-	-	-

Financial Plan Notes

2021-2022 Proposed Budget ties to PBCS and matches 2021-2022 Estimated.

Outyear revenue and expenditure inflation assumptions are consistent with figures provided by PSB's BFPA guidance.

Reserve Notes:

Capital & IT Project Reserve: This reserve provides funding for capital expenditure replacement of the major application used in EH. Also included in the reserve are purchase of vehicles for additional staff and tenant improvements.

Program Reserve: This reserve sets aside funds collected from clients for multi-year services as well as programmatic fund balance carried forward from prior years. Also included in the reserve is a set-aside fund for program quality and efficiency improvements and program abatement.

Updated by: Mike Perez 8/21/2020

2021-2022 Executive Proposed Operating Budget
LOCAL HAZARDOUS WASTE (EN_A86000)

Operating Budget Summary	Expenditures	Revenues	Reg FTE	TLT
2019-2020 Revised Budget	41,743,839	35,708,488	0.0	0.0
Base Budget Adjustments	173,621	794,112	0.0	0.0
Decision Package Adjustments	650,000	(1,432,470)	0.0	0.0
2021-2022 Executive Proposed Budget	42,567,460	35,070,130	0.0	0.0
2021-2022 Executive Proposed Ordinance	42,568,000	35,071,000	0.0	0.0

Notes

1. The 2019-2020 Revised Budget equals the 2019-2020 Adopted Biennial Budget plus all Adopted Supplementals as of the publication of this document.
2. Adjust base budget to remove one-time changes, annualize supplemental changes, and increase personnel budgets to 2021-2022 rates. Personnel budgets reflect projected 2021-2022 salary and benefit rates, current position classifications, and step/merit increases.
3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
Technical Adjustments				
(TA_002) Management Plan, Cities and Tribes Grants Carry forward unspent 2019-2020 funds to complete the management plan and cities and tribes grants. This funding will continue the work in the Local Hazardous Waste Management Program.	650,000	0	0.0	0.0
(TA_050) Revenues Update Update revenues to reflect COVID-19 impacts and the adopted Board of Health's rate R&R 10-03. The rate was set for four years (2019-2022) at a 5.4% annual rate increase effective January 1, 2019.	0	(1,432,470)	0.0	0.0
(TA_110) Net Zero Changes Revise expenditure accounts to match current spending patterns.	0	0	0.0	0.0
(TA_116) Net Zero Changes Revise expenditure accounts to match current spending patterns.	0	0	0.0	0.0
Total Decision Package Adjustments	650,000	(1,432,470)	0.0	0.0

2021 - 2022 Proposed Financial Plan
Local Hazardous Waste Operating Fund / 000001280

Category	2019-2020 Estimated	2021-2022 Proposed	2023-2024 Projected	2025-2026 Projected
Beginning Fund Balance	14,967,274	11,012,325	6,514,996	(978,969)
Revenues				
State Grants	377,559	-	-	-
Intergovernmental Payment	20,892,453	22,073,830	23,147,402	23,147,402
Charges for Services	11,900,074	12,866,017	13,275,857	13,275,857
Miscellaneous Revenue	466,743	130,283	123,264	-
Total Revenues	33,636,829	35,070,131	36,546,524	36,423,259
Expenditures				
Services & Other Charges	(8,754,721)	(9,775,277)	(10,850,435)	(11,652,369)
Intragovernmental Service	(30,449,973)	(32,792,183)	(36,190,053)	(38,500,624)
		-		
Total Expenditures	(39,204,694)	(42,567,460)	(47,040,488)	(50,152,993)
Estimated Underexpenditures	1,500,000	3,000,000	3,000,000	3,000,000
Other Fund Transactions				
GAAP Adjustment	112,917	-	-	-
Total Other Fund Transactions	112,917	-	-	-
Ending Fund Balance	11,012,325	6,514,996	(978,969)	(11,708,703)
Reserves				
Rainy Day Reserve	(3,099,016)	(3,252,120)	(3,619,766)	(3,875,588)
Total Reserves	(3,099,016)	(3,252,120)	(3,619,766)	(3,875,588)
Reserve Shortfall	-	-	4,598,735	15,584,291
Ending Undesignated Fund Balance	7,913,309	3,262,876	-	-

Financial Plan Notes

2021-2022 Proposed Budget ties to PBCS and matches 2021-2022 Estimated.

Outyear revenue and expenditure inflation assumptions are consistent with figures provided in PSB's BFPA guidance.

Revenues Notes:

On 6/21/2018, the Board of Health (BOH) approved a four-year rate increase for 2019-2022 with an annual rate of 5.4% (R&R 18-03). The new rate took effect on 1/1/2019. The financial plan aligns with the BOH-approved plan.

Last Updated by Madelaine Yun on 8/20/20