



King County

Supplier Reset Password User Guide

This guide will cover:

- *How to Reset your Password*

1 Reset Password

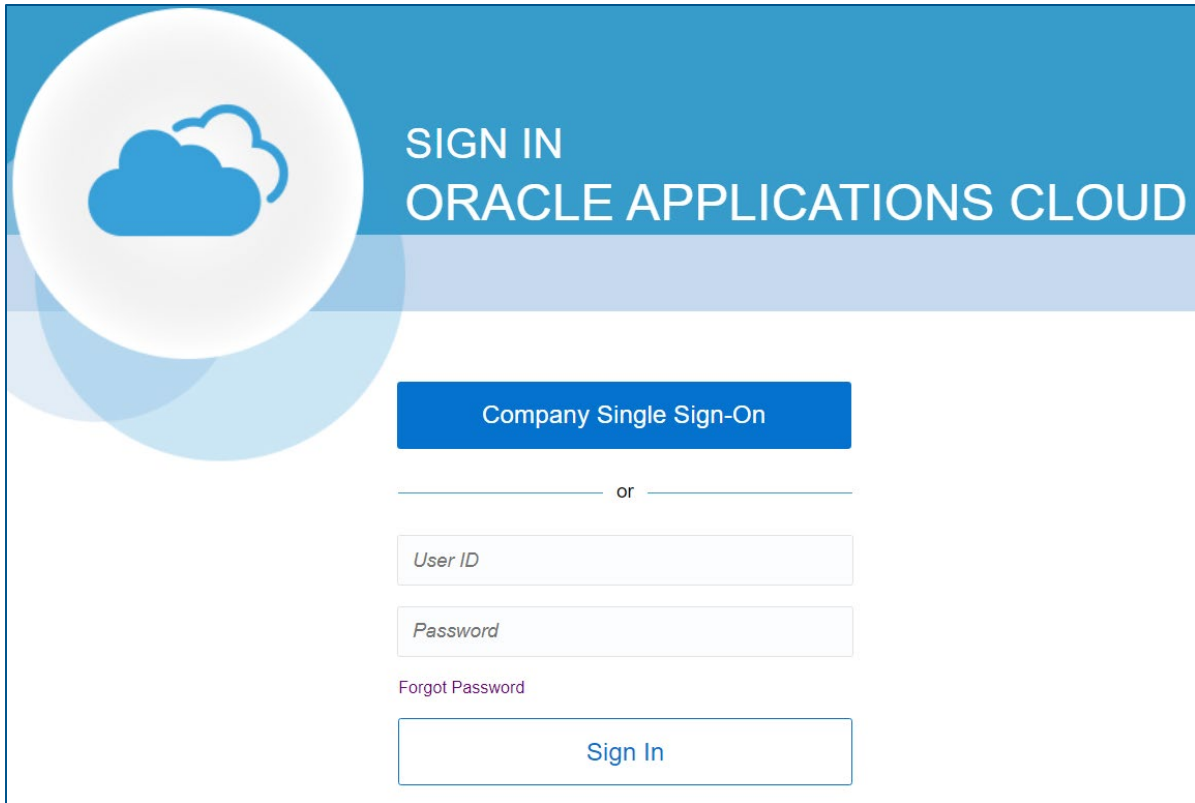
- If you have already registered and need to reset your password, go to the [E-Procurement Supplier Portal](#).



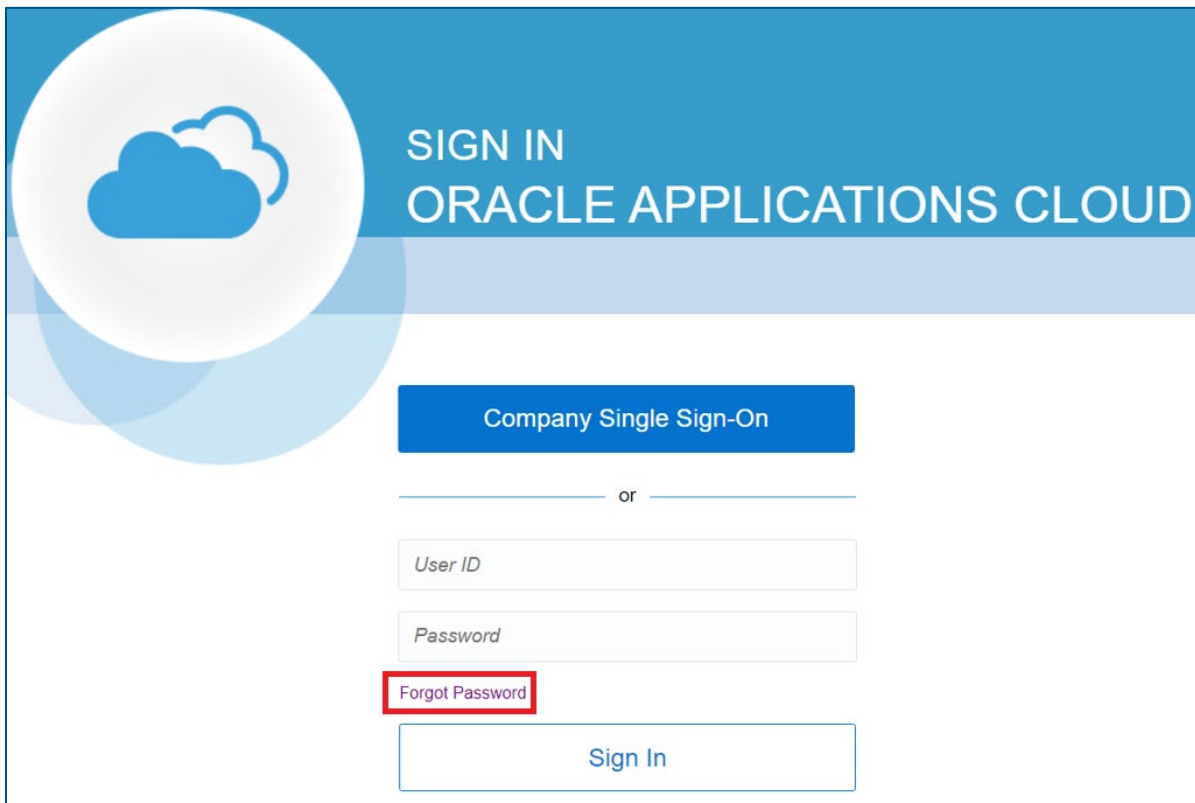
Note: use supporting web browsers: Mozilla Firefox, Google Chrome, Microsoft Edge, and Apple Safari.



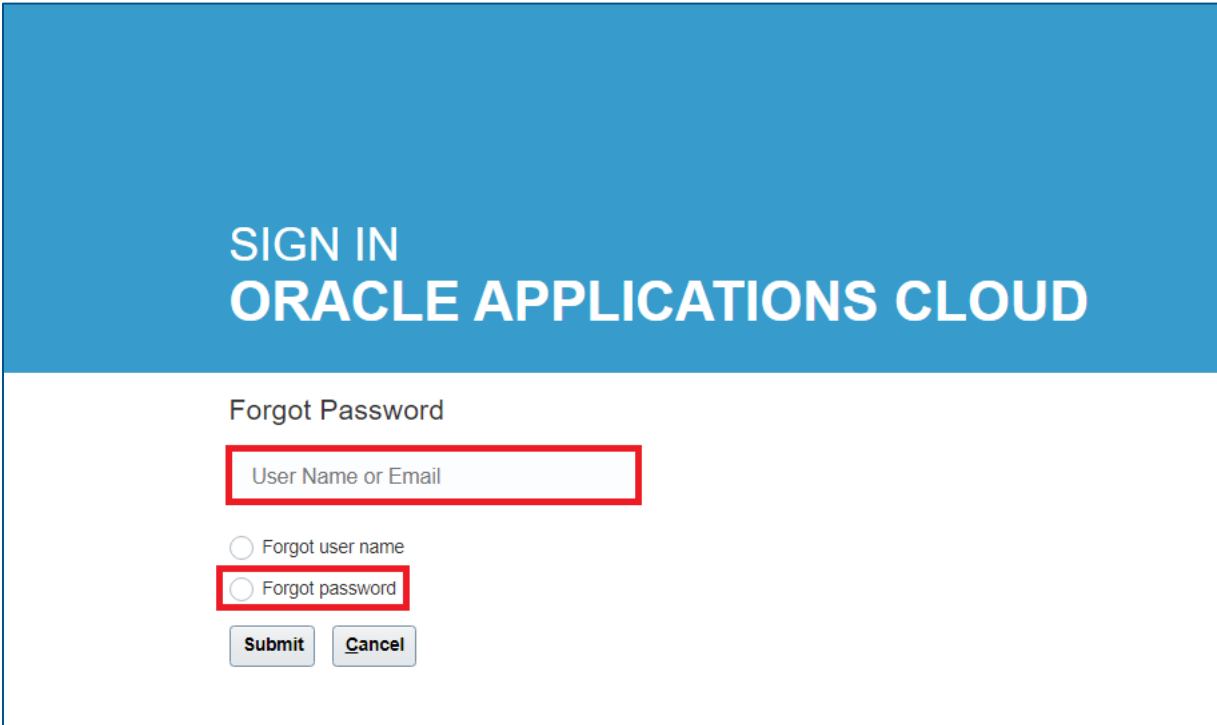
Note: do not use the “Company Single Sign-On” option.



- To reset your password, click “Forgot Password.”



- Enter your “User Name or Email” and select “Forgot Password.”



**SIGN IN
ORACLE APPLICATIONS CLOUD**

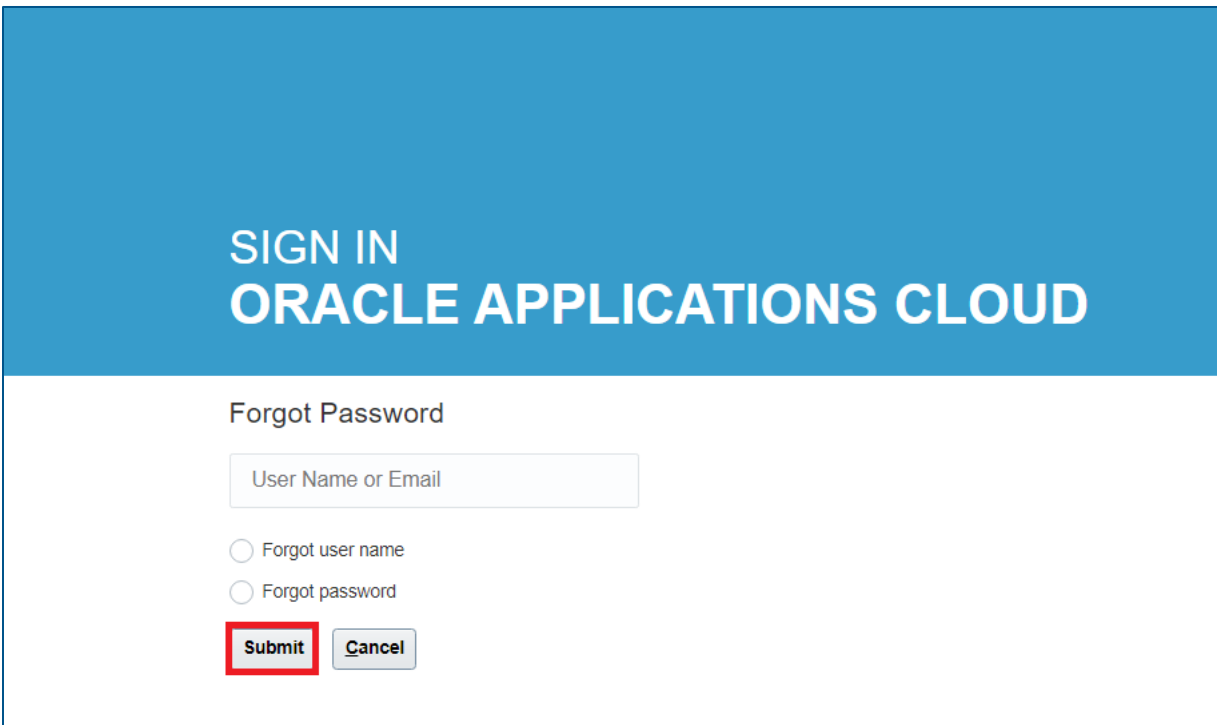
Forgot Password

User Name or Email

Forgot user name
 Forgot password

Submit **Cancel**

- Click “Submit.”



**SIGN IN
ORACLE APPLICATIONS CLOUD**

Forgot Password

User Name or Email

Forgot user name
 Forgot password

Submit **Cancel**

- You will receive an email with instructions on how to reset your password. Once the instructions are complete, login with the new password.
- End of process.