



AGENDA

Access Task Force

Tuesday October 16 5:00 PM – 7:00 PM
King Street Center, 8th Floor Conference Center
201 S Jackson St, Seattle WA 98104

CALL-IN NUMBER: 206-263-8114 Conference ID: 4558828

Group members: Robert Angrisano, Amy Biggs, Dorene Cornwell, Lynn Domingo, Stacy Gillett, Amal Grabinski, Jamilah Ibrahim, Susan Koppelman, Ginger Kwan, Kimberly Meck, Debbie Meyers, Kibibi Monie, Aaron Morrow, Hadi Rangin, Jessica Renner, Joy Sebe, Mark Smutny, Harriet Williams

Purpose of Meeting:

- Continue review and discuss draft charter
- Performance report for September
- Develop agenda for next meeting

Agenda:

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| 5:00 PM | Welcome (Lorrie Alfonsi), Meeting protocols review (Peggy Martinez) |
| 5:10 PM | Metro update (Christina O’Claire, Assistant General Manager - Planning & Customer Service; Chrissy Russillo) |
| 5:20 PM | Charter review – Large group discussion |
| 6:30 PM | Next steps: Group discussion and decisions on selecting co-chairs, developing working norms and rules for the group, and developing the work plan |
| 6:45 PM | Upcoming meeting times and next meeting agenda: Group discussion on meeting times for remainder of 2018 and setting next agenda |
| 6:55 PM | Plus/Delta: What worked, what didn’t work |
| 7:00 PM | Adjourn |

October 2018 Update

Performance Metrics

Due to the timing of this meeting, we are unable to provide updated performance metrics.

Procurement Process

We continue to review proposals, and anticipate selecting a contractor in January 2019, with final contract negotiations to take place in February and March. We anticipate new contract implementation on August 1, 2019. Visit here to see the RFP(Click on the "enter as guest"):
[Access RFP](#).

Reduction in Drop-Off Window from 60 Minutes to 30 Minutes

We implemented this new policy on October 1. We have not reached our goal of 90% on-time yet, and we continue to actively identify and correct challenges related to this new scheduling policy. This new policy also coincided with a team of new drivers.

Mobile Computers on Vehicles

The work to install new computers, with Google mapping, on the vehicles is about 75% complete. We are encountering hardware and systems issues that are being addressed.

Hosting an American Council of Young Political Leaders Fellow from the Philippines

King County Metro is hosting a Fellow from the American Council of Young Political Leaders, a non-profit that facilitates exchange programs on governance and the legislative process for both Americans and international visitors. Jireh Betia is from the Philippines; she will be here for four weeks starting Oct. 15.

Jireh's project as a fellow is to improve the accessibility for persons with disabilities within the public transportation infrastructure in the Philippines. She's informed us that even though there is an accessibility law, it has not been implemented well in urban or rural districts, and is "virtually nonexistent" in some places. She is interested in learning about transportation policies/plans/program/projects that improve the lives of people with disabilities.

Jireh will attend Task Force meeting as her schedule allows.

ACCESS TASK FORCE – SEPTEMBER 2018

September 24, 2018

Minutes

On Skype: Hadi Rangin; Ginger Kwan; Aaron Morrow; Harriett Williams

In Person: Robert Angrisano; Amy Biggs; Dorene Cornwell; Lynn Domingo; Jamilah Ibrahim; Susan Koppelman; Kimberly Meck; Kibibi Monie; Krishna Ramaraju; Joy Sebe

Guest: John Resha, AGM Finance

Procurement update. Chrissy Russillo updated the Task Force on the status of the Request for Proposals (RFP). On November 5 and 6, there will be presentations from the top proposers. The target date for notifying the top proposer is January 30. March 1 is the date for contract finalization.

Proposed budget update. Chrissy Russillo and John Resha, the Assistant General Manager of Finance, provided an update on Executive Constantine's proposed 2019-2020 budget.

John shared that Transit submitted a \$2.6 billion budget proposal, including new investments for Access. He gave an overview of the Transit budget and priorities, including fare programs for low income riders, investments into building capacity for the bases to accommodate more buses, and moving toward more electric buses. He also highlighted the commitment to partnering with others. Task Force members asked specific questions about the total budget, the Access budget and the capital budget.

Chrissy committed to sending a budget summary in the following days which outlined 2017-2018 Access investments as well as 2019-2020 proposed investments. There were also questions about what level of performance the 2019-2020 budget supported. Chrissy and John shared the budget supports Tier 1 level of service as outlined in the RFP, as well as staff positions for contract management and an annual survey. Chrissy also outlined the budget process. The Council has a budget timeline in place, setting a target date of the Tuesday after Veterans Day as their budget decision day.

Lynn Domingo asked about what would happen if the County goes into to crisis. Chrissy Russillo replied that she was limited in what she could say in terms of what she knew. She described maximum constraint means the region is growing, the viaduct coming down, and the need to have more transit, it's a strain on the system. That is a concern to everybody, and if Transit doesn't have the capacity to add service it becomes a crisis.

Inclusive Planning grant. Mark Smutny shared that the King County Mobility Coalition and Hopelink have received a \$35k inclusive planning grant, and have planned summits to discuss access to transportation on Oct. 23 (New Holly) and Nov. 3 (Redmond). Mark Smutny shared that there were 25 ways to arrange for transportation in the County. Everyone is invited to participate and also asked to invite people who they affiliate with.

There was discussion about the need to include diverse voices. Ginger Kwan asked if there was any other way to invite feedback. Mark Smutny shared that they are holding culturally specific gatherings, six of them yet to be scheduled. They are also working on identifying how many non-English languages are to be provided. They have developed a questionnaire that will be sent out. They are open to organize a gathering of people to hold a language-specific meeting. Ginger Kwan said that Open Doors would be very happy to participate. She also asked if there were other groups. Dorene Cornwell added that the point person for the grant is Staci Haber and that they are working with Casa Latina. She also mentioned that there is a survey component and making sure that the survey is tailored for different populations.

Mark will resend the information on the task force.

Charter. Kimberly Meck helped facilitate a discussion on the Charter. She gave an overview of the process for getting and incorporating comments from everyone.

The task force reviewed, discussed and approved changes to some portions of the charter. The charter reflects the conversation on alternating day and night time meeting schedules, to have a call-in or video option such as Skype, and meeting materials shared at a minimum of 72 hours before the meeting.

The task force reviewed and approved multiple grammar and punctuation edits.

The task force has a discussion about to reference disabilities in the membership section. It was agreed to change the language to "membership recruitment shall include those who reflect a range of disabilities including physical, cognitive and sensory disabilities."

The task force also discussed the suggestion require management experience for some membership, as well as the percent of members that should be Access riders. All agreed that 51 percent of members should be Access riders.

The task force finished reviewing and approving Lines 1 – 100. Kimberly Meck volunteered to continue collecting edits on the remainder of the charter for discussion at the October. Meeting. All agreed.

Meeting adjourned.