



King County

Metropolitan King County Council

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INTERPRETATION POLICY AND RATES

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Overview

As public servants and employees of the Metropolitan King County Council, the Office of the Hearing Examiner provides a public hearing process that is fair, efficient, and accessible to all. We are committed to courtesy, promptness, and helpfulness in assisting the public to make full use of our services. And at the conclusion of our hearing process, we strive to issue well-written, clearly-reasoned, and accurate determinations.

Hearing Examiner Process

We aim to schedule Washington Court Certified Interpreters at least a week in advance of the proceeding date. To assist our interpreters to prepare for the proceeding, we email our notice of proceeding and any exhibits or appeals. When possible, we give priority to interpreters who have worked with us in the past and understand our process.

Credentials

We strongly prefer interpreters be credentialed (meaning certified or registered) by the Administrative Office of the Courts (AOC). Our use of certified, registered, or non-credentialed interpreters depends on interpreter availability for that specific language.

Rates

We pay interpreters as follows:

Type	Hourly rate
AOC Credentialed Interpreter	\$65
Non-Credentialed Interpreter	\$55

We pay a guaranteed minimum of two hours for hearings and one hour for conferences. For time over the minimum, we pay in 5-minute, pro-rated increments.

We add \$10 an hour for work before 8:00 am, after 5:00 pm, or on weekends.

Travel Reimbursements

For in-person interpretations, interpreters receive reimbursement for parking at the Goat Hill Garage only. Interpreters arriving by bus receive bus fare reimbursement.

Cancellations

Interpreters do not receive compensation for a scheduled proceeding where we provide the interpreter with at least 24-hour notice of cancellation.

Conversely, interpreters will be paid in full for the scheduled length of the assignment where we do not provide the interpreter with at least 24-hour notice of cancellation.

Payment

Invoices must be emailed to hearingexaminer@kingcounty.gov within 10 calendar days of the scheduled assignment and must be on the invoice form we provide.

Once the signed invoice is received, we will promptly process a check to be mailed out to the interpreter's mailing address listed on the invoice.