



King County

King County Districting Committee

February 23, 2011

10:00 a.m.

Horiuchi Conference Room

King County Courthouse, 12th Floor

516 Third Avenue, Seattle, WA 98104

Minutes

Members: Terrence Carroll, Chair
Rod Dembowski
John Jensen
Sally Nelson
Sally Poliak

Staff: Simon Farretta, Council Staff
Joanne Rasmussen, Council Staff

The following members were present: Rod Dembowski, John Jensen, Sally Nelson and Sally Poliak. Terrence Carroll participated via phone.

Excused: None

I. Call to Order

Chair Terrence Carroll called the meeting to order at 10:00 a.m. and welcomed the members.

II. Approval of the Minutes of February 7, 2011

Mr. Dembowski moved to approve the February 7, 2011 meeting minutes. Ms. Poliak seconded the motion. The motion passed.

III. Public Comment

Jim Burroughs appeared before the committee to offer public comment.

IV. Chair's Report

The Chair set out his goals for the operation of the committee including respectful comments, consensus in decisions if at all possible, and a fair and neutral report.

V. Protocols for the Committee

Mike Sinsky, Senior Deputy Prosecuting Attorney, Civil Division,

offered comments. Mr. Farretta will work with Mr. Sinsky to draft rules for the committee to consider at the next meeting.

VI. Committee budget, staffing, and meeting locations

Mr. Farretta, Committee Staff, briefed the committee on the budget handout. The members discussed the budget items.

Mr. Dembowski moved to request Joanne Rasmussen as committee assistant to the committee. Sally Poliak seconded the motion. The motion passed.

Mr. Farretta discussed options for office space and meeting locations. The members decided that an actual committee office was not needed at this time and agreed to continue with meetings in available county conference rooms. The committee should continue to use the website to provide the public access to redistricting information. Mr. Farretta will schedule the meetings in the Chinook Building whenever possible.

VII. Committee Calendar

Mr. Farretta briefed the committee on the RFP timeline. The members agreed to meet on March 21 at 2:00 p.m. to evaluate Districting Master proposals. If interviews are needed, the committee agreed on March 28 at 2:00 p.m. Ms. Nelson will be out of town for the Districting Master interviews, but agreed to offer her input during a conference call, if possible. Finalizing the calendar of meeting dates will be deferred until the Chair has returned from Italy.

VIII. Districting Master RFP

Mr. Farretta briefed the committee on the RFP draft. Members commented on and edited the RFP. Members requested

- 1) additional technical requirements added to Evaluation Criteria 2
- 2) weighting of the Evaluation Criteria to be 30 points for Criteria 1; 60 points for Criteria 2; and 10 points for Criteria 3
- 3) \$40,000 maximum budgeted for Districting Master consultant fee

Other edits to the highlighted language in Part 3 of the Draft RFP were discussed and agreed upon. The members discussed the approach to questions for the interview of the Districting Master candidates. The Chair asked Mr. Sinsky if the interviews could be held in executive session. Mr. Sinsky will determine if that is appropriate.

IX. Other Business

Mr. Farretta noted that Friday, February 25 is the date the census information must be available. King County GIS will match the Census blocks to existing County Council Districts for the Districting Committee, which will be a charge of \$300. He inquired whether the members would like to host a redistricting tool on their website for public use. He will report back at a later meeting some options and approximate costs. Mr. Dembowski suggested that additional copies of packet materials be available for the public at future meetings.

X. Business

Ms. Nelson moved to adjourn the meeting. The Chair so ordered and the meeting was adjourned at 11:56 a.m.

Respectfully Submitted,

Joanne Rasmussen, Council Staff