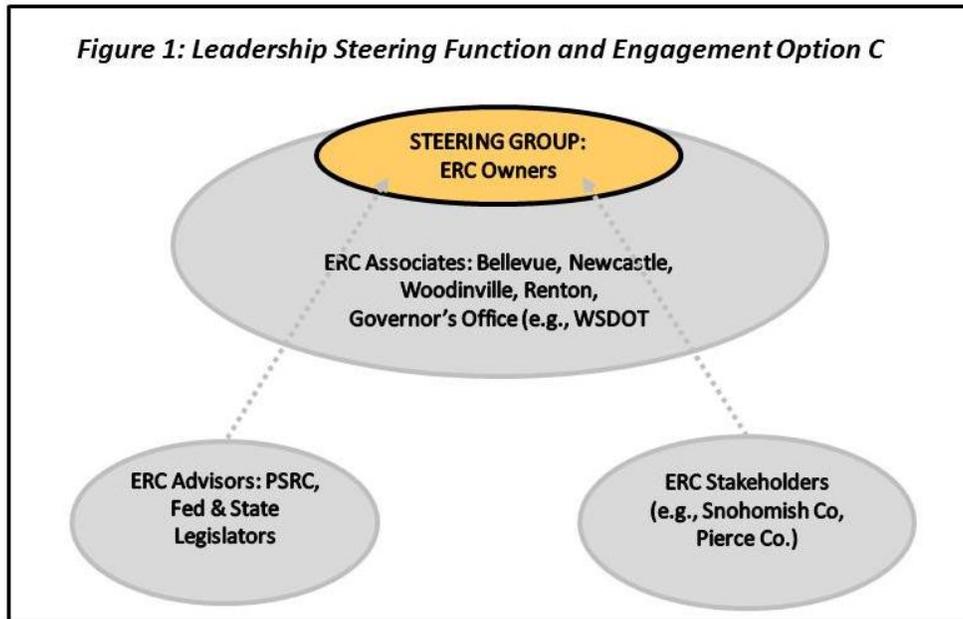


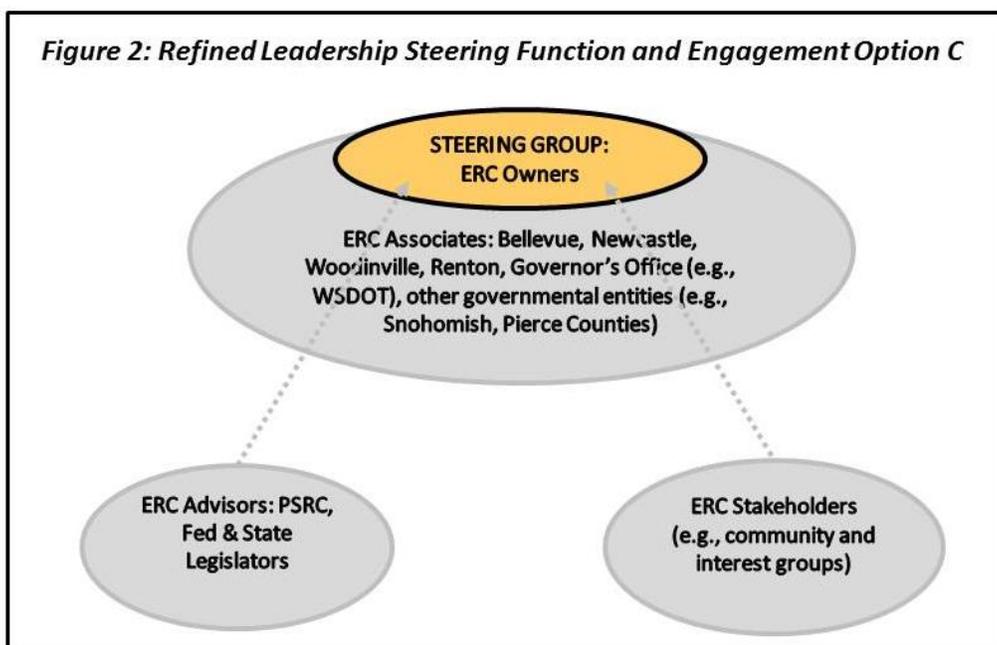
## EASTSIDE RAIL CORRIDOR REGIONAL ADVISORY COUNCIL Organizational Structure and Staffing

### Leadership Steering Function and Engagement

On December 4, 2013, the Eastside Rail Corridor (ERC) Regional Advisory Council (RAC) gave preliminary approval to Option C, as shown below in Figure 1, for its organizational structure. The RAC asked members of the principals' staff team to continue to work to refine the structure.



Following the additional work and analysis RAC members requested, the principals' staff team developed a refined proposal for the RAC's consideration that is shown in Figure 2 below:



### Steering Group (ERC Owners)

- **Definition:** The Steering Group, also called the **Regional Advisory Council**, is composed of corridor owners that have jurisdiction in the railbanked portion of the corridor. The RAC operates by consensus and is led by two co-chairs.
- **Membership:** Members currently include King County, the cities of Redmond and Kirkland, Sound Transit, and Puget Sound Energy. New members can be admitted to the group with the consensus approval of the current membership, provided they meet both of the following criteria: (1) the new member has ownership interest in the Eastside Rail Corridor and jurisdiction within the railbanked portion of the corridor; and (2) the new member agrees to the RAC charter, as well as the vision and recommendations for action as articulated in the October 29, 2013, RAC report, *Creating Connections*, by signing the report.
- **Role:** RAC members share a common vision of the ERC as a Corridor for the Ages. They agree that development of the corridor will enhance the mobility of our region by creating a critical north-south transportation corridor that will allow for multimodal connections, including high-capacity transit and nonmotorized trail use. The corridor will help us integrate the pieces of our larger transportation networks. The corridor will enable key utility improvements to help meet the demands of a growing population. The corridor will expand the recreation network, creating equitable access for all residents, and benefiting generations of Puget Sound residents.

To realize this vision, the members of the RAC will develop and implement recommendations for the ERC that recognize the evolving uses of the corridor over time, the multiple needs, current and future planning efforts, and varying ownership rights, and decisions or policies that the owners have adopted. In planning cooperatively, the RAC will respect the purchased rights of all owners

- **Meeting Frequency:** The RAC will meet at least quarterly during 2014, with more frequent meetings as needed. Meeting locations will rotate among the members' venues.

### ERC Associates

- **Definition:** ERC Associates generally include governmental entities and jurisdictions that are in close proximity to the corridor but do not have ownership interests in the corridor and are willing to provide support to the regional planning effort. Associates could include the cities of Bellevue, Newcastle, Renton, Woodinville, neighboring Snohomish and Pierce Counties, and the State of Washington Governor's office (and through that office potentially engaging the Washington State Department of Transportation (WSDOT)). Associates could also include entities with jurisdiction that could significantly aid the RAC vision but do not meet the criteria of the steering group.
- **Membership:** Associates will be invited to the process via a letter signed by the co-chairs after the first meeting of the RAC in 2014.
- **Role:** Associates will participate in the RAC's regional planning process primarily at the staff level to ensure coordination in the areas in and around the corridor. Associates' policy leaders and elected officials may also be invited to participate in RAC meetings as

presenters or special guests, to ensure broad regional coordination in realizing the multi-use vision for the ERC.

- **Meeting Frequency:** Communication between the RAC and Associates will be frequent and ongoing, with Associates participating in discussions and planning exercises at the staff or RAC level as needed.

### ERC Advisors

- **Definition:** ERC Advisors generally include organizations and entities that could share valuable information or funding, including the Puget Sound Regional Council, Federal and State legislators, and local business leaders and funders.
- **Membership:** Advisors will be invited to the process via a letter signed by the co-chairs after the first meeting of the RAC in 2014.
- **Role:** Advisors will be asked to support the regional multi-use vision for the ERC. They may be asked on an as-needed basis to assist the RAC or staff team, or may be involved through a more formal structure, such as the funders' collaborative that is recommended to help achieve the ERC vision.
- **Meeting Frequency:** Communication between the RAC and Advisors will be frequent and ongoing, with Advisors participating in discussions at the staff or RAC level as needed.

### ERC Stakeholders

- **Definition:** ERC Stakeholders include organizations and individuals that have an interest in the ERC.
- **Membership:** Stakeholders could include local bike, trail, environmental, and rail organizations; and other interested community members and groups that have an interest in the corridor's future.

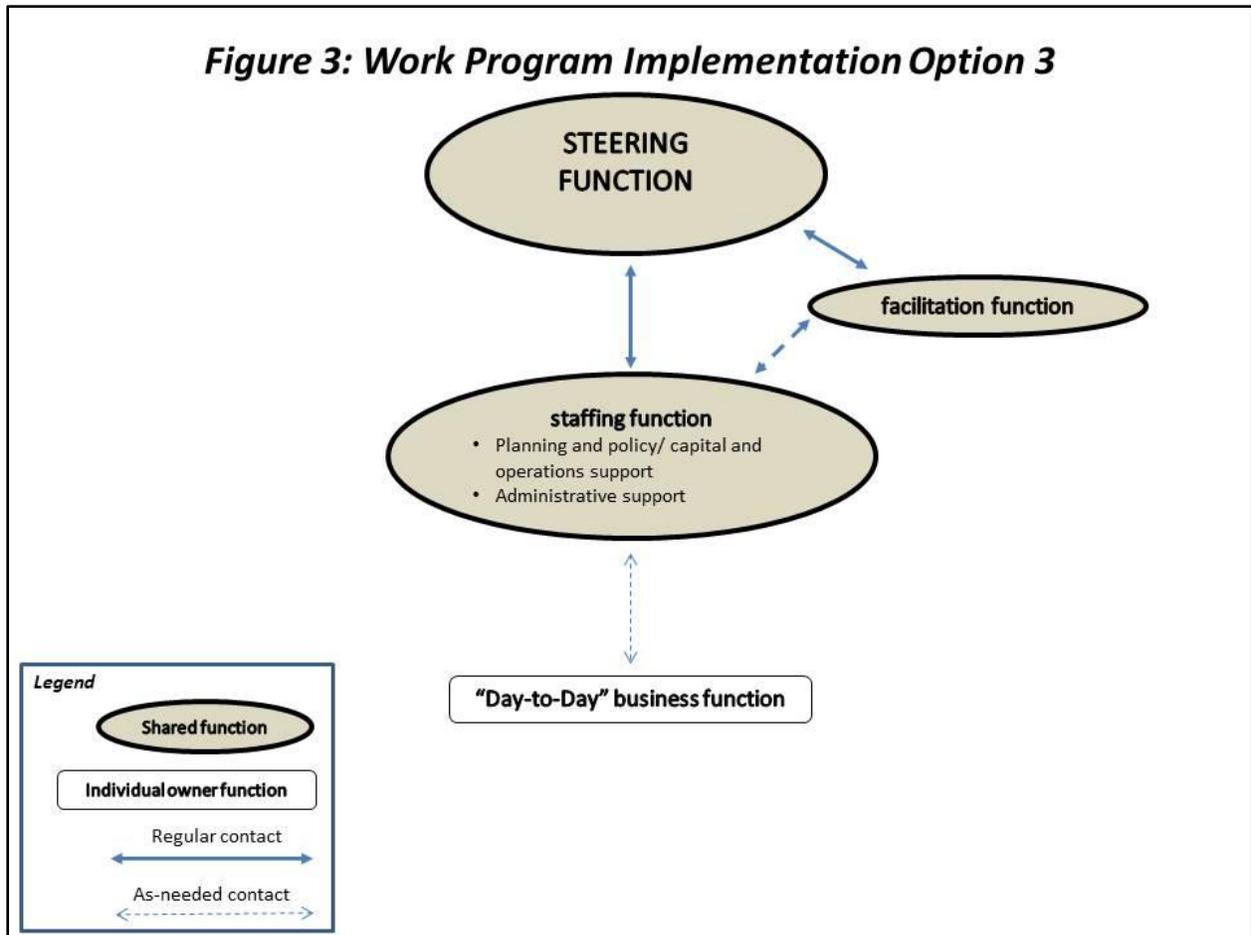
Stakeholders that have participated in the RAC's process to date have included Snohomish County, City of Snohomish, Bellevue Downtown Association, Cascade Bicycle Club, Eastside Audubon, Eastside Trail Advocates, Mountains to Sound Greenway, Sierra Club, Trust for Public Land, Forterra, Cascadia Center, Eastside Community Rail, Eastside Freight Rail (Ballard Terminal RR Co.), Eastside TRailway Alliance, All Aboard Washington, and Eastside Rail Now.

- **Role:** As envisioned, the role of stakeholders will be to offer advice to the RAC and its staff on opportunities to achieve the regional multi-use vision for the ERC. In the case of Pierce and Snohomish counties, county officials will be asked to join RAC members in coordinating regional trail and transit development to help realize a Vancouver-to-Vancouver corridor that will support multiple uses.
- **Meeting Frequency:** Stakeholders are invited to attend RAC meetings and provide comment at the forum or through the web site and public meetings. Communication between the RAC and Stakeholders will be frequent and ongoing. Stakeholders will have the opportunity to comment on RAC proposals and activities at all stages of the project's

development. The RAC or its technical staff may form subcommittees on specific issues of interest related to various stakeholder groups.

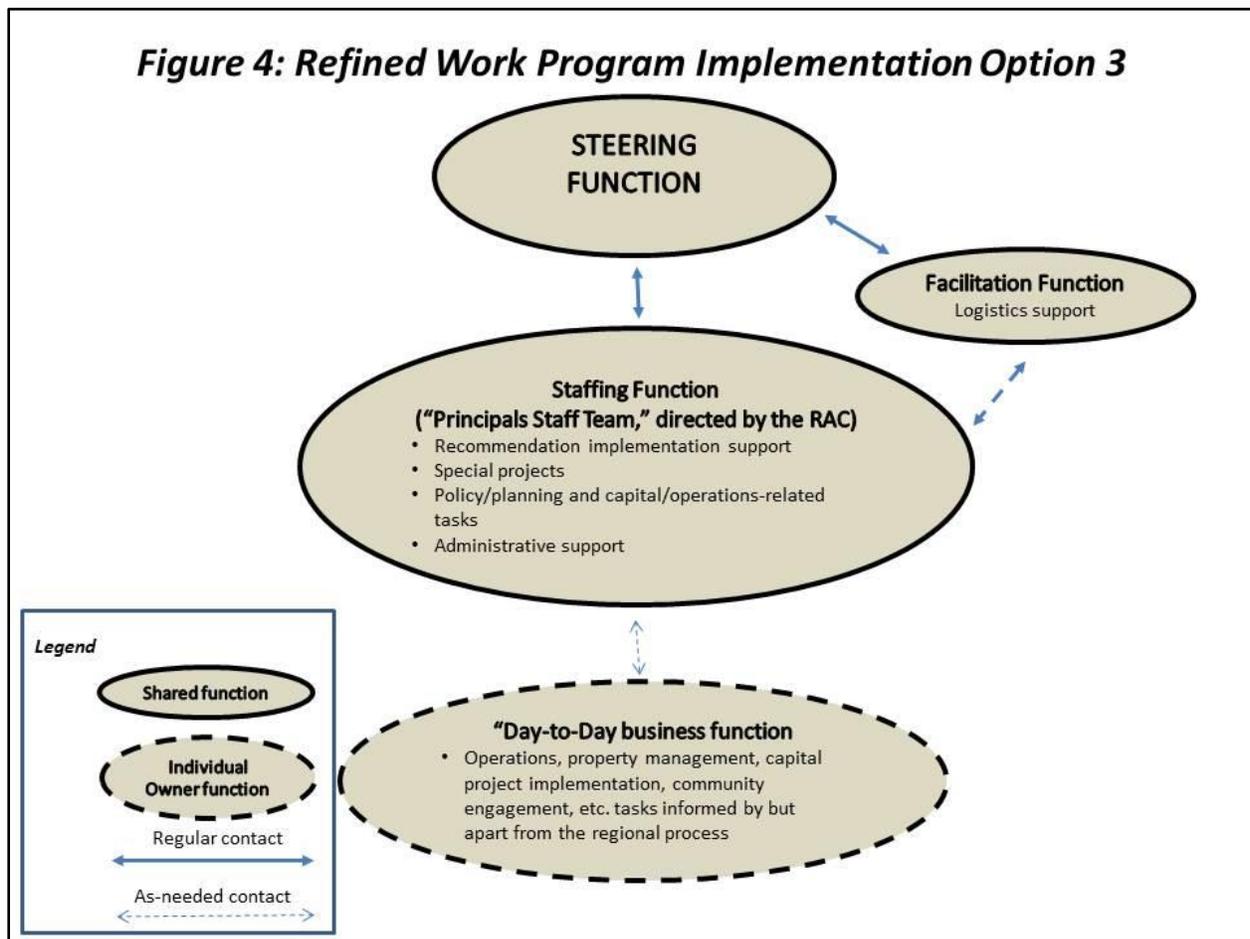
**Leadership Steering Function and Engagement**

On December 4, 2013, the Eastside Rail Corridor (ERC) Regional Advisory Council (RAC) reviewed options for an organizational structure for the next phase of work and gave preliminary approval for Implementation Option 3, as shown below in Figure 3, for its implementation and staffing model. As with the leadership structure, RAC members asked the staff team to continue to refine this structure.



Following the additional work and analysis RAC members requested, the principals' staff team developed a refined proposal for the RAC's consideration that is shown in Figure 4 on the next page.

The staffing function encapsulates needed administrative support for the RAC's work, as well as technical support for both a planning and policy development function and a capital and operations implementation function. A facilitator will be used to assist with the RAC's meetings.



The staff team will be organized into two groups:

- **The Principals’ Staff Team** will include staff from each of the RAC members. The Principals’ Staff Team will meet approximately twice a month during 2014 to share individual owner activities, prepare for RAC meetings, and implement RAC policy directives.
- **The Technical Staff Team** will include the Principals’ Staff Team, as well as staff representatives from the ERC Associates and Advisors. The Technical Staff Team will meet quarterly or as needed to share information from the RAC, as well as local issues related to the ERC, such as development plans, zoning changes, etc.

In addition, subgroups of staff may meet as needed to address geographically specific issues.

**Owners’ Day-to-Day Operations**

Even as the RAC process continues, the individual owners of the ERC will continue their day-to-day operations, including transit planning and construction, trail planning and construction, utility planning and construction, local land use and zoning functions, maintenance, community outreach and engagement, and capital improvements.

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Each RAC meeting will include time for updates from the individual owners. In addition, members of the Principals' Staff Team will keep each other informed about day-to-day operations on an ongoing basis. Also, as noted above, subgroups of staff may need as needed to address geographically specific issues, such as PSE pole placement or road or other construction projects that affect the ERC.