**DRAFT**

**King County Bridges and Roads Task Force**

**Meeting #3**

**October 14, 2015**

**2:30 – 5:30 pm**

**King Street Center, 8th Floor Conference Center, 201 S. Jackson St., Seattle, WA 98104**

***PLEASE NOTE - Meeting Location and Time Change***

**Task Force Charge**

**Recommend financially sustainable and equitable strategies to deliver an unincorporated road system that supports people’s transportation needs, local and regional economic development and quality of life.**

**AGENDA**

**This meeting is intended to allow Task Force members to:**

* Accept September Task Force meeting summary;
* Consider, discuss, and begin development of Task Force recommendations;
* By the end of the meeting develop a short list of recommendations and include additional information that needs to be responded to in order to fully develop each recommendation, and additionally develop a Task Force message we want to include in our reporting out about the funding gap and efforts to address the gap.

| **Time** | **Agenda Topic** | **Materials** |
| --- | --- | --- |
| 2:30 pm(5 min) | **Welcome and Introductions**  |  |
| 2:35 pm(5 min) | **Agenda review and plan for meeting, and accept September meeting summary*** Meeting goals, agenda review, and plan for meeting
* **Action**: Review and acceptance of September 16, 2015 Task Force meeting summary
 | * September 16, 2015 draft Task Force Meeting Summary
 |
| 2:40 pm(80 min) | **Breakout groups to consider and discuss brainstormed recommendations and principles for consideration, and to narrow down recommendations to a short list*** Directions to breakout groups
	+ Spokesperson, scribe
* Breakout group session
	+ Consider draft list of brainstormed ideas
	+ Add to the list as necessary
	+ Identify short list of recommendations for the following categories of recommendations (focused on big ideas/ levers that can make a substantial difference)
		- Efficiencies
		- Infrastructure
		- Revenues and Funding
		- Outreach
	+ Begin providing details for a short list of recommendations
	+ Identify any questions that need responses for a short list of recommendations
	+ Identify what message the Task Force wants to convey along with its recommendations about the King County Bridges and Roads financial situation
 | * Brainstorm Recommendations
* Template for short list of recommendations
 |
| 4:00 pm(10 min) | **Break** |  |
| 4:10 pm(70 min) | **Plenary report outs by breakout groups and group discussions*** Presentations of each breakout group (10 minutes per group)
* Plenary questions to each group (5 minutes per group)
* At conclusion of all report outs, Task Force discussion of results and decision on short list and questions needing response (25 minutes)
 | * Flip chart sheets with recommendations / or computerized responses shown on screen
 |
| 5:20 pm(5 min) | **Public comments***Note that there will also be an opportunity to provide comments on a laptop provided in the room.* | * Comments limited to 2 minutes each
 |
| 5:25 pm(5 min) | **Assignments and next steps** * Agenda topics for next meeting
* Assignments
 |  |
| 5:30 pm | **Adjourn Meeting** |  |

**Future meetings:**

* **Meeting 4: (October 28, 2:30 – 5:30 pm) Mercer Island Community Center, Mercer Room** – TF recommendations and Report
* **Meeting 5: (November 12, 3:00 – 6:00 pm) Mercer Island Community Center, Mercer Room**– Final Report and Strategy development
* **Meeting 6: (January 20, 3:00 – 6:00 pm) Mercer Island Community Center, Mercer Room** – Implementation strategies and Task Force close-out

**King Street Center driving, parking, and transit information:** <http://www.kingcounty.gov/about/contact-us/locations/KingStreet.aspx>

**Website Access**: <http://kingcounty.gov/depts/transportation/roads/roads-task-force.aspx>