Seattle & King County Schools COVID-19 Response Toolkit

INTRODUCTION TRAINING VIDEO
SEPTEMBER 8TH, 2020
Welcome to the Toolkit Training Video

King County Schools COVID-19 Response Toolkit

Guidance for K-12 Schools

Published August 27, 2020

www.kingcounty.gov/covid/K12-toolkit

- Primer to the toolkit
- Identify key resources contained in the tool kit
- Help prepare and respond to needs of in-person education
Focus of this training: Covered elements

- King County Schools COVID-19 Response Toolkit: Guidance for K-12 Schools
- Key Supporting Documents
  - Process map for contact tracing and reporting in schools
  - COVID-19 School response team roles
  - COVID-19 Screening flow chart
  - Return to school guidance following illness exposure
- Scenario Example
Focus of this training: *Who is it intended for?*

- School COVID-19 Coordinator(s)
- District COVID-19 Coordinator(s)
- Public Health- Seattle & King County (PHSKC) Community Response Team
Focus of this training: Who is it intended for?

If roles not already assigned, consider the descriptions of each of the role responsibilities when reviewing.
Intent of the Toolkit

- Offer evidence-based strategies and protocols to reduce the risk of COVID-19 as much as possible during in-person learning.

- Establish guidance to respond quickly and effectively to minimize illness among students and staff when cases of COVID-19 arise

- Provide outreach material templates to support school communications for prevention and response to COVID-19 cases.
What are the Toolkit Components?

www.kingcounty.gov/covid/K12-toolkit

- King County Schools COVID-19 Response Toolkit, Guidance for K-12 Schools

Additional toolkit resources

🌟 Tools for contact tracing and reporting

🌟 Communication templates

🌟 Guidelines and recommendations
Toolkit Essential Element: **Guidance for K-12 schools**

- 22-page resource document and core of the toolkit “Goal is to assist school administrators in responding to COVID-19-related events within their schools.”

- In-depth outline of the different COVID-19 Coordinator roles

- Guidance on what to do if a student or staff exhibits/reports COVID-19 symptoms or tests positive for COVID-19

- Guidance on returning to school after a positive COVID test, COVID-like symptoms, or close contact

- Cleaning and disinfection

- Ongoing monitoring of COVID-19 in schools

- Bus safety

- PHSKC response to confirmed COVID-19 Cases

- Glossary of terms
Toolkit Essential Element: *Process map for COVID-19 contact tracing and reporting in schools*

- Designed for at-a-glance understanding of different roles and responsibilities
- Flow chart for contact tracing steps and reporting measures in schools
Details decision pathway for various COVID-19 screening situations
Toolkit Essential Element: Return to school following COVID-19 illness or exposure guidance

### Return to School Following COVID-19 Illness or Exposure Guidance

**Updated September 1, 2020**

The date when a student or staff can return to school is determined by:

- If they are confirmed or suspected to have COVID-19, or are a close contact of someone with confirmed COVID-19 AND
- If they have or do not have symptoms AND
- If their symptoms have improved, if they do have symptoms

This guidance outlines when students or staff can return to school. Definitions of confirmed COVID-19, suspected COVID-19, and close contact are included below.

#### When people with CONFIRMED COVID-19 can return to school

<table>
<thead>
<tr>
<th>Confirmed COVID-19: a person (with or without symptoms) who received a positive result from a COVID-19 laboratory test.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>If they have symptoms:</strong></td>
</tr>
<tr>
<td>1. 24 hours since fever goes away (without medications) AND</td>
</tr>
<tr>
<td>2. 10 days since symptoms began AND</td>
</tr>
<tr>
<td>3. Other symptoms have improved</td>
</tr>
<tr>
<td>2. Date fever went away: _____</td>
</tr>
<tr>
<td>3. Date other symptoms improved: _____</td>
</tr>
</tbody>
</table>

The latest date is the day you can return to school

<table>
<thead>
<tr>
<th>If they do not have symptoms:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. 10 days since their COVID-19 test AND</td>
</tr>
<tr>
<td>2. Have not developed symptoms</td>
</tr>
</tbody>
</table>

More information available from the Centers for Disease Control and Prevention.

#### When people with SUSPECTED COVID-19 can return to school:

<table>
<thead>
<tr>
<th>Suspected COVID-19: a person who shows symptoms of COVID-19 and has not been tested or is waiting for test results.</th>
<th><strong>If they are not tested for COVID-19:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>1. 24 hours since fever goes away (without medications) AND</td>
<td>1. Date fever went away: _____</td>
</tr>
<tr>
<td>2. 10 days since symptoms began AND</td>
<td>a. &gt;24 hours after: _____</td>
</tr>
<tr>
<td>3. Other symptoms have improved</td>
<td>a. &gt;10 days: _____</td>
</tr>
<tr>
<td>2. Date symptoms began: _____</td>
<td>a. April 11</td>
</tr>
<tr>
<td>3. Date other symptoms improved: _____</td>
<td>a. April 3</td>
</tr>
</tbody>
</table>

The latest date is the day you can return to school

### Return to School Guidance for Students and Staff with Suspected or Confirmed COVID-19

**Published August 27, 2020**

If they are tested for COVID-19 and receive a negative test result:

1. 24 hours since fever goes away (without medications) AND
2. Other symptoms have improved

<table>
<thead>
<tr>
<th>The latest date is the day you can return to school:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Date fever went away: _____</td>
</tr>
<tr>
<td>2. Date other symptoms improved: _____</td>
</tr>
</tbody>
</table>

When a CLOSE CONTACT of someone with Confirmed COVID-19 can return to school:

A close contact is anyone who meets any of the following:

- Living in the same household as a person with COVID-19, OR
- Caring for a person with COVID-19, OR
- Being within 6 feet of a person with COVID-19 for at least 15 minutes, OR
- Being in direct contact with saliva or other body secretions from a person with COVID-19 (e.g., being coughed on, kissed, sharing utensils, etc.).

Close contact definition still applies even when a person with COVID-19 or the close contact wear a cloth face mask or shield.

1. 14 days since last exposure to person with confirmed COVID-19
   1. Date of last exposure: _____ a. +14 days: _____ [date you return to school]


Reference for when individuals can return to school who either were:

- Confirmed COVID-19 case
- Suspected COVID-19 case
- Had close contact with a confirmed case
Example Scenario: School notified of a positive COVID-19 test or COVID-like symptoms
Example Scenario: Additional resources

Additional toolkit resources

**PLEASE NOTE:** These documents are subject to future revisions when necessary. To ensure you’re accessing the latest versions, please use the Refresh or Reload menu item on your web browser or press the F5 key on your keyboard to refresh the links below:

A. Process Map for COVID-19 Contact Tracing and Reporting in Schools

B. School Case and Close Contact List Template

C. Checklists: Checklist for Managing Students/Staff with COVID-like symptoms and Confirmed COVID-19

D. COVID-19 Fact Sheets for Families and Staff

E. Letter Templates: Close contact exposure notification letters for Families and Staff

F. Letter Template: School Closure Notification Letter

G. When Can I Return to School?

H. School Robocall Scripts

I. Newsletter Template: General COVID-19 Information

J. COVID-19 Daily Symptom Checklist

K. COVID-19 Screening Flow Chart

L. Return to School Following Illness or Exposure Guidance

M. School Cleaning and Disinfecting Guidelines

Additional toolkit resources

- Letter templates for families/staff available in 15 languages

When Can I Return to School?

The purpose of this fact sheet is to outline when students or staff can return to school after a suspected or confirmed case of COVID-19. You are receiving this information because:

1. You or your child is confirmed to have COVID-19 based on laboratory test results.

2. You or your child has been identified as a potential close contact of someone with confirmed COVID-19.

3. You or your child has COVID-like symptoms.

When can I return to school after a positive test for COVID-19?

The date when a student or staff return to school is determined by:

- If they are confirmed or suspected to have COVID-19, or are in a close contact of someone with confirmed COVID-19 (and ASD)
- If they have or do not have symptoms AND
- If their symptoms have improved, if they do not have symptoms

Definitions of confirmed COVID-19, suspected COVID-19, and close contact are included below.

When can someone with confirmed COVID-19 return to school?

Confirmed COVID-19 (a person with or without symptoms) who received a positive result from a COVID-19 laboratory test:

- Anyone who has symptoms and is confirmed to have COVID-19 should remain at home and away from others for:
  - At least 10 days from when symptoms began
  - AND 24 hours after fever has resolved (without fever-reducing medication)
  - AND symptoms have improved.

- People who test positive for COVID-19 but never develop symptoms should remain at home and away from others for at least 10 days after the date of their first positive COVID-19 test.

- There are no medications specifically approved for COVID-19. Most people with mild COVID-19 will get better on their own. Only use foods, rest, and take pain and fever-reducing medications. Stay apart from others in the home as much as possible. Some people may need medical care or hospitalization for severe COVID-19 illness. Learn more here to care for yourself or others with COVID-19 at www.kingcounty.gov/COVID19-care.

- Talk with your medical provider for more information or call the King County COVID-19 Call Center between 8AM – 7PM at 206-477-3577. In-English and Spanish interpreting services are available.
Example Scenario: Additional resources

Additional toolkit resources

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Additional toolkit resources

- Case and close contact list tracking form
Example Scenario: Additional resources

Additional toolkit resources

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**School Cleaning & Disinfecting Guidelines**

**Public Health Seattle & King County**

**Public Health Seattle & King County**

**Return to School Guidance for Students and Staff with Suspected or Confirmed COVID-19**

**Published August 25, 2020**

The date when a student or staff can return to school is determined by:

- If they are confirmed or suspected to have COVID-19, or are a close contact of someone with confirmed COVID-19;
- If they have or do not have symptoms;
- If their symptoms have improved, they may return to school.

This guidance applies when students or staff can return to school. Definitions of confirmed COVID-19, suspected COVID-19, and close contact are included below.

**When people with CONFIRMED COVID-19 can return to school**

**Confirmed COVID-19:** a person with or without symptoms who tested positive result from a COVID-19 laboratory test.

- If they have symptoms:
  - 24 hours since fever goes away (without medication) AND 1. Date symptoms began: [ ] April 3
  - 10 days since symptoms began AND 2. Date fever went away: [ ] April 3
  - Other symptoms have improved AND 3. Date other symptoms improved: [ ] April 3

- If they do not have symptoms:
  - 10 days since COVID-19 diagnosis AND 1. Date of diagnosis: [ ] April 3
  - Have not developed symptoms AND 2. Date return to school: [ ] April 3

More information available from the Centers for Disease Control and Prevention.

**When people with SUSPECTED COVID-19 can return to school**

**Suspected COVID-19:** a person who shows symptoms of COVID-19 and has not been tested or is waiting for test results.

- If they are not tested for COVID-19:
  - 24 hours since fever goes away (without medication) AND 1. Date fever went away: [ ] April 3
  - 10 days since symptoms began AND 2. Date symptoms began: [ ] April 3
  - Other symptoms have improved AND 3. Date other symptoms improved: [ ] April 3

The next date is the day you can return to school.
Other Helpful Resources: FAQs and Ombuds

Frequently asked questions about schools and childcare during COVID-19

https://www.kingcounty.gov/covid/schools/faq

- Useful reference detailing many common questions

Washington State Governor’s Office of Education Ombuds

https://oeo.wa.gov

- Helpful information on back to school planning and COVID-19 updates and resources for families
Have further questions about the toolkit or supporting documents?

Contact PHSKC via email at:

schoolresource@kingcounty.gov

Thank you!