



Minor Boundary Line Adjustment, Application and Recording Checklist

The Department of Local Services, Permitting Division (Permitting) oversees land use actions for unincorporated King County.

Submit the completed documents indicated below application form by email to DPERWebInquires@kingcounty.gov. Your application will be screened, and a confirmation email will be sent to you with online payment instructions. Invoiced fees will include the recording fees.

Incomplete applications will not be accepted.

| Required Submittal Documents |
|---|
| Land Use Permit Application |
| Boundary Adjustment, Minor, Recording Form , signatures to be witnessed by notary. |
| Exhibit A, legal descriptions of the existing lots |
| Exhibit B, legal descriptions of the new lots. The new legal descriptions may need to be prepared by a Land Surveyor. |
| Provide current title reports for lots. |

Additional Resources

King County Department of Local Services, [Permitting Division](#)

[Property Research Guide](#) and [Property Research Video](#)

[Boundary Line Adjustments packet](#)

[Inspection scheduling and other permitting agency information](#)

[Fees](#)

[King County Code](#)