



ACCESS PARATRANSIT ADVISORY COMMITTEE

DATE: Monday, October 11, 2021

TIME: 6:00 PM – 7:30 PM PST

[Zoom meeting recording:](#) (expires 11/14/2021)

APAC MEMBERS: Clark Matthews, Dorene Cornwell, Kristina Sawyckyj, Ginger Kwan,- Christina Schaefer, Joe Welinske

METRO STAFF: Gunner Scott, Gwen Clemens, Lorrie Alfonsi, Gwyn Howard, Anahi Sandoval

MV Transportation staff: Lanai Tua, Mike Bedlion

Guests: Mark Nash, Brian Camozzi

Facilitator/ Presenter	Topic
Gunner	<p>Welcome</p> <ul style="list-style-type: none"> Housekeeping
Kristina	<p>Introductions</p> <ul style="list-style-type: none"> Name you go by What pronoun you use (<i>she/her; he/him; they/them</i>) Review the agenda
Gunner	<p>APAC member recruitment update</p> <p>Gunner and Gwyn have been working on recruitment materials for the three new APAC members. The application was updated based on APAC member feedback and now has been published on SurveyMonkey. The application will be available in multiple languages and as a Word document as well. Support will be provided to assist applicants will completing the application via phone if needed.</p> <p>APAC is currently recruiting representatives from the following King County districts:</p> <ul style="list-style-type: none"> District 3: Carnation, Snoqualmie, Issaquah, Sammamish, North Bend, and North Redmond District 5: SeaTac, Renton, Kent, Des Moines, Normandy Park District 6: Kirkland, Bellevue, Beaux Arts, Medina, Clyde Hill, Hunts Point, Yarrow Point, Mercer Island, and South Redmond <p>The plan is to open the application at the end of October and close the application on December 3rd.</p> <p>The first round of review will be an anonymous review meaning that reviewers will not receive personal information about the applicant as they score the application. The second round of review will include an interview.</p> <p>The review panel is expected to start review around December 6 and will involve reading the applications on their own time and completing a score sheet.</p> <p>Action: APAC members should please let Gunner, Gwyn, and Anahi know of any</p>

	<p>organizations Metro should reach out to regarding the APAC member recruitment effort.</p> <p><i>APAC Members needed for review panel</i> Metro is looking for three reviewers (APAC members and Metro staff) per application received. Kristina expressed interest in participating on the review committee.</p> <p>Action: Any APAC member who is interested in being on the APAC member application review committee should contact Gunner, Gwyn, and Anahi. (goal is to have three reviewers – Metro staff and APAC members- review each application received)</p>
<p>Lorrie & Ashish</p>	<p>Review Metro responses to 2021 APAC report recommendations</p> <ul style="list-style-type: none"> • APAC member questions <p>Lorrie reviewed a tracking document that Metro staff developed as a tool to respond to each of the recommendations that were documented in the 2021 APAC report. The group walked through each recommendation and response during the meeting. Clarification was provided regarding the recommendation about smart phones. Metro will look into options for providing surveys via an app that is compatible with a smartphone instead of a computer.</p> <p>Action: Metro to follow up with information about the number of available rideshare accessible vehicles.</p>
<p>Joe</p>	<p>APAC report quarterly planning</p> <ul style="list-style-type: none"> • Update on quarterly tracking process to support future APAC reports • Next report due: August 2022 <p>Joe provided an update on how the group can start getting ready for the next APAC report which is due in August 2022. The APAC executive committee has started discussing options and wanted to bring the topic to the full group.</p> <p>One of the goals is how to make the reporting process easier on APAC members. One of the approaches the committee discussed is looking into ways to build the report out throughout the year. Joe shared an idea of using the meeting minutes each month to pull out the key topics and updates into a tracking document to eventually use for the report. Joe will share these snippets with Gwyn to include on the monthly meeting agenda for APAC review and comment each month.</p> <p>The group discussed the possibility of identifying a times throughout the year to take time to synthesize the information contained in the tracking document to identify trends that may warrant further discussion.</p>

<p>Gunner</p>	<p>Metro Leadership at the November 8 APAC meeting</p> <ul style="list-style-type: none"> Identify topics and questions for Metro’s General Manager (Terry White), Deputy General Manager (Michelle Allison), and/or Chief of Staff (DeAnna Martin). <p>Gunner is working with Metro Leadership to confirm which members of the leadership team will be in attendance at the November APAC meeting. The group discussed potential questions and topics of interest that could be provided to the Metro Leadership team in advance of the meeting.</p> <p><i>Questions and requests for Metro Leadership</i></p> <ul style="list-style-type: none"> Leadership should read the 2021 APAC Report and the corresponding recommendations tracker/crosswalk document to gain a better understanding of the APAC’s areas of interests. APAC members would appreciate feedback on the recommendations identified in the 2021 APAC report. What actions is Metro taking today to build a more integrated, equitable transit system in the future? <p>Action: APAC members to provide any additional questions of requests for Metro Leadership to Gunner by 10/25 in preparation for November APAC meeting</p>
<p>Lorrie</p>	<p>Quick reminder: Equity and Social Justice Fundamentals workshop</p> <ul style="list-style-type: none"> Saturday, October 16, 12 – 4pm <p>Lorrie provided the group a quick reminder about the upcoming workshop. The workshop will include lots of breaks throughout the session. Metro staff will be participating as well. The workshop will be facilitated by:</p> <ul style="list-style-type: none"> Lori Mimms – Metro customer information and research Stephanie Pure – Metro government relations
<p>Kristina All Gwyn</p>	<p>Meeting wrap up</p> <ul style="list-style-type: none"> Identify agenda items for future meetings (Kristina, all) <ul style="list-style-type: none"> <u>November meeting:</u> <ul style="list-style-type: none"> Metro Leadership guest visit Same Day Service Pilot Program update: <ul style="list-style-type: none"> Confirmed APAC members would appreciate continued updates and Clark and other members would like to participate in decision making as opportunities arise. how would APAC like to be involved in general TBD – Sound Transit new link stations design and placement of paratransit stops. <ul style="list-style-type: none"> Action: Lorrie to reach out to Donna at Sound Transit to confirm if any additional information is available on the topic. <u>December meeting:</u> <ul style="list-style-type: none"> Follow up with Dion? Metro’s fares stakeholder group presentation <ul style="list-style-type: none"> Ginger’s organization has a \$50 paid opportunity related to the fares work for community members with disabilities who sometimes pay cash on board to participate in a focus group. Participants must be 18+. Please contact Ginger for additional information. <u>February/March meeting:</u> Kristina expressed interested in a meeting with Sound Transit’s ADA accessibility committee and representatives (CACC) Action items (Gwyn)

September 13, 2021 meeting action items:

- APAC members are asked to please complete the Access Same Day Service Pilot survey by September 30: <https://www.surveymonkey.com/r/85JH8RN>
- Track timing for next Access Same Day Service Project update
- Once the application is available, APAC members to share information on the recruitment effort with their networks. King County Metro is happy to provide language and materials as needed.
- The APAC report follow up topic will be added to the October agenda.
- APAC Members to send any questions and topics for King County Metro leadership to Gunner

Next Executive Committee planning session (open to all APAC members):

- October 25, 2021, 4-5pm
- <https://zoom.us/j/96688497679?pwd=THg2WUNPT1BkeGJndlNnSkpVZDFCQT09>
- Meeting ID: 966 8849 7679
- Passcode: 20021
- One tap mobile: +12532158782,,96688497679#
- Dial by your location: +1 253 215 8782

Next monthly APAC meeting: November 8, 2021