

February 2021 Commuter Van Bulletin



Dear Metro Commuter Van Participant,

As the new year starts, we are hopeful for 2021 and thank our essential workers for serving our communities throughout the Puget Sound region.

Whether you are an essential worker commuting to your job or working from home and maintaining your parked van, we wanted to provide some program reminders.

Reminders:

1. Vanpool and Vanshare Ridership – Groups need at least two or more participants in the van including the driver.
2. [Stay Healthy on your Commute](#) – Following public health guidance and wearing a mask is required in the van.
3. Bookkeepers – Report only days the van is commuting to work and report only riders who are actively commuting in the van. If your group begins operating after the monthly report has been submitted, contact your Accounting Rideshare Services Representative to review reporting requirements for operating groups.
4. Parking – Remember to keep your van parked in your driveway, parking lot, or garage. Parking is not allowed on the street unless you have received a parking exception from our office.

Van maintenance for those NOT commuting - It is important to maintain your van, especially in the cold, wet winter months.

1. Save yourself a trip to the maintenance shop. Start and run your van for at least 20 minutes once every other week. This will help to maintain the battery and charging system in your van so it will work when you need it.
2. Make sure your van is clear of any dirt or debris, which can create mold and mildew over time, resulting in an unhealthy environment for your group.
3. Check the exterior of the van for moss buildup – if you spot some, wash it off to avoid long term damage to the van.

4. Inspect your van regularly for any damage and report any body damage immediately to RORisk@kingcounty.gov. Contact your maintenance representative as soon as you notice any repairs needed so we can schedule the work to be completed. Previous Bulletins - If you have missed any bulletins, we have them archived on our website.

Website Updates:

1. Past Bulletins - If you have missed any bulletins, we have archived them [here](#).
2. Program Application - If you would like to become a driver or bookkeeper, or a new rider is joining your group, [our program application](#) can now be filled out and signed electronically using DocuSign.

Thank you and Happy Vanpooling!

King County Metro Mobility Services

Get the latest! Like us on [Facebook](#) to stay up to date on incentives, contests and everything else that's hip about Metro Vanpool.

Send us an [e-mail](#).

Or give us a call at 206-625-4500 during business hours (8-5, M-F).

