

King County Metro (Metro) Equity Cabinet Meeting #2

May 29, 2019, 1:30-3:30 p.m.

South Seattle College, Georgetown Campus

6737 Corson Ave. S., Seattle, WA 98108 Building B, Rooms 102/104

Draft meeting summary v 5-29-19

Action Items

Action Item	Assigned to...
Give presentation to Equity Cabinet about community outreach consultants	Triangle Associates
Give presentation to Equity Cabinet about technical consultants	Nelson\Nygaard
Send feedback to Tristan Cook on Guiding Principles by June 12.	Equity Cabinet
Send Equity Cabinet guiding principles from Conservation Futures Tax program (CFT).	Metro
Update the Guiding Principles based on Equity Cabinet feedback	Metro
Hold a joint meeting with Metro Equity Cabinet and Seattle Equity Group (Transportation Equity Work Group).	Metro
Provide a more in-depth presentation of the Service Guidelines and Metro Connects at the June 12 Equity Cabinet meeting.	Metro
Revise Mobility Framework phasing document to emphasize action items.	Metro
Provide background on King County Council Motion 15253 and Motion 15252 at the June 12 Equity Cabinet meeting.	Metro
Organize a formal way to provide feedback on Equity Cabinet meetings.	Metro

A. Opening Meeting, Warm-up Exercise, Review Agenda

Paulina Lopez and Tony To, Equity Cabinet Co-Chairs, welcomed meeting participants (see Attachment A). Paulina acknowledged that the meeting was taking place on occupied Duwamish land. Following a breakout activity, the Equity Cabinet identified the following values that were important to them in group settings:

- Speak our truth
- Build trust, which helps with risk taking
- Show up consistently
- Be genuinely curious
- Practice active listening
- Recognize fragility
- Do not expect people of color (POCs) to teach white folks about their history
- No zapping (relevant for white folks)
- Be transparent – be real with yourself and the room
- Respect different perspectives
- Know when to challenge in the name of education
- Create space for underrepresented groups
- Include an analysis of colonialism and white supremacy
- Share
- Give space

- Acknowledge how privilege can lead to oppression
- Be humble
- Practice loving kindness
- Avoid distraction
- Be mindful of word choice
- Work towards actionable agreements

B. Equity Cabinet Work Plan

Tristan Cook, King County Metro, presented the draft Mobility Equity Cabinet Work Plan, see Attachment B. See below for the discussion that followed this presentation.

Equity Cabinet Question: Why does Metro work with a consultant team, what are the benefits, and are the consultants reflective of the communities they are doing work with?

Answers: Metro is working with a consultant team headed by Nelson\Nygaard to provide technical analysis and community outreach services. Nelson\Nygaard, Fehr & Peers, Parametrix, Greenlining Institute, Berk Consulting, Acutanza Strategic Transport Solutions, and ICF are all on the team to provide technical analysis if needed. Triangle Associates, ECOSS, and Diverse City are on the team to provide community engagement services. See Attachment C for an organization chart of the consultant team. Metro wrote the RFP with equity at its center and attempted to hire a consultant team that leads with equity and sustainability. Metro underscored that Metro staff *and* consultants are supporting the Equity Cabinet.

Equity Cabinet Question: How will the Equity Cabinet accomplish an ambitious workplan in a very short amount of time? What kind of flexibility is there with the timeline?

Answers: Metro acknowledged that the timeline is short. The reason for this speed is to take advantage of the attention of the King County Council regarding centering social equity and sustainability in Metro's work. The main driving force for completing the Mobility Framework this year is the Seattle Transit Benefit District, which expires next year and pays for about 10% of Metro's service. Metro needs to figure out a way of how to fully fund Metro's service based on equitable policies and structures. Metro acknowledged that there is some flexibility with the timeline based on Equity Cabinet guidelines.

Equity Cabinet Comment: It is not genuine engagement if the process is rushed. Laying the groundwork is so critical in order for this process to be valuable. Metro is rushing ahead and in doing so, can leave behind community.

The Equity cabinet provided the following suggestions on their work plan:

- Hold a webinar on July 24 to not lose a meeting.
- Make Equity Cabinet meetings longer.
- Better incorporate the King County Office of Equity and Social Justice into the Mobility Framework process.

- Provide documents to the Equity Cabinet in a timely fashion
- Do work outside of this meeting

C. Guiding Principles Workshop

De'Sean Quinn, King County Metro, reviewed the draft guiding principles (see Attachment D). The Equity Cabinet provided the following comments on specific principles, and general feedback

0. General feedback

- Spell out "priority populations" and name which populations are being prioritized, including but not limited to: communities of color, immigrants and refugees, limited English-speaking communities, and low-income populations. See the Conservation Futures Taskforce Guiding Principles for reference. In particular, not specifying indigenous people can lead to erasure.
- Incorporate people experiencing homelessness.
- Incorporate no-income populations.
- The disability community is intersectional and encompasses many identities.
- Community-driven processes need to be integrated.
- Incorporate the concept that if we fill in the equity gap, everyone comes up.

1. Put People First

- This principle should be "Put Equity First" instead of "Put People First."
- The phrase "full human potential" is very problematic.
- Translating all materials is an important component of putting equity first.

2. Invest Where Needs Are Greatest

- The terms "affordable," "effective," and "accessible" are very vague and can continue to leave marginalized people out.
- Connection to childcare, health, and other spaces are important, alongside access to jobs.

3. Promote Partnerships

- Private corporations need to invest in transit and other public services.

4. Encourage Accessibility

- Connection to open space should be a priority, especially in regard to health disparities.

5. Improve Affordability

- "Minimizing displacement" is too soft. Commit to not displace. Or better yet, commit to resettling those who have been displaced.
- The principles should acknowledge the role transit investments play in encouraging displacement.

6. Respond Effectively to Innovation

- This principle could encourage privatizing public transit, which is concerning from numerous standpoints including labor. Need to commit to equity in innovation.

- b. "Respond" effectively is not the right verb since "responding" can be positive or negative.

7. *Increase Sustainability*

8. *Support Our Workforce*

D. Transit Planning and Policy 101

Tessa McClellan, King County Metro, provided an overview of the Mobility Framework phases:

- Phase 1: Guiding principles development, initial research, and analysis
- Phase 2: Policy implications and development of recommendations
- Phase 3: Framework development and adoption
- Phase 4: Updates to existing policies

Metro noted that revising Service Guidelines and Metro Connects will be Phase 5 of this project (2020). Metro also clarified that for each biennium, there is a fixed number of service hours. That means increasing service hours in one area results in a decrease in service hours in a different area.

Tessa then provided a presentation on "Metro 101" to share information on Metro's policies. Metro explained that current service is determined by productivity (50%), social equity (25%), and sustainability (25%). Equity Cabinet members discussed how Service Guidelines that rely on US Census data can be misleading or problematic since there can be a lot of bias baked into the data. It was also noted that the elimination of the downtown free ride had a large negative impact on people experiencing homelessness, including indigenous people. Equity Cabinet members also shared that fare enforcement officers are not reflective of the communities they are serving.

E. Updates from Open Space Sub Committees

There will be a press event and celebration on June 20 for how CFT at Para Los Niños from 10 AM to 11:30 AM.

Attachment A: Participants in Attendance

Equity Cabinet Members

Name (alphabetical)	Affiliation
Alex Mayo	Civil Survival
Anna Zivarts	Rooted in Rights
Chalisa Thompson	Highline College
Ellany Kayce	Nakani Native Program
Jeff Smith	United Indians of All Tribes
Jessica Ramirez	Puget Sound Sage
Lavanya Madhusudan	Beacon Food Forest
Linwood Robinson	Metro Transit Advisory Committee
Niesha Brooks	Community Leader/City of Tukwila
Pah-tu Pitt G	Na'ah Illahee
Paulina Lopez	Duwamish River Cleanup Coalition/Technical Advisory Group
Sili Savusa	White Center Community Development Association
Tony To	Homesight

Staff

Name (alphabetical)	Affiliation
Tristan Cook	King County Metro
DeAnna Martin	King County Metro
Tessa McClellan	King County Metro
De'Sean Quinn	King County Metro
Sophie Glass	Triangle Associates (notetaker)

Attachment B: Draft Metro Mobility Equity Cabinet Workplan

Month Meeting Objectives

<p><i>May 14</i> <i>(12-2pm)</i></p>	<p>Kick off meeting to transition Equity Cabinet from Open Space to Mobility topic</p> <p>Co-chair and member introductions; foster sense of shared purpose b/w current and new members</p> <p>Introduce the Mobility Framework, work plan, process, team, and role of the Equity Cabinet</p> <p>Introduce Greenling Institute and national models for community-led equity planning</p> <p>Tee up Guiding Principles workshop (next meeting)</p> <p>Describe scoped travel trends/best practices analysis: What else should we understand about current state, future trends, and best practices to center equity and sustainability in decision making?</p>
<p><i>May 29</i> <i>(1-3pm)</i></p>	<p>Review Work Plan and time for discussion</p> <p>Guiding Principles Workshop: Are these the right Guiding Principles to drive decision making to achieve livable communities, sustainable environment, thriving economy?</p> <p>Metro Transit Planning and Policy 101- intro to Metro policies that will be updated in late-2019 and early-2020 based on the Mobility Framework.</p>
<p><i>June 12</i> <i>(1-3pm)</i></p>	<p>Review/discuss revisions to Guiding Principles and next steps toward finalizing.</p> <p>Context setting, sharing what know so far</p> <ul style="list-style-type: none"> -What's our current state? -Who benefits and who doesn't? -What are the results of existing policies? <p>What are areas of existing policies and decision making that Cabinet want to focus on changing through recommendations?</p> <p>Are there other things we need to know through the technical analysis?</p>
<p><i>June 26</i> <i>(6-8pm)</i></p>	<p>Share summary of input from regional partners, riders, employees on Guiding Principles.</p> <p>Any revisions Cabinet wants to make based on the input? Cabinet finalizes Guiding Principles</p> <p>Time for additional discussion about current state (as needed)</p> <p>Discuss draft recommendations and prep for July 10 scenarios workshop</p>

<p>July 10 (1-3pm)</p>	<p>Workshop to identify scenarios for consultant to analyze to better understand implications of the draft recommendations</p> <p>Given what we've learned from research:</p> <ul style="list-style-type: none"> - What might be done differently to deliver more equitable results and reduce our impact on climate? - Where would we need to invest? - With whom and how do we structure partnerships?
<p>July 24 (6-8pm)</p>	<p>Hold time if needed for additional discussion on scenarios</p>
<p>August 14 (1-3pm)</p>	<p>Report out consultant findings on identified scenarios</p> <ul style="list-style-type: none"> -What are the implications of the scenarios we identified? What does that look like in the coming years in terms of where Metro invests, with whom and how we partner? -How do we finalize our recommendations now that we know more about implications
<p>August 28 (6-8pm)</p>	<p>Report out on any additional analysis done to help Cabinet determine final recommendations.</p> <p>Discussion to arrive at final recommendations</p>
<p>Sept 11 (1-3pm)</p>	<p>Review and comment on draft report that summarizes Cabinet direction,</p>
<p>October 9 (6-8pm)</p>	<p>Prepare for sending the Mobility Framework to the Council for review</p> <p>Determine next steps for Equity Cabinet. How do we want to move forward together to make changes to policies that we identified (Service Guidelines, Strategic Plan, King Co Strategic Climate Action Plan) as identified in the Mobility Framework recommendations?</p>
<p>November (1-3pm)</p>	<p>Identify changes to Metro/County policies as recommended in Mobility Framework</p>
<p>December (6-8pm)</p>	<p>Identify changes to Metro/County policies as recommended in Mobility Framework</p> <p>Determine meeting schedule, and format. How was the process? How do we want to move forward together?</p>

Attachment C



Thomas Brennan
Principal-in-Charge
Nelson\Nygaard



Jennifer Wieland
Project Manager
Nelson\Nygaard



Emily Yasukochi
Deputy Project Manager
Nelson\Nygaard

<p>ChrisTiana ObeySumner, MNPL Diversity, Equity, & Inclusion Lead <i>Diverse City</i></p>	<p>Hana Creger Equitable Mobility Advisor <i>Greenlining Institute</i></p>	<p>Jeffrey Ang-Olson GHG Analysis <i>ICF</i></p>	<p>Brendan Rahman Documentation & Graphics Lead <i>Nelson\Nygaard</i></p>
---	---	---	--

<p>TRAVEL TRENDS AND MOBILITY ASSESSMENT</p>	<p>EXISTING CONDITIONS AND BEST PRACTICES</p>	<p>COMMUNITY ENGAGEMENT</p>	<p>SERVICE AND CAPITAL COSTS</p>	<p>FINANCIAL PLANNING AND INVESTMENTS</p>
<p>Aaron Gooze, AICP Task Lead <i>Fehr & Peers</i></p> <p>Nathan Chan Transit Modeling <i>Fehr & Peers</i></p> <p>Allegra Calder Analyst <i>BERK</i></p> <p>Tomoko de la Torre Analyst <i>Nelson\Nygaard</i></p>	<p>Emily Yasukochi Task Lead <i>Nelson\Nygaard</i></p> <p>Bryan Blanc GHG Analysis <i>Nelson\Nygaard</i></p> <p>Hannah Twaddell Equity Analysis <i>ICF</i></p> <p>Alicia McIntire Planning Support <i>Parametrix</i></p>	<p>Sophie Glass Task Lead <i>Triangle Associates</i></p> <p>Eugenia Bogazzi Multilingual Engagement <i>ECOSS</i></p> <p>Jeanne Acutanza Government Relations <i>Acutanza STS</i></p> <p>Lauren Squires Engagement Support <i>Nelson\Nygaard</i></p>	<p>Steve Olling, PE, PMP, ENV SP Task Lead <i>Parametrix</i></p> <p>Carmen Kwan, PE Costing Support <i>Fehr & Peers</i></p> <p>Cristina Barone Costing Support <i>Nelson\Nygaard</i></p>	<p>Kristin Maitt Task Lead <i>BERK</i></p> <p>Cristina Barone Financial Planning <i>Nelson\Nygaard</i></p> <p>Kevin Ramsey, Ph.D Investment Strategy <i>BERK</i></p>

VISUAL COMMUNICATIONS | GIS & MODELING | PLANNING & POLICY | ENGAGEMENT SPECIALISTS

Guiding Principles (DRAFT)

Motion 15253 requires that Metro’s mobility framework include guiding principles. Recommended actions in the mobility framework will align with these principles. Metro will engage with communities, elected officials, and other stakeholders to shape the final principles. Metro has developed the draft principles below to begin the engagement process. **They reflect current thinking but will change throughout the engagement process and development of the mobility framework.**

1. **PUT PEOPLE FIRST:** Use authentic, inclusive, and community-driven approaches to ensure that regional mobility options are people-focused and serve priority populations in a way that works for them. Provide mobility choices that connect people with what they need and value, when and how they need it. Advance public transit options that align with specific equity outcomes and allow people to reach their full human potential.
2. **INVEST WHERE NEEDS ARE GREATEST:** Create affordable, effective, accessible and targeted people-centered improvements in transit and mobility services. Invest in related infrastructure improvements upstream and where needs are greatest, with a goal of achieving measurable equity outcomes.
3. **PROMOTE PARTNERSHIPS:** Promote sustainable and resilient partnerships with communities, jurisdictions, transit agencies, private firms, and other modes of transportation, understanding that Metro cannot advance equitable and sustainable outcomes alone. Partnerships should enhance mobility, especially priority populations.
4. **ENCOURAGE ACCESSIBILITY:** Work with jurisdictions to encourage effective, coordinated land use and public space investments (such as improvements to sidewalks, streets, transit stops, and station areas) that prioritize enhanced access to mobility options, as well as affordable housing and increased density.
5. **IMPROVE AFFORDABILITY:** Partner to provide affordable access to opportunities, especially for priority populations, and support efforts to minimize displacement.
6. **RESPOND EFFECTIVELY TO INNOVATION:** Pilot innovative new mobility partnerships, transit priority measures, customer amenities, and emerging technology services that are centered in equity and put people first. Develop effective responses to private-sector innovations. Incorporate national best practices for achieving equitable and sustainable outcomes through new mobility.
7. **INCREASE SUSTAINABILITY:** Continue working to reduce demand for single-occupancy and high-emissions transportation modes, thereby helping King County achieve its greenhouse gas emissions reduction goals.
8. **SUPPORT OUR WORKFORCE:** Partner with employees, labor, and communities to enable our workforce to take advantage of high-skill, high-wage opportunities created through the mobility transformation.

Metro Transit: Mobility Framework & Regional Planning

King County Council Proviso

Motion 15253, adopted by the King County Council with the 2019-20 budget, requires:

A. The Metro transit department, under the leadership of the executive and working in coordination with the council, should begin a planning effort during 2019 to develop a framework for the equitable implementation of innovations in transit service and mobility.

B. The framework should include, but is not limited to:

1. A review of emerging technologies and local and national best practices;
2. Analysis of potential implications for the Metro transit department and opportunities to coordinate mobility innovations with fixed-route and other services;
3. Coordination with the regional planning, coordination and funding efforts to address the implementation of METRO CONNECTS, consistent with the strategy identified in Proposed Motion 2018-0542;
4. Outreach and engagement with regional partners, transit riders and local communities, including but not limited to low-income populations, communities of color, immigrants and refugees, and limited English speaking populations;
5. A review of potential policies for the allocation of public space, including streets, sidewalks, transit stops and station areas, focused on efficiency and equity of use;
6. A review of industry-wide workforce trends, including the potential implications of new mobility options on labor needs, career opportunities, recruitment, training and economic prospects of transportation workers;
7. Guiding principles that will inform the framework development work, including putting people first; and
8. Potential revisions and updates to countywide public transit documents including but not limited to the Strategic Plan for Public Transportation, the King County Metro service guidelines and the METRO CONNECTS long-range plan.

C. Metro Transit should develop a scoping document outlining the proposed coordination with the regional planning effort outlined in Proposed Motion 2018-0542, as well as the timeline, expected work tasks and budget to develop the mobility framework, and should file this scoping document by April 18, 2019, in the form of a paper original and an electronic copy with the clerk of the council, who shall retain the original and provide an electronic copy to all councilmembers, the council chief of staff and the lead staff for the regional transit committee and the lead staff of the mobility committee, or its successor.